

CHAPLIN BOARD OF FINANCE  
SPECIAL MEETING AGENDA  
Tuesday May 29, 2018 – 7:00 PM – Town Hall

**1. Call to order by Chairperson.**

**2. Introduction of BOF members and Alternates.**

**3. Seating of Alternates.**

**4. Audience for Citizens (limited to TEN minutes).**

**5. Additions or changes to Agenda:** None permitted.

**6. Guests:** None expected.

**7. Reports.**

a. Board Member reports (limited to 5 minutes):

- Financial Procedures Working Group: R. Weingart
- Annual report for FY 2016-17: L. Diwan

b. Staff reports:

- Accountant: Review and accept monthly Financial Statements; identify questions for follow up.
- Tax Collector: Review and accept monthly Tax Collections report; identify questions for follow up.
- Assessor & Treasurer: Reports as needed.

**8. Approval of Minutes.**

- a. Special meeting: 04/30/2018.

**9. Correspondence.**

**10. Old/New Business:**

- a. Consider and act on funds transfers and budget line additions/adjustments as requested.
- b. Appoint Auditors for FY 2017-18.
- c. Review CES FY 2017-18 budget deficit projections.
- d. Review total FY 2017-18 budget for projected surplus/deficit.
- e. Consider and act on FY 2018-19 Revenue budget.
- f. Set the mill rate for FY 2018-19.**
- g. Consider and act on assignment of funds from Unassigned Fund Balance.
- h. Other urgent issues for consideration.

**11. Continuing Business:** None.

**12. Agenda Suggestions for next meeting.**

- a. Review CES FY 2017-18 budget deficit projections.
- b. Review total FY 2017-18 budget for projected surplus/deficit.
- c. Standard Regular meeting agenda.

**13. Time and place of next Regular/Special Meetings.**

- a. Monday, June 11, 2018: Regular Meeting @ 7:00 pm (Town Hall)
- b. Monday, July 9, 2018: Regular Meeting @ 7:00 pm (Town Hall)

**14. Adjourn.**

Submitted by:

Richard G. Weingart, Chair