

## CHAPLIN AD-HOC BICENTENNIAL COMMITTEE

Chaplin, Connecticut

### Special Meeting Minutes

September 6, 2022

Chairperson Leslie Ricklin called the meeting to order at 4:00 PM. Present were members Warren Church, Dick Weingart, Anne Sicilian, Bob Grindle, Ann Lewis, Julie Lindquist and Bill Rose. Others present was First Selectman Juan Roman.

### 3. APPROVAL OF MINUTES OF AUGUST 30, 2022:

All follow up items from the previous minutes have been completed.

***Motion to approve the special meeting minutes from August 30, 2022, was made by Bill Rose, seconded by Bob Grindle and carried unanimously.***

### 4. TOPICS FOR DISCUSSION

#### a. Financial Update:

No Financial Update. Invoices are needed for the Fireworks vendor, the Bands and the Sound Manager before checks can be cut (Dick will follow up with Val). Food vouchers and leftover food will be handled by the Rec Commission.

#### b. Updated Schedule:

- Juan Roman will pick up the proclamation tomorrow in Hartford (will be read by Doug Dubitsky).
- Anne Sicilian presented sample sheets for the Scavenger Hunt – one for older kids and one for younger kids (copies will be available in the Bicentennial booth). Prizes will be a magnifying glass for the first 24 kids that finish.
- Signup sheet was passed around to members for best time available to cover the Bicentennial booth.

#### c. Program:

Letter was received from Alan Cahill that he will be attending. The former Selectmen will be recognized with the years they served and asked to speak a few words (limit to 30 seconds).

- Julie Lindquist asked about people wanting extra copies of the program discussed previously (will give out 1 per family – should have plenty of programs). Dick Weingart presented copies of the Program that are at Town Hall and will bring to the Bicentennial booth.
- Leslie Ricklin has posts and signs for each district for the Drone Photo (DPW installed the steel posts – Bill and Warren will zip tie the wood posts to the steel posts).
- Dick Weingart presented Arboretum flyer with map (by Amy Kalisher) of planted trees on one side and list of donors on the other side (copies will be available at the Bicentennial booth).
- Juan Roman suggested bags be available for purchase of T-shirts (paper bags will be available if asked).
- Warren Church asked about chairs for the Ukulele Band, the Babcock Band and the Bicentennial booth (DPW will bring 40 chairs from the Senior Center and store in the barn).

#### d. Vendors/Booths:

The ground is marked for placement of vendors. Ann Lewis would like to advertise list of vendors with what they are selling (will follow up with Shannon at the Rec Department). Announcements will be made for Food Trucks arriving after 4 pm (will be parked in the lower lot).

- Leslie Ricklin suggested 2 tables for the Bicentennial booth (Bob will bring from the Senior Center) for T-shirts, Programs, Maps, Arboretum flyer and Scavenger Hunt materials.

#### e. Parade updates/floats/parking:

Discussion was held regarding the Lt. Governor being in the parade (will need to meet on Ridge Road). Parish Hill is not able to participate in the parade. Additional participants for the parade include:

Veterans Base Camp with a jeep (Bill has hay wagon if they have a float), 2 tractors from Warren and possibly 5 motorcycles (part of the Veterans Base Camp). The DPW pickup and shuttles are available for band members and their equipment.

- Ann Lewis asked where parade spectators can park (Library/Senior Center, back lot across from DPW, church, DPW, about 30 spots not reserved at Town Hall). Chaplin Street and Tower Hill Road will be closed at 10am, Ridge Road and Palmer Road will be closed at 9am (will inform residents on Google Groups).
- Bryan Synott will do a video of the parade with his drone (need to determine best place to setup – will arrange with resident on where to park). Kevin Hurley was asked to videotape the parade.

**f. Publicity (Postcard, social media, Wayne Norman Show, etc.):**

Miscellaneous information will be posted on the Facebook Pages and Google Groups including: details for the Drone Photo, parking, food trucks and vendors (Ann will follow up with Shannon at the Rec Department).

**g. Bicentennial Booth:**

Anne Sicilian will bring T-shirts from the Library and Leslie Ricklin will bring remaining T-shirts and 10 maps.

- Anne Sicilian asked about cleanup (Leslie suggested starting at 7pm and needs help with boxes of anything left – UTV and golf cart are available). Need to fold up the tables, chairs and tent that can be stored in the barn next to the pavilion (Bob and Bill are available). Dick Weingart asked about cleanup of the grounds (there will be numerous trash cans that will be emptied when full by the Rec Commission and DPW – hoping that people will be courteous about using).

**h. Rain Date:** Hoped to not have to deal with.

**5. ITEMS FOR NEXT AGENDA:**

- Walkthrough will be done in the field on Thursday, September 8<sup>th</sup> at 4pm.
- The regular meeting on Tuesday, September 13<sup>th</sup> has been cancelled.

The Committee was asked to think about preserving this year's activities (would be nice to see the films and drone photos).

**6. ADJOURN:**

***Motion to adjourn (5:10 PM) made by Bob Grindle, seconded by Julie Lindquist.***

***Respectfully submitted by Kathleen Scott  
Recording Clerk***