

**Board of Selectmen  
Chaplin, Connecticut  
Thursday, May 6, 2010  
Time 7:00PM Regular Meeting  
Chaplin Town Hall**

**1. Call to Order**

William Rose IV-First Selectman called the meeting to order at 7:20PM. Members Present: William Rose IV, Irene Schein and John Smith Others Present: Karen O’Gorman and Betty Urban-Clerk Audience Present: Dick Weingart, Robert Cardinal and Cale Audett.

**2 Additions to Agenda**                      None

**3. First Audience of Citizens**        None

**4. Open Bids for Mowing and Fencing Contract and Feasibility Study for Wm. Ross Library**

William Rose IV opened bids for Mowing Contracts. There were four bids.

- |  |                           |        |                        |
|--|---------------------------|--------|------------------------|
| 1. Cale Audett                         | cemeteries                | \$5600 |                        |
|  | Other (Rest of locations) | \$7000 | Total amount \$12, 600 |
| 2. Gregory Peck-Ashford                | cemeteries                | \$6700 |                        |
|  | Other                     | \$9500 | Total amount \$16, 200 |
| 3 .Bob’s Lawn Care-Chaplin             | cemeteries                | \$3100 |                        |
|  | Other                     | \$7500 | Total amount \$10,600  |
| 4. Kelly & Son Landscaping-Willimantic | cemeteries                | \$4600 |                        |
|  | Other                     | \$5900 | Total amount \$10,500  |

Bill opened bids for Fencing Contracts. There were five bids.

1. Grasshopper Lawns Inc. - Naugatuck Total bid includes split rail, security etc \$11,370
2. Fenceman-Colchester Total bid includes timber rail, gates, split rail etc. \$8800
3. Frankson Fence Co.-North Haven Total bid includes split rail, security, gates etc. but does not include removal or disposal of existing fence. \$7625
4. Gateway Fence & Guard Rail-Branford Total bid includes split rail, security, gates, posts etc. \$8589
5. Quality Fence-Peekskill, NY Total bid includes security, split rails, gates, posts etc. \$9900

Bill said all bids need to be reviewed. On fencing, scale wages must be paid and American manufactured products need to be used.

Bill opened one bid for the Feasibility Study for William Ross Library.

Architects-Hartford Total amount \$9000 for Phase One

### **5. Approve Minutes of: Regular Meeting of April 1, 2010**

**Irene Schein** made a motion to approve the minutes of the Regular Meeting April 1, 2010 with the following amendments . Seconded by John Smith.

On page 1 under 3 Discussion followed on how to correct the material weakness cited in the Audit last year. Also replace last two lines with following: This line item should be taken out of the BOF Budget. The BOF will explain the need for the Contingency Fund at the Budget Town Meeting.

On page 2 under 6D The group of High School students that went to the Clean Energy Forum at Yale was overwhelmed by the information.

On page 3 under 7F The Board added under item 2 (through the Capital Improvement Fund). Page 3 under 7G Irene Schein said we need...

Motion passed.

### **6. Communications and Reports**

#### **A. Trooper Report-April 2010**

M.V. Accidents	4	Sexual Assault	1	Burglary	1	Narcotics Violation	1
Criminal Mischief	3	Disturbances	3	Non-Criminal	1	Traffic Stops	21

#### **B. Board Members Reports**

Irene Schein received the Chaplin Discovery Group Newsletter and feels this is a terrific way to get community interest and cover community events.

Irene said the requested Ordinance was received from Attorney Dennis O'Brien. This Ordinance is needed to develop the Economic Development Commission in our Community. Irene read the ordinance to the Board. **John Smith made** a motion to accept the Ordinance as read and add this item to the June Town Meeting Agenda for approval. Seconded by Irene Schein. Motion passed. Bill said that definite answers will be needed on how the Commission will be set up and handled when the ordinance is presented. Attorney O'Brien will be asked to attend the Town Meeting to answer legal questions. The Town Meeting will be held on June 21<sup>st</sup>.

