

CHAPLIN BOARD OF FINANCE
Chaplin, Connecticut
Meeting Minutes
April 10, 2017

Chairperson Dick Weingart called the meeting to order at 9:17 PM. Present were Board members Linkesh Diwan, Jean Lambert, Cesar Beltran and Doug Dubitsky. Unable to attend was Board member Marc Johnson and Alternate Matt Foster.

3. SEATING OF ALTERNATES: None

4. FIRST AUDIENCE FOR CITIZENS: None

5. ADDITIONS OR CHANGES TO AGENDA: None

6. GUESTS: CHAPLIN VOLUNTEER FIRE DEPARTMENT

a. Consider and act on CVFD budget supplemental request for FY 2016-17:

The Board reviewed a request from the CVFD for \$15,400. Doug Dubitsky asked why the rescue ropes were not in the CIP rotation. Joe Pinto responded that he wasn't aware there was a 10-year life span. Cesar Beltran asked about the Dodge Power Wagon. It was difficult to refurbish and traded in for another vehicle. Doug Dubitsky suggested selling equipment outright instead of trading in. Link Diwan asked for specs on the requested trailer. It is too late for training, so the request was reduced to \$13,200.

Motion to approve \$13,200 request from the Chaplin Volunteer Fire Department for FY 2016-17, was made by Cesar Beltran, seconded by Jean Lambert and carried unanimously.

The Board moved to Item #10a on the agenda.

7. REPORTS:

a. First Selectman monthly report

b. Staff Reports

- **Accountant:** Review and accept Financial Statements; identify questions for follow up
- **Tax Collector:** Review and accept monthly Collections report; identify questions for follow up
- **Assessor:** Review of Oct. 2016 Grand List for Personal Property – Algonquin depreciation schedule

c. Board Members Reports

- **Selectmen's monthly meeting:** R. Weingart
- **Legislative Report:** D. Dubitsky
- **Other Board Reports:**

8. APPROVAL OF MINUTES

a. Special Meeting – 03/30/2017

9. CORRESPONDENCE

10. FY 2-17-18 BUDGET WORKSHOP: CONSIDER AND ACT ON BUDGET PUBLIC HEARING TESTIMONY AND COMMENTS:

- a. Consider and act on Board of Education adopted budget; Request for additional CIP funds (boiler ducting change):**

Discussion was held regarding the significant costs of the Chaplin Board of Education budget. Doug Dubitsky suggested discussing possible cost sharing with the town.

Motion to send the budget back to the Chaplin Board of Education for review so they will prepare a budget for this fiscal year not to exceed an increase of 3%, was made by Cesar Beltran, seconded by Jean Lambert and carried with one abstention by Link Diwan.

Motion to table remainder of the agenda, was made by Doug Dubitsky, seconded by Cesar Beltran and carried unanimously.

b. Consider and act on Board of Selectmen recommended Salary increases

c. Budget review and *adjustment*

- Review FY 2016-17 & FY 2017-18 budget forecasts, projected surplus/deficit and Mill Rate implications
- Review Town Agency budget requests; identify agency budget adjustments with concentration on:
 - 1) General Expenses, Board of Selectmen, Building-Grounds & Maintenance, Employee Fringe Benefits, Police Protection, Public Works, Town Memberships, Transfer Station, Volunteer Fire Department, Contingency Accounts and others

d. Review FY 2018 – 2022 CIP Plan as recommended by CIP Committee

e. Review BOF budget calendar & schedule; plan for April 17, 21 & 24 budget workshops

f. Other budget issues for consideration

11. OLD/NEW BUSINESS:

a. Review status of BOF & Town annual report

b. Consider and act on BOF statement to all agencies re: budget management if/when deficit is anticipated

12. Agenda Suggestions for next meeting:

a. Continue budget workshops

13. Time and place of next Regular/Special Meetings:

a. Monday, April 17, 2017/ Friday, April 21, 2017; Monday, April 24, 2017;

- Special Meetings @ 7pm (Town Hall) – Budget Workshops

b. Monday, May 8, 2017 – Annual Town Meeting and BOF Budget Presentation @ 7pm (Senior Center)

14. Adjourn:

Motion to adjourn (10:10 PM) was made by Jean Lambert, seconded by Cesar Beltran and carried unanimously.

Minutes will be approved at the next regular meeting.

***Respectfully submitted by Kathleen Scott
Recording Clerk***