

**BOARD OF SELECTMEN
REGULAR MEETING
CHAPLIN, CONNECTICUT
Thursday, November 5, 2015
MINUTES**

Members Present: Matthew Cunningham, First Selectman; William H. Rose IV, Selectman; and Irene Schein, Selectman.

Members Absent: None

Others Present: Dick Weingart, Chairman Board of Finance; Jim Randall, Director of Emergency Preparedness; Chandler Rose, Town of Chaplin Assessor; Doug Dubitsky, State Representative and others.

1. Call to Order

Matthew Cunningham called the meeting to order at 7:04pm.

2. Additions to Agenda

Mr. Cunningham requested that agenda item 4. "Approve Minutes of Emergency Meeting on September 14, 2015" be removed from the agenda, minutes were already approved at the October 8, 2015 Special Meeting. No other additions to agenda were requested.

3. First Audience of Citizens

None

4. Approve minutes of: Regular Meeting Minutes of August 6, 2015, ~~Emergency Meeting Minutes of September 14, 2015,~~ and Special Meeting Minutes of October 8, 2015

Irene Schein made a motion to approve the Regular Meeting minutes of August 6, 2015. Bill Rose seconded the motion. Matt Cunningham abstained. All in Favor.

Irene Schein made a motion to approve the Special Meeting Minutes of October 8, 2015. Bill Rose seconded the motion. Matt Cunningham abstained. All in Favor.

5. Communications and Reports

A. Trooper Report –July 2015

Matt Cunningham reported that Trooper Black was on vacation so there is no report to review.

B. Board Members Reports

Ms. Schein reported on the pending zoning application for a new drug rehabilitation facility on England Road. There are a lot of upset residents in the community that are opposed to the application and a petition is going around town. Residents are inquiring about the application at Town Hall and when the next Planning and Zoning meeting is scheduled to discuss it.

Mr. Cunningham reported on the passing of Town employee, Harry Naumec. Harry will be missed by many from the Town of Chaplin.

C. Board of Finance Discussion

Dick Weingart reported that the November 9, 2015 Regular Board of Finance meeting has been cancelled so new members could get sworn in. Now that Diana Fiasconaro is the Treasurer for Chaplin there is a vacancy on the BOF. Matt Foster was elected as an alternate

**BOARD OF SELECTMEN
REGULAR MEETING
CHAPLIN, CONNECTICUT
Thursday, November 5, 2015
MINUTES**

but there may be a possibility that he can serve as a regular member – Mr. Weingart will check with Gene Boomer, ROV.

Auditors have been doing field work for about 6 weeks now. It looks like due to the school budget we are in the negative about \$25,000.00 but this number needs to be confirmed.

Mr. Weingart will start the budget process for next year and it is up to the First Selectman if the BOF can use the assistance of Val Garrison and Suzanne Gluck for preparation of the documents.

D. Correspondence

None.

E. Building/Infrastructure

Matt Cunningham reported that the broken lights in front of the Town Hall sign have been repaired.

F. Discussion regarding Recreation Commission

Mr. Cunningham is also a Recreation Commission member and reported that they are currently organizing the basketball teams – currently 7 or 8 teams and also 2 traveling teams. The Recreation Commission is looking for sponsors. They are also working on getting a CIP packet together for the new playscape. The commission also plans on filling the vacant position for a Recreation Director.

6. Old Business

A. STEAP Grant (Darling Pond, North Bear Hill Bridge)

Bill Rose stated in regards to Darling Pond that work is currently underway. The new STEAP grant contract was signed on Tuesday and once it is processed with the State we can start making payments from these funds.

Bill Rose stated in regards to North Bear Hill bridge there is a pre-bid meeting scheduled in November and we hope to start work next year.

Mr. Rose also mentioned that the England Road Bridge received federal funds of approximately \$300,000 for repair, not replacement of the bridge.

B. Discuss All Pending and New FOI Requests

None

C. Discussion regarding Shuba Lane

Matt Cunningham reported no new updates on this issue.

**BOARD OF SELECTMEN
REGULAR MEETING
CHAPLIN, CONNECTICUT
Thursday, November 5, 2015
MINUTES**

D. Status of School Study

Bill Rose reported that on Election Day, November 3, 2015, an advisory poll was also held in Chaplin, Hampton, and Scotland as a result of the School Study. The poll had 3 options for residents to review and select one for the poll. Mr. Rose read the results to the Board and stated that in all three towns the numbers mirrored each other. These will be shared with the Boards of Education and they will be meeting on November 16, 2015 to review.

E. Employee Handbook Policies

Tabled until next regular meeting.

F. Mowing Maintenance/DPW discussion regarding organization and structure

Tabled until next regular meeting.

G. Dump Truck and Snow Fighting Equipment

Bill Rose reported that the truck is almost done and should be delivered in the next couple of weeks. There are no plans to take one of the older trucks out of service at this time.

H. Mansfield/Chaplin Border Study

Bill Rose reported that the border has been established and they are determining the placement of some houses that fall on the border. The final meeting on this is scheduled on December 8, 2015.

I. Discussion regarding Public Safety and Resident Trooper Program

Irene Schein stated there is nothing to report at this time but would like to keep this topic on the agenda. She would like to see more safety education available to the residents by Trooper Black. Mr. Cunningham and Ms. Schein will start working on an outline for this.

