

**BOARD OF SELECTMEN
Chaplin, Connecticut
SPECIAL MEETING
January 30, 2023
MINUTES**

Members Present: Juan Roman III, First Selectman; Kenneth Fortier, Selectman.

Members Absent: Joe Pinto, Selectman

Others Present: Susan Welshman, Administrative Assistant

1. **Call to Order:** Mr. Roman called the meeting to order at 6:45 pm.
2. **Consider and act on authorization for First Selectman to apply for and administer, an OPM Neglected Cemeteries Grant.** *Kenneth Fortier made a **MOTION** that the First Selectman is authorized to apply for and accept, on behalf of the Town, a grant from the Neglected Cemetery account and that said official is authorized to enter into and execute any and all agreements, contracts, and documents necessary to obtain said grant should the town be selected for a grant award. Mr. Roman seconded the **MOTION**. All in favor, **MOTION** passed.*
3. **Discussion and possible action on updated Joseph Ferrara Community Room Rental Application and regulations.** Mr. Roman reviewed the updated Regulations for the rental and use of the Joseph Ferrara Community Room at the Chaplin Senior Center. Mr. Roman explained that the new regulations now mirror the contract and regulations for the rental of the Fire Department Hall. Any reference to the use of a kitchen have been eliminated from the Community Room Regulations since renters will not have access to the Senior Center kitchen. *Mr. Roman made a **MOTION** to accept the new document as the application, contract and regulations for the use of the Joseph Ferrara Community Room at the Chaplin Senior Center. Kenneth Fortier seconded the **MOTION**. All in favor, **MOTION** passed.*
4. **Adjourn:** Special Meeting adjourned at 6:52 pm.

*Respectfully submitted by Susan Welshman
Administrative Assistant to the First Selectman*