

Regional District 11
Addition/Withdrawal of Grades Committee
Minutes
July 17, 2017
Parish Hill Library
5:00 PM

1. Call to Order 5:12 pm

2. Roll Call

Present Absent

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Matt Foster (Chair)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rose Bisson (Vice Chair)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Stacy Foster (Secretary)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sherry Smardon
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rod Perry
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeff Clermont
<input type="checkbox"/>	<input checked="" type="checkbox"/>	John Burnham
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Stephanie Harrington
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jennifer Nelson
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Atty. Matt Venhorst – Arrived 5:41 pm

3. Review of Statutory Charge

Matt Venhorst – Not present

4. Approval of minutes

- a. Motion – Sherry Smardon 2nd – Rod Perry
Aye – Jeff Clermont, Matt Foster, Sherry Smardon, Jennifer Nelson
Nay – None
Abstain – Rod Perry, Stacy Foster

5. Discussion between working groups

- a. Matt reviewed the report requirements
- b. Discussion ensued on how to split the reports for the workgroups.
- c. Input from Matt Venhorst on ownership and lease arrangements for the buildings. Norfolk and Colbrook reviewed a lease arrangement whereby the buildings were leased from the towns for 25 years for \$1 per year. The maintenance of the buildings remaining the responsibility of the Region for maintenance. Forming a Buildings/CIP committee of 6 people with representatives of all towns for CIP projects in excess of \$100,000 and Maintenance projects in excess of \$25,000.
- d. Request capital improvement plans for all buildings.
- e. Re-Request FTE staffing for CES and PHHS and student populations and projections.
- f. Look up building maintenance for the three schools.

6. Break out for Working Groups Research – Not applicable

7. Reconvene for Working Groups Updates – Not applicable

8. Presentations - None
9. Next Steps –
 - a. Look at the operational procedures for potential review
 - b. Begin building the background and recommendation sections of the report by workgroup.
 - c. Revise Matt Venhorst's item to say Review of Statutory charge and other statutory issues
10. Agenda/Date/Time for next meeting – Thursday, July 20, 2017 at 5 pm.
11. Public Participation
12. Adjournment 6:34 pm
 - a. Moved – Sherry Smardon 2nd Rod Perry
Unanimous

Regional District 11
Addition/Withdrawal of Grades Committee
Proposed Operational Procedures - Revised

- Meeting Biweekly – Monday - per attached schedule (to be approved)
- Meeting Start time – 5 pm
- Meeting Length – 1.5 Hours Maximum
- Audience for Citizens – Public Comment at the end of the meeting - 15 minutes maximum
- Meeting Place – Parish Hill Library
- Allow Chair of the Board to appoint a stand in if the voting member of the committee is unavailable to attend.
- Final vote must be the original members of the committee.
- Participation by phone for voting member.
- Posting agenda, minutes, and committee communication are the charge of the Region 11 office. Posting to the three town clerks and all committee members.
- Quorum is a majority defined as five of nine members. The five members must include one member of each town.
- The committee requests Atty. Venhorst prepare a summary of our statutory charge to be reviewed at the beginning of each meeting.