J. Discussion on Energize CT Grant

Bill Rose reported that we received \$5000 grant funds to use towards an energy saving project. Eversource provided a list of options on where it can be used. John Smith suggested we use it towards the lighting that needs to be replaced at Town Hall. Matt Cunningham will find out if there will be a savings or not by using the grant in lieu of loan payments which may not charge interest anyway.

7. New Business

A. Assessor to discuss new vendor for online GIS mapping services.

Chandler Rose requested that the Board look into other vendors for replacement of our current online GIS mapping system due to the lack of ease of use and functionality of the NECCOG vendor. It has been a year and a half and data online is not updated as promised. Chandler Rose researched 3 vendors and has quotes. He is asking for the Board to support his request and continue researching a better option. Irene Schein made a motion to support the Chaplin Assessor on his research to find more functional software and a vendor that will keep accurate data for Chaplin. Bill Rose seconded the motion. All in Favor.

**BOARD OF SELECTMEN
REGULAR MEETING
CHAPLIN, CONNECTICUT
Thursday, November 5, 2015
MINUTES**

B. Tax Collector Refunds

Bill Rose made a motion to approve the following refunds. Irene Schein seconded the motion. All in Favor:

Marie L. Cooner	\$32.94
Lisa J. Landeck	\$10.51
Jason P Landon	\$106.21

C. Resignations/Appointments

Irene Schein made a motion to appoint Diane Cox, as a regular Historic District Commission member to replace Catherine Lynch.

D. Job Descriptions

Tabled until the next meeting.

E. Hampton-Chaplin Ambulance Corps Contract: Review and possible action.

Bill Rose reported that contract was signed by Chaplin and waiting on signature from Hampton-Chaplin Ambulance Corps.

F. Neighborhood Watch: Discuss new signage request for Ridge and Palmer Roads.

Bill Rose reported that signs will be ordered.

G. MOA-DEHMS

Bill Rose made a motion for the First Selectman to sign the MOA for DEHMS in the event grants will be awarded to Chaplin and also read the resolution authorizing Matt Cunningham to execute and deliver any and all documents on behalf of the Town. Irene Schein seconded the motion. All in Favor.

H. Discuss and possible action on the resolution and contract for the Darling Pond Dam STEAP grant.

Bill Rose reported that the STEAP contract and resolution was signed on November 3, 2015 but now that there is a new Selectman that the resolution needs to be approved for Matthew Cunningham. Irene Schein made a motion to approve the Resolution for DEEP regarding Darling Pond STEAP grant reflecting Matthew Cunningham as First Selectman. Bill Rose seconded the motion. All in Favor.

8. Other Business

None

9. Second Audience of Citizens - Note: Comments are limited to agenda items and subject to Chair discretion.

Jim Randall asked about whose jurisdiction it was for parking at Dianna's pool. Mr. Rose stated it is DEEP. Jim asked the board to request from the State that the no parking signs be removed seeing it

**BOARD OF SELECTMEN
REGULAR MEETING
CHAPLIN, CONNECTICUT
Thursday, November 5, 2015
MINUTES**

was a request from the Town years ago- this is keeping fisherman from parking. The Board will consider it. Mr. Randall also asked about the compressor station and Mr. Rose stated it doesn't affect Chaplin at this time.

Dick Weingart wanted to remind the Board that the General Fund budget will not be as fluid as it was last year to keep that in mind with expenditures for next year.

10. Agenda Suggestions for next meeting

Communications and Reports

Trooper Report

Board Members Report

Board of Finance Discussion

Correspondence

Building/Infrastructure

Discussion regarding the Recreation Commission

Old Business

STEAP Grant (Darling Pond, North Bear Hill Bridge)

Discuss All Pending and New FOI Requests

Discussion regarding Shuba Lane

Status of School Study

Employee Handbook Policies

Mowing Maintenance/DPW discussion regarding organization and structure

Dump Truck and Snow Fighting Equipment

Mansfield/Chaplin Border Study

Discussion regarding Public Safety and Resident Trooper Program

Discussion on Energize CT Grant

Discussion on new vendor for online GIS mapping services

Job Descriptions

Hampton-Chaplin Ambulance Corps Contract: Review and possible action.

Neighborhood Watch: Discuss new signage request for Ridge and Palmer Roads

New Business

Tax Collector Refunds

Resignations/Appointments

Annual Reports

Board of Selectmen Regular Meeting Dates for 2016

11. Date, time, and place of next meeting (December 3, 2015 @ 7:00pm @ the Town Hall)

12. Adjourn

Meeting was adjourned at 8:09pm.

Advisory Poll Results

The **Hampton** results of the exit survey conducted on Tuesday, November 3, 2015 are as follows:

(647 residents voted at the election)

Expand Region 11 School District - 95

Dissolve Region 11 School District - 256

Maintain the current educational structure – 92

The **Scotland** results of the exit survey conducted on Tuesday, November 3, 2015 are as follows:

(260 residents voted at the election)

Expand Region 11 School District - 39

Dissolve Region 11 School District -183

Maintain the current educational structure – 39

The **Chaplin** results of the exit survey conducted on Tuesday, November 3, 2015 are as follows:

(534 residents voted at the election)

Expand Region 11 School District - 84

Dissolve Region 11 School District - 124

Maintain the current educational structure - 80