#### **C. Correspondence**

Bill said an e-mail was received from Dick Weingart requesting that the BOF formally endorse the Fiscal Budget 2010-2011. **Irene Schein made** a motion that the Board of Selectmen endorses the Fiscal Budget 2010-2011 as presented by the Chaplin Board of Finance in the amount of \$7, 571,857.00. Seconded by John Smith. Motion passed.

Michael Roman sent letters to each member of the Board of Selectmen and to Planning and Zoning. The Plan of Conservation and Development proposed to rezone some sites on Route 6, near the Hampton town line from commercial to residential. Mr. Roman

owns a rental property in that area and is concerned. The Board feels that P&Z must address the correspondence and the BOS is informed of the situation.

## **7. Old Business**

### **A. STEAP Grant, Jag Grant, Energy Conservation Grant**

Bill will meet with two members of the DOT, an Engineer and a Field Agent, on Thursday May 13<sup>th</sup>. Chaplin's Town Engineer has been working on a plan and will give to DOT. , so the meeting should go quickly. The money from this Grant is reimbursed, not given up front. Bill will get information on how to apply for monies etc.

The JAG Grant is waiting on a decision on the Fencing Bids that were received.

The Energy Conservation Bids will go out soon. The specs are almost done.

### **B. Website Update**

The money for the website was requested in the CIP Plan. Bill will set up a presentation for the BOF and BOS to review some of the website providers to see which is best.

### **C. Energy Task Force**

John Smith said that the goal with Parish Hill has been put on hold. It will probably pick up again in September after the summer vacation.

### **D. Discuss Records Management Survey** Nothing at this time

### **E. Discussion on Forming Economic Development Board or Committee**

The Ordinance for this Committee was discussed under Board Member Reports

### **F. Chaplin Clean-Up Day**

This will be advertised in the Chronicle. Warren Church is helping to put together a Collage of town hall pictures to celebrate the 35<sup>th</sup> Anniversary of the Chaplin Town Hall. People are signing up. Signs will be posted near firehouse and town hall.

### **G. Ferrara Community Center Use**

Bill said a decision needs to be made on how to manage the use of the Ferrara Community Center. John Smith spoke to Richard Theriaque the Chair of the Recreation Committee, and he feels the use of the Center could be managed by the Recreation Committee. At this time Heating is paid through Building Grounds and Maintenance. Electricity is paid through the Senior Center and Library Budgets, which must be considered. A decision needs to be made on how to handle cleaning. The Center would be for Community usage with no rent required. Bill will talk to Roxanne StJean at the Senior Center. John Smith will present information at the next Recreation meeting.

## **8. New Business**

### **A. Tax Collector Refunds** None

### **B. Resignations and Appointments**

Tierney Tully, the Chaplin representative to the Eastern Highlands Health District needs to be reappointed. The three year term expired in 2008. Irene Schein **made a motion** to reappoint Tierney Tully as the Eastern Highlands Health District Representative for a three year term starting May 6, 2010. Seconded by John Smith. Motion passed.

### **C. Discuss & Set Special Town Meeting for June**

Karen O’Gorman will have Agenda ready for the BOS June meeting to approve

### **D. Draft Support Letter to Planning & Zoning to Support POCD**

P& Z requested that the BOS draft a support letter of the POCD. Irene Schein **made a motion** to support the Plan of Conservation and Development as presented by P&Z as long as residents are allowed to voice their concerns and the rights of citizens are supported. Seconded by John Smith. Motion passed.

### **9. Other Business** None

### **10. Second Audience of Citizens**

Dick Weingart suggested that the Town Attorney be at the June Town Meeting. Bill said that has already been taken care of.

### **11. Agenda Suggestions for Next Meeting**

Energy Task Force  
 Discuss Records Management Survey  
 Discussion on Forming Economic Development Board or Commission  
 Ferrara Community Center Use  
 Approve Agenda for June Town Meeting  
 STEAP Grant, JAG Grant, Energy Conservation Grant  
 Website Update

### **12. Date, Time, and Place of Next Meeting**

The next BOS meeting will be on June 3<sup>rd</sup> at 7:00PM at the Chaplin Town Hall

### **13. Executive Session (Personnel Issue)**

The Board went into Executive Session at 8:45PM. Meeting adjourned at 9:10PM.

Respectfully Submitted,  
 Betty G. Urban