

CHAPLIN BOARD OF FINANCE
Chaplin, Connecticut
Special Meeting Minutes – Audit Sub-Committee
April 22, 2019

Dick Weingart called the meeting to order at 6:12 PM. Present were Board members Cesar Beltran and Linda Caron. Unable to attend was Committee Chair Link Diwan.

3. REVIEW AUDIT PROPOSAL(S):

a. Review RFP proposal(s):

The Committee reviewed RFP (only one received) from MAWC LLC who is the current auditor. The Board of Finance requires the following schedule and will ask MAWC LLC for modification:

- Preliminary Reports due by November 4th
- Exit Conference due by November 19th
- Presentation to the Board of Finance at their regular meeting on December 9th.

b. Review RFP cost bid(s)

MAWC LLC provided fees for FY 2019 to FY 2022. The total fixed fee for FY 2019 is \$23,500 and includes \$2,000 for a Federal Single Audit. The fee for FY 2018 is \$22,500.

c. Consider and act on recommendation to BOF re: auditor for FY 2018-19:

Motion to recommend Auditing Firm MAWC LLC to carry out audit for FY 2018-19 provided timing is adjusted to meet the needs of the Board of Finance, was made by Cesar Beltran, seconded by Linda Caron and carried unanimously.

d. Review other RFP issues: None

3. Adjourn:

Motion to adjourn (6:35 PM) was made by Cesar Beltran, seconded by Linda Caron and carried unanimously.

Respectfully submitted by Kathleen Scott
Recording Clerk