

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Special Meeting Minutes
July 11, 2017**

Superintendent Ken Henrici called the meeting to order at 7:04 PM. Present were Board members Sally Ireland, Rose Bisson, Bud Smallwood, Jennifer Nelson, Stephanie Harrington, Tracy Dunn and Stacy Foster. Administrators present was Principal Brian Tedeschi. Unable to attend were Board members Dennis LaBelle and Kate Donnelly.

The Board recited the Pledge of Allegiance.

2. BOARD REORGANIZATION:

A. Election of Officers:

Superintendent Henrici opened nominations for Board Chair.

Sally Ireland nominated Rose Bisson for Board Chair, seconded by Stacy Foster. The vote to elect Rose Bisson for Board Chair carried with the following vote:

YES: B. Smallwood, S. Ireland, R. Bisson, S. Foster, S. Harrington, J. Nelson, T. Dunn.

Tracy Dunn nominated Stacy Foster for Board Vice-Chair, seconded by Stephanie Harrington.

The vote to elect Stacy Foster for Board Vice-Chair carried with the following vote:

YES: B. Smallwood, S. Ireland, R. Bisson, S. Foster, S. Harrington, J. Nelson, T. Dunn.

Stacy Foster nominated Tracy Dunn for Board Secretary, seconded by Sally Ireland. The vote to elect Tracy Dunn for Board Secretary carried with the following vote:

YES: B. Smallwood, S. Ireland, R. Bisson, S. Foster, S. Harrington, J. Nelson, T. Dunn.

Stacy Foster nominated Stephanie Harrington for Board Treasurer, seconded by Tracy Dunn.

Bud Smallwood nominated Jennifer Nelson for Board Treasurer, seconded by Jennifer Nelson.

Jennifer Nelson cannot guarantee her attendance at meetings due to a family issue. The vote to elect Stephanie Harrington for Board Treasurer carried with the following vote:

YES: B. Smallwood, S. Ireland, R. Bisson, S. Foster, S. Harrington, J. Nelson, T. Dunn.

B. Committee Appointments:

a. Standing Committees:

Fiscal & Plant – Rose Bisson, Dennis LaBelle, Sally Ireland

Educational and Board Policies – Kate Donnelly, Jennifer Nelson

Central Office – Rose Bisson, Sally Ireland, Dennis LaBelle

Technology – Sally Ireland, Stacy Foster

Personnel and Supervision – Sally Ireland, Rose Bisson, Bud Smallwood

Newsletter – Stephanie Harrington, Tracy Dunn

CABE – Kate Donnelly
EASTCONN – Tracy Dunn

3. COMMUNICATION WITH THE AUDIENCE:

Kim Martin expressed concerns about comments made at the Scotland Town meeting regarding supporting the students.

Jennifer Nelson expressed concerns with an elected official as administrator to a closed Facebook Page for supporters of Parish Hill. Rose Bisson suggested obtaining a legal opinion on this issue.

4. WRITTEN COMMUNICATIONS TO THE BOARD: None

5. APPROVAL OF JUNE 27, 2017 MINUTES:

Motion to approve the minutes of June 27, 2017, was made by Stacy Foster, seconded by Sally Ireland and carried with the following vote:

YES: B. Smallwood, S. Ireland, R. Bisson, S. Foster, S. Harrington, J. Nelson, T. Dunn.

6. APPROVAL OF FINANCIAL STATEMENTS:

Fiscal & Plant did not recommend approval of the Financial Statements due to the lack of a quorum for a meeting.

Motion to table approval of the Financial Statements until the next regular meeting, was made by Stacy Foster, seconded by Sally Ireland and carried with the following vote:

YES: B. Smallwood, S. Ireland, R. Bisson, S. Foster, S. Harrington, J. Nelson, T. Dunn.

7. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:

A. Principal:

- There was a nice turnout for the July 4th parade with great weather.
- Summer deep cleaning is in progress in preparation for the upcoming school year. Superintendent Henrici commended the night crew for their work. Stacy Foster commended the crew for the great job on the floors.

B. Superintendent:

- There is no state budget to date with the Governor having a wide range of executive powers. Budget talks will reconvene on July 18th.
- Negotiations for the secretaries was very productive with the hope to resolve in two sessions. The next session will be held on August 23rd.
- Negotiations for the administrators will begin in August.
- The Director of Maintenance contract ended June 30th (cannot continue work due to medical issues). This position and a day custodian position have been posted.
- Tuition letters have been sent out to area districts inviting them to send their students to Parish Hill and designate Parish Hill as a School Choice. Tuition is \$7,500 per student. Brooklyn is the only school participating to date.
- Summer Projects include: Exterior lighting upgrade, auditorium - carpet/painting, polyurethane gym floor, auditorium – remove existing pneumatic controls/install new electronic valves with thermostats.

- Allied Health is being coordinated with Dr. Susan Gregoire from UCONN.
- Welcome to new Board members Tracy Dunn and Dennis LaBelle.

8. OLD BUSINESS/NEW BUSINESS:

A. Report by PTA/Parish Hill Action Community Team:

Kim Martin reported that there were three floats in the 4th of July parade with over 100 students, parents and community members in attendance. There are many volunteers who are working the concession stand at the Xfinity Center to raise funds for the PTA.

B. Four Boards of Education Meetings and Subcommittee Meetings - Update: No meeting

C. Addition/Withdrawal of Grades Committee Update:

There was no quorum for last night's meeting. The next meeting will be held on July 17th at 5pm. The report with the Committee's recommendation is due in August.

D. Dissolution Committee Update:

The next meeting is scheduled for July 27th at 6pm at Parish Hill with a presentation/tutorial on the EdSight page of the SDE website.

9. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant: There was no meeting due to lack of a quorum.

B. Educational & Board Policies: No Report

C. Central Office: No Report

D. Technology: No Report

E. Personnel and Supervision: No Report

F. Shared Services: No Report

G. Allied Health: No Report

H. Newsletter: No Report

I. CABE/EASTCONN:

Gary Mala was appointed the new Executive Director of EASTCONN.

10. SECOND AUDIENCE FOR CITIZENS:

Bud Smallwood asked about the budget surplus. Superintendent Henrici reported that the surplus will be determined after certified staff payroll for the summer and late invoices. The fiscal year will be closed in September.

11. AGENDA ITEMS FOR NEXT MEETING:

- AP Scores (September meeting)
- Facebook Page Legal Opinion
- Projected Enrollment
- Capital Non-Recurring Fund Policy

12. ADJOURNMENT:

Motion to adjourn (7:51 PM) was made by Stacy Foster, seconded by Sally Ireland and carried unanimously.

***Respectfully Submitted by Kathleen Scott
Recording Clerk***