

CHAPLIN BOARD OF FINANCE  
**REGULAR MEETING AGENDA**

Monday, June 9, 2014 – 7:00 PM – Chaplin Town Hall

- 1. Call to order by Chairperson.**
- 2. Introduction of BOF members and Audience.**
- 3. First Audience for Citizens.**
- 4. Guests:** None expected.
- 5. Additions or changes to Agenda.**
- 6. Reports.**
  - a. First Selectman monthly report:
  - b. Staff reports:
    - Accountant: Review and accept monthly Financial Statements.
    - Treasurer: Monthly report.
    - Tax Collector: Reports are provided quarterly.
    - Assessor: Monthly report on significant activities.
    - Other Staff reports:
  - c. Board Members' reports:
    - Selectmen's Meeting: June 5, 2014
    - Other Board reports:
      - FY 2013-14 Annual Report: assign coordinator.
      - WINCOG Committee on EMS services
- 7. Approval of Minutes.**
  - 04/14/2014 – Public Hearing; 04/14/2014 – Special meeting; 04/21/2014 – Special meeting; 04/28/2014 – Special meeting;
  - 06/02/2014 – Special meeting;
- 8. Correspondence.**
- 9. Old Business.**
  - a. FY 2013-14 budget issues.
- 10. New Business.**
  - a. Consider and act on funds transfers and budget line additions/adjustments as requested.
  - b. Approve FY 2014-14 Revenue budget.
  - c. Review FY 2013-14 Audit conference with MAWC.
  - d. Critique FY 2013-14 budget process – timeline and review procedures.
  - e. Identify Board goals for 2014.
  - f. Other urgent business.
- 11. Continuing Business.**
  - a. BOE Non-Lapsing Carryover Fund Account Procedures.
  - b. Review Chaplin/Hampton Ambulance Corps contract and future cost projections.
- 12. Second Audience for Citizens. Note:** Comments are limited to agenda items and subject to Chair discretion.
- 13. Agenda suggestions for next meeting.**
  - a.** Approve funds transfers and budget line adjustments to close out FY 2013-14.
  - b.** Review FY 2013-14 Audit implementation
  - c. Critique FY 2014-15 budget process – timeline and review procedures.
  - d. Identify Board goals for 2014.
- 14. Time and place of next Regular/Special Meetings.**
  - a. Monday, July 14, 2014 – Regular Meeting @ 7:00 pm (Town Hall)
  - b. Monday, August 11, 2014 – Regular Meeting @ 7:00 pm (Town Hall)
- 15. Adjourn.**

Submitted by: Richard G. Weingart, Chair