1. Call to order by Chairperson.
2. Introduction of BOF Members and Alternates.
5. Guests: None expected.
6. Additions or changes to agenda.
7. Reports.
   a. Board Member reports (limited to 5 minutes):
      • Selectmen’s monthly meeting: R. Weingart
      • Annual report for FY 2017-18: L. Diwan
      • Salary Study Committee: C. Beltran
      • Financial Procedures Working Group: R. Weingart
   b. Staff reports:
      • Accountant: Review and accept monthly Financial Statements; identify questions for follow up.
      • Tax Collector: Review and accept monthly Tax Collections report; identify questions for follow up.
      • Assessor & Treasurer: Reports as requested.
8. Approval of Minutes.
   a. Regular meeting-July 9, 2018.
9. Correspondence.
10. Old Business.
    b. Review FY 2018-19 budget document submitted to State OPM.
    c. Review draft BOF annual calendar from June meeting.
    d. Review draft job description for BOF administrative support position.
    e. Review previous audit RFP documents and schedule. Consider nominations for Audit RFP sub-committee.
    a. Consider and act on funds transfers and budget line additions/adjustments as requested.
       • USDA Library/Senior Center Loan Payoff
    b. Review draft Agency budget management policy.
    c. Other current business.
       1) Board bylaws.
       2) Board policies.
          a) Revise BOF Agency Budget Management policy.
          c) CIP Fund: Policy on budget amount and new projects (when they can be added and cost documentation).
          d) BOE Non-Lapsing Carryover Account: Revise procedures to reflect change of Bank and G/F accounts.
       3) Board member handbook.
13. Second Audience for Citizens. **Note: Comments are limited to agenda items and subject to Chair discretion.**
14. Agenda suggestions for next Regular/Special meeting.
    a. Regular meeting agenda.
15. Time and place of next Regular/Special Meetings.
    a. Monday, September 10, 2018: Regular Meeting @ 7:00 pm (Town Hall)
    b. Monday, October 1, 2018: Regular Meeting @ 7:00 pm (Town Hall) (change due to Columbus Day holiday).
Submitted by: Richard G. Weingart, Chair