

**Board of Selectmen
Chaplin, Connecticut
Thursday, March 4, 2010
Time 7:00PM Regular Meeting
Chaplin Town Hall**

1. Call to Order

William Rose IV called the meeting to order at 7:05PM. Members Present: William Rose IV-First Selectman, Irene Schein and John Smith Others Present: Karen O’Gorman and Betty Urban-Clerk. Audience Present: Warren Church, Dick Weingart and Chris Bray.

2. Additions to Agenda None

3. First Audience of Citizens

Warren Church said there is a Conservation Action Plan for the Natchaug Basin. Several communities are working together to keep the river pure. There have been a series of workshops and meetings. There are several items that threaten the purity. They are: Residential or Business Construction, Road Construction, Ground Water Withdrawal and Dams. Warren is here to make sure the BOS are aware of the study William Rose IV said they should work with Zoning, Wetlands, Public Works and the Conservation Commission also. Warren said he will keep the BOS up to date.

4. Approve Minutes of: Regular Meeting of February 4, 2010 and Special Meeting of February 11, 2010.

Irene Schein made a motion to approve the Regular Meeting of February 4, 2010. Seconded by John Smith. Motion passed with following amendment. Page 2 5B correct William Rose IV. John Smith made a motion to approve the Special Meeting Minutes of February 11, 2010. Seconded by Irene Schein. Motion passed.

5. Communications and Reports

A. Trooper Report-February 2010

M.V. Accidents	6	Domestic Disturbance	1	Other Disturbances	1
DUI	1	M.V. Stops	20		
Weapons Offence	1	(Reckless Endangerment, Unlawful Discharge)			

B. Board Member Reports

Bill said the Last Green Valley is looking for sponsors for a walk, bike or paddle event. John Smith will check with the Recreation Commission to see if interested in sponsoring an event. Irene said that she and John attended a Boy Scout Award Dinner. It was a nice event. Bill said he met with the Daisy Troop today and spoke to them about what Town government does.

6. Old Business

A. Voting Location

Bill will attend a meeting with the Fire Department on Tuesday, March 9th. A town meeting needs to be scheduled to change the voting location. Town meetings are needed for several items. BOS will meet next week to discuss scheduling.

B. STEAP Grant, JAG Grant, Energy Conservation Grant

William Rose IV was told to call the DEP after February to check when the STEAP Grant will be available.

The JAG Grant has been awarded to do the fence around Garrison Field. Seventy Five percent of the money is awarded up front, and the rest at completion of the work. The job will be put out to bid. The Energy Conservation Grant was awarded. The official paperwork was received. One quote came in at \$40,000. It will go out for bid to see if get can work done for \$32,000, which is amount of grant.

C. Website Update

One quote was received for \$4400 from the company that does the website for Windham. Half of the payment would be due now, balance with next budget. Another quote received was \$1800 plus options. Options include calendar, photo galleries etc. Bill would like to set up a demonstration with both companies.

D. Recycling Center

The DEP, which handles permits, was contacted. A modification to our permit would allow the handling of electronics etc. Bill is getting permits filled out. Also, a request was put in for about 3.2 acres behind the Recycling Center. The Town Engineers did drawings of the area, and the request will be addressed in March.

E. Energy Task Force

John Smith met with Bruce Kopec, the head of the Science Department at Parish Hill. He is very interested in the program. A presentation is being held at Yale about clean energy and energy conservation. A task force of teachers and some students will attend with John Smith. Parish Hill wants to operate a task force as part of the curriculum in 2010, and would like to broaden and expand in the future.

F. Discuss Records Management Survey

Karen O’Gorman spoke to Peter Bartucca about how to manage excess records. A plan needs to be worked out with all departments to see what can be eliminated and what is needed.

7. New Business

A. Tax Collector Refunds

Irene Schein made a motion to approve the Tax Collector Refunds as presented by the office of the Tax Collector for the month of March. Seconded by John Smith. Motion passed.

B. Resignations and Appointments None

C. Curbside Pickup Containers

William Rose IV said there have been complaints about stolen or broken containers. Many think the trucks are dropping or hitting the containers. He spoke to Tommy DeVivo and was told if a broken container is reported within 48 hours of pickup it will be replaced. A memo needs to be sent out to tell residents to store containers away from the road to avoid theft and to call if feel container was broken by truck pickup. Bill will draft a memo for residents regarding containers, and review with Board.

D. Fire Code Updates (i.e. Permits and Citations)

Chris Bray said a lot of changes are coming up for a vote in July 2010. Changes in the minimum requirement for inspections of schools, businesses and apartments are being reviewed. A provision in the Fire Prevention Code may require permits be established by Town Ordinance. Some areas affected would be fairs without rides, sale of fireworks, firework shows, and flame effects with audience. The reason for the Ordinance would be a way to generate revenue but especially to add a safety feature and to educate the public. Issuing of citations and fines for certain violations that are not taken care of

immediately is another item being reviewed. Chris wants the BOS to be aware of any changes in the Fire Protection Code and will keep the Board up to date.

E. Ferrara Community Center

Bill would like some ideas on how the Ferrara Community Center could be used. It would need to be kept clean and heated. There are no kitchen facilities so should probably not allow food. Also the Board feels that whoever uses should clean up after use. A list of requirements needs to be put together.

F. Discussion and Motion on Budget Freeze Letter

Dick Weingart said that letters to freeze the Budget were sent out the last two years. Everyone was asked to get approval for nonessential items. Since income is down and other factors have affected the General Fund, the Board of Finance voted to recommend a Budget Freeze again this year. Dick asked the BOS to approve the freeze. Irene Schein made a motion to accept the Board of Finance recommendation to institute a budget freeze for all nonessential expenditures. Seconded by John Smith. Motion passed.

G. Emergency Management Team

William Rose IV would like to form a team to handle an emergency situation. Jim Randall is the director, but needs at least 4 to 6 people to work with. Bill feels the team should have one from the fire department, one from public works, one from BOS, and Principal Dan White, if available. A procedure manual will need to be drafted.

8. Other Business & Correspondence

Karen O’Gorman talked to Chris Bray about having Emergency Evacuation Plans for each town building. William Rose IV said every building for public use should have an Evacuation Plan, a map on the wall, and a plan of where to meet in case of fire and who will call the Fire Department.

9. Second Audience of Citizens

Dick Weingart said that several items have to be approved at a Town Meeting. Some items such as closing completed CIP projects can be done at the Board of Selectmen’s recommendation. Dick complemented the BOS for their collective efforts of getting things done. The BOF is willing to work with the BOS, and if BOF institutes something BOS disagrees with let them know.

10. Agenda Suggestions for Next Meeting

Voting Location	Energy Task Force
Website Update	Curbside Pickup Containers
STEAP Grant, JAG Grant, Energy Conservation Grant	
Discuss Records Management Survey	

11. Date, Time and Place of Next Meeting

The next meeting will be on April 1, 2010 at 7:00PM at the Chaplin Town Hall

12. Adjourn

The meeting was adjourned at 9:05PM.

Respectfully Submitted,

Betty G. Urban