

**TOWN OF CHAPLIN HISTORIC DISTRICT COMMISSION
APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS and CERTIFICATE OF
APPROPRIATENESS**

**The fee for the publication of a legal notice is \$50. payable with application.
Please deliver three copies of this application to the Chaplin HDC Chair or Secretary (contact
information available at Town Hall)**

1. Name of applicant(s): _____
2. Applicant's address and phone number: _____
3. Contractor's name, address, and phone number (if one is being used): _____

4. Architect's name, address, and phone number (if one is being used): _____

5. Location of property if different from applicant's address: _____

6. Written description of work to be done including materials to be used. Use additional pages if
necessary: _____

7. Drawings, plans, and/or photographs describing the proposed work. Please ATTACH TO THE
APPLICATION.
8. Nearest neighbors to property concerned: _____

9. Approximate dates of start _____ and finish _____ or work.

For HDC use	
Date of Receipt of Application: _____	Date of Payment for Notice _____
Date of Legal Notice _____	Date of Public Hearing _____
Action taken by HDC _____	Date _____
Signature of HDC Official: _____	