

CHAPLIN BOARD OF FINANCE  
**SPECIAL MEETING AGENDA**  
MONDAY, FEBRUARY 24, 2014 – 7:00 PM – **Town Hall**

**1. Call to order by Chairperson.**

**2. Introduction of BOF members and Audience.**

**3. First Audience for Citizens.**

**4. Additions or changes to Agenda:** None permitted.

**5. Guests:** TBD

**6. Reports.**

- a. Board Members' reports:

**7. Correspondence.**

**8. Approval of Minutes.**

- a. Regular meeting: 02/10/2014

**9. Old Business.**

- a. Review FY 2014-15 budget procedures and pertinent documents:
  - o BOF Budget & CIP Policies, Budget calendar, other related documents.
- b. Chaplin/Hampton Ambulance Corps contract and future cost projections.
  - o Meeting with Ambulance Corps scheduled for 02/18 postponed due to storm.
- c. WINCOG to discuss Regional EMC services on Friday, Feb. 21, 9 am, Windham Town Hall.
- d. Reconsider and act on MAWC proposal for two-year budget forecast.
  - o A plan to develop in-house budget forecasting capability will be presented by Chair.
- e. Fire Department: Excess costs to overhaul Pumper truck.

**10. New Business.**

- a. Approve funds transfers and budget line adjustments as needed.
- b. Review of FY 2013-14 & 2014-15 budgets:
  - o Individual Agency budget requests.
    - BOF member assignments for Agency budget coordination.
  - o **DRAFT** Chaplin BOE budget proposals.
  - o **DRAFT** RSD11 BOE budget proposals.
- c. Other business.

**11. Continuing Business.**

**12. Agenda Suggestions for next meeting.**

- o Town Agency budget request presentations.
- o Regular meeting business.

**13. Time and place of next Regular/Special Meetings.**

- a. Monday, March 10, 2014 – Regular Meeting @ 7:00 pm (Town Hall) - Town Agency Budget presentations
- b. Monday, March 17, 2014 – Special Meeting @ 7:00 pm (Town Hall) - Board of Education Budget presentation
- c. Monday, March 31, 2014 – Special Meeting @ 7:00 pm (Town Hall)
  - Budget workshop to prepare for Public Hearing.
- d. Monday, April 14, 2014 – Regular Meeting @ 7:00 pm (Senior Center) - Public Hearing on FY 2014-15 Budget

**14. Adjourn.**

Submitted by:

Richard G. Weingart, Chair