

**BOARD OF SELECTMEN  
REGULAR MEETING  
CHAPLIN, CONNECTICUT  
Thursday June 4, 2015  
MINUTES**

**Members Present:** John Smith, Irene Schein

**Members Absent:** William H. Rose IV

**Others Present:** Dick Weingart, Chairman Board of Finance; Jim Randall, Director of Emergency Preparedness

**1. Call to Order**

John Smith called the meeting to order at 7:00pm.

**2. Additions to Agenda**

None

**3. First Audience of Citizens**

Jim Randall reported that 9 people will be attending a pipeline safety class which is sponsored by Spectra next week. This includes some firemen, DPW staff, CERT team and himself.

**4. Approve minutes of: Regular Meeting Minutes of May 7, 2015 and Special Meeting Minutes of May 26, 2015**

Irene Schein made a motion to approve the May 7, 2015 Regular Meeting Minutes. John Smith seconded the motion. All in favor.

Irene Schein made a motion to approve the May 26, 2015 Special Meeting Minutes with an amendment to the header to add the words "Meeting Minutes". John Smith seconded the motion. All in favor.

**5. Communications and Reports**

**A. Trooper Report – May 2015.**

The Board reviewed the report. Mr. Smith informed the Board that according to COST the State budget was passed which includes the new costs to the Towns for the Trooper program. As of July 1, 2015 the Town will need to pay 85% of the compensation, maintenance and other expenses for the first 2 troopers assigned to the Town. Irene Schein suggested having a Special Meeting to discuss the budget for the Trooper program and these changes.

**B. Board Members Reports**

None

**C. Board of Finance Discussion**

Dick Weingart reported that the budget had passed and the mill rate is the same as last year, 35.05. Gay St. Louis was invited to attend the June Board of Finance meeting to discuss end of year business. The schedule for the new tax bills is coming up and Ms. St. Louis had suggested last year we have a Special meeting to set a rate, which was done. Mr. Weingart reported that the next BOF meeting is on Monday evening. We have extra funds in the ECS which they will review and set revenue budget in July. They will also be discussing a salary increase for the Administrative Assistant and Town Clerk. The BOF purchased a salary survey book from CCM which is set up by town populations. Also on the agenda for Monday are discussions regarding the Hampton Ambulance Corp contract.

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Mr. Weingart asked the Board of Selectmen if any funds need to be moved for the Darling Pond Dam project and if so, how urgent is it. John Smith read the minutes from the last meeting and that Mr. Rose would like money to be moved to the undesignated fund in the event it needed repair before the STEAP grant was approved.

Mr. Weingart also reported that on June 24<sup>th</sup> a kick-off is scheduled with the auditors for the 2014-2015 budget review.

Mr. Weingart spoke with Ken Henrici and confirmed that the Chaplin Elementary School budget will still have a deficit of approximately \$160,000 to \$165,000. The Special Education director will be confirming if the projections are accurate. They are keeping an eye on this and at some point we will need a Town meeting.

**D. Correspondence**

Suzanne Gluck reported on some recent interest regarding the property for sale at 108 England Road from R&R Home, Hope, and Opportunity for Veterans. There is some interest to purchase it and it would be to a place to provide a home for Veteran's to help re adapt back into society/life. They would offer therapy and activities like gardening, raising animals (chickens for eggs, goats for soap, etc). The couple spoke with our Zoning Enforcement Officer, Jay Gigliotti, but Ms. Gluck was unsure of the outcome.

**E. Building/Infrastructure**

No discussion.

**F. Discussion regarding Recreation Commission**

John Smith reported that 4 concerts are scheduled this summer and the details will be posted soon.

**6. Old Business**

**A. STEAP Grant (Darling Pond, North Bear Hill Bridge)**

No update

**B. Discuss All Pending and New FOI Requests**

None

**C. Discussion regarding Shuba Lane**

No update

**D. Status of School Study**

Irene Schein reported that the Boards of Education are still working on setting up a meeting.

**E. Employee Handbook Policies**

None

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- F. Mowing Maintenance/DPW discussion regarding organization and structure**  
No update

**7. New Business**

**A. Dump Truck and Snow Fighting Equipment Package Bids – Open Closed Bids**

Mr. Smith opened and read the one bid that was received.

- Nutmeg International, Franklin CT:  
Basic Package - \$135,864  
Optional - chip leaf box \$5188

**B. Resolution – DEEP and the Town of Chaplin/Airline Trail**

Ms. Schein made a motion that First Selectman, William H. Rose IV, be able to enter into and sign contracts with the State of CT – DEEP and provide any information needed regarding the Airline Trail to the State on behalf of the Town of Chaplin. John Smith seconded the motion.

**C. Tax Collector Refunds**

John Smith made a motion to approve the following Tax Collector Refunds: Carla J Chasse in the amount of \$397.70 and for Lynette Rodriguez in the amount of \$187.76. Irene Schein seconded the motion. All in favor

**D. Resignations/Appointments: Senior Center Board of Directors (William Philbrick, Doreen Bolduc, Walter Zlotnick, and Karen O’Gorman).**

Mr. Smith read a letter of appointments and resignation from Chairman William Philbrick, Senior Center Board of Directors. Irene Schein made a motion to appoint Karen O’Gorman as a regular member, Walter Zlotnick to be re-appointed as a regular member and Doreen Bolduc to be reappointed as a regular member and to accept William Philbrick’s resignation as Chairman. John Smith seconded the motion. All in favor.

Gay St. Louis submitted correspondence informing the Board that Karlene Deal, Assistant Tax Collector, left her position as of June 1, 2015 and that Carolina Maldonado will take her position. The Board agreed that no appointment was necessary as Karlene was not appointed.

**E. Discussion: Employee Salaries**

Tabled.

**F. Job Descriptions:**

Tabled.

**8. Other Business**

Suzanne Gluck reported on a new pilot program, Mattress Recycling Program (MRC), for mattress recycling that Chaplin signed up for. As of May 1, 2015 consumers will be paying a \$9 recycling

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fee on all mattresses and box springs. Once the program is in place in Chaplin, residents will not have to pay to discard these items. They will bring to the transfer station which the staff will continue to put in the bin for Willimantic Waste to dispose of. The Town of Chaplin will receive \$4 for each mattress and box spring from Willimantic Waste. The pilot will end in December which at that time will be re-evaluated by MRC.

**9. Second Audience of Citizens - Note: Comments are limited to agenda items and subject to Chair discretion.**

Mr. Weingart suggested sending information out about the mattress program via Google Groups.

**10. Agenda Suggestions for next meeting  
Communications and Reports**

Trooper Report  
Board Member Reports  
Board of Finance Discussion  
Correspondence  
Building/Infrastructure  
Discussion regarding Recreation Commission

**Old Business**

STEAP Grant (Darling Pond, North Bear Hill Road)  
Discuss All Pending and New FOI Requests  
Discussion regarding Shuba Lane  
Status of School Study  
Employee Handbook Policies  
Mowing Maintenance/DPW discussion regarding organization and structure

**New Business**

Tax Collector Refunds  
Resignations/Appointments  
Employees Job Descriptions

**11. Date, time, and place of next meeting (July 2, 2015 @ 7:00pm @ the Town Hall)**

**12. Adjourn**

Meeting adjourned at 7:45 pm.