

**BOARD OF SELECTMEN  
Chaplin, Connecticut  
May 16, 2018  
SPECIAL MEETING  
Minutes**

**Members Present:** Matthew Cunningham, First Selectman; William H. Rose IV, Selectman; Anthony Pinto, Selectman.

**Members Absent:** None

**Others Present:** Suzanne Gluck, Administrative Assistant/Recording Clerk

1. **Call to Order:** Mr. Cunningham called the meeting to order at 4:30pm.
2. **Discuss and possible action on the 2018-2019 Town of Chaplin mowing bids:** The Board discussed the mowing bids and the equipment lists. Also discussed was the Competitive Bidding Ordinance effective 1/1/2011. Mr. Rose made a **MOTION** to award the FY2018-2019 cemetery mowing bid for the Town of Chaplin to D&D Property Maintenance for a bid amount of \$8500. Mr. Pinto seconded the **MOTION**. All in favor. **MOTION** passed.
3. **Discuss and possible action on a Resolution for the FFY 2017 Homeland Security Grant Program:** Mr. Cunningham stated that there is no need to do another resolution, only when the CEO changes. Mr. Cunningham signed the agreement for FFY 2017, no motion needed.
4. **Discuss and possible action regarding Employee Handbook revisions:** The Board discussed at length the existing Employee Handbook and that changes need to be made. Labor Attorney Eileen Dugan will revise the handbook and send back to the Board to make policy changes as needed.
5. **Discussion regarding the May 14, 2018 Annual Town meeting\*:** The Board talked about the discussion at the annual town meeting regarding painting stripes on Town roads that meet the criteria for striping. The Board agreed that at this time no striping project will take place. They did talk about another option to install markers in areas where culverts are located.

The Board also discussed the Horizontal Curve Sign project and the feedback from the Town meeting and the liability if they remove the signs. They agreed to wait until the advisory vote takes place at referendum to determine if the residents would like the signs removed or not.

6. **Adjourn:** Meeting