

**BOARD OF SELECTMEN
REGULAR MEETING
Thursday, October 2, 2014
Minutes**

Members Present: Irene Schein, John Smith, Suzanne Gluck, Administrative Assistant and Recording Secretary.

Members Absent: William H. Rose IV, First Selectman

Others Present: Jim Randall, Emergency Preparedness; Dick Weingart, Board of Finance

Regular Meeting

1. Call to Order

John Smith called the meeting to order at 7:00pm.

2. Additions to Agenda

None

3. First Audience of Citizens

Jim Randall suggested that when making a road change, like the new stop sign at South Bear Hill Road, that residents be given more notice of the meeting so they can attend. Secondly, as a Fire Department member and Emergency Preparedness Director he is recommending the Town hire a couple of fireman to work during daytime hours due to the increase of calls, either part-time or full-time. The Town does not have as many volunteers during the day like it used to and to have them on staff would be beneficial so all calls get addressed appropriately. John Smith suggested that the Fire Department meet regarding this issue and bring a formal request to the Board of Selectmen.

4. Approve minutes:

Irene Schein made a motion to approve the minutes of September 4, 2014, Regular Meeting. John Smith seconded the motion. All in favor. Ms. Schein made a motion to approve the minutes of September 16, 2014, Special Meeting. John Smith seconded the motion. All in favor.

5. Communications and Reports

A. Trooper Report– September 2014

The Board reviewed the reports for September.

B. Board Members Reports

None

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C. Board of Finance Discussion

Dick Weingart reported that the Board of Finance would like to start the budget process a month earlier this year. They usually distribute materials in December to be returned in January, this year they would like to start in November to give people time to review and return in January. John Smith asked if it is too early to ask for materials back and Mr. Weingart stated that they can't change the meeting in March for the Board of Education anyway, so by giving the materials earlier it should not have an effect on anyone.

Mr. Weingart also asked for clarification from the September 16, 2014 BOS minutes regarding the Director for the Recreation Commission position, is this only a cost change for salary? John Smith stated yes and no – the budget will decrease from the changes to the maintenance on the fields which will offset the salary for the Director. Mr. Weingart gave an update on the pest control program at UCONN regarding field maintenance, he contacted the staff at UCONN and there doesn't seem to be an option for services that the Town can use.

D. Correspondence

Agreement between the Town of Chaplin and Claude Garritt – John Smith read the letter/agreement from Mr. Garritt allowing him to trap nuisance animals for the Town of Chaplin at the Town's request. Irene Schein made a motion for the Board of Selectmen to approve that William Rose, First Selectman, sign the agreement. John Smith seconded the motion, all in favor.

6. Old Business

A. STEAP Grant (Darling Pond, North Bear Hill Bridge).

Nothing to report at this time.

B. Community & Economic Development Commission:

Nothing to report at this time.

C. Discuss All Pending and New FOI Requests:

None

D. Update on Progress Report on the Cohen Project:

Suzanne Gluck stated that the town has not yet received a response from Mr. Cohen.

E. Building/Infrastructure/Grange Discussion

Nothing to report at this time.

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F. Discussion regarding Recreation Commission:

John Smith and Irene Schein reviewed both the job description and job announcement for the Director of Recreation position which was reviewed by the Town Attorney, Dennis O'Brien. Ms. Schein made a motion to have the job announcement publicized. John Smith seconded the motion. All in favor.

G. Annual Report

Irene Schein stated she has notes that she will share the next time the BOS meets.

H. CIP: Fire Hose added to FY 2013-2014 Close-Outs.

Irene Schein moved to close out 3340.9 Fire Hose. Mr. Smith seconded the motion. All in favor.

I. Firehouse Rental - Discussion regarding future rentals and revised contract.

Contract revisions are being done by the Town Attorney, Dennis O'Brien, and will be reviewed by the First Selectman, William Rose.

7. New Business

A. Tax Collector Refunds:

Irene Schein moved to approve a tax refund to:

Kay L. Lehoux in the amount of \$30.14

James S. LaChappelle in the amount of \$26.98

Ireland Farm Partners in the amount of \$21.73

John Smith seconded the motion and it passed unanimously.

B. Resignations: None at this time.

Appointments: Irene Schein made a motion to appoint Matthew Cunningham as a member of the Recreation Commission. John Smith seconded. All in favor. Irene Schein made a motion to appoint Jean Givens as a member of the Historic District Commission. John Smith seconded. All in favor.

C. Proclamation: Freedom from Workplace Bullies Week.

Irene Schein read the proclamation and made a motion that the Board of Selectmen approve. John Smith seconded. All in favor.

8. Other Business

None

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9. **Second Audience of Citizens** - *Note: Comments are limited to agenda items and subject to Chair discretion.* Dick Weingart asked for clarification that the Director of the Recreation Commission will be getting a stipend. John Smith stated yes, a stipend as opposed to an hourly rate.

10. **Agenda Suggestions for next meeting:**
 - Trooper Report
 - Board Member Reports
 - Board of Finance Discussion
 - Correspondence
 - STEAP Grant (Darling Pond, North Bear Hill Bridge)
 - Community & Economic Development Commission
 - Discuss All Pending and New FOI Requests
 - Update on Progress Report on the Cohen Project
 - Building/Infrastructure
 - Discussion regarding Recreation Commission
 - Tax Collector Refunds
 - Resignations/Appointments
 - Annual Report
 - School Study Update
 - Firehouse Rental – New Contract and Regulations

11. **Date, time, and place of next meeting:** November 6, 2014 @ 7:00pm @ the Town Hall

12. **Adjourn**

The meeting adjourned at 7:38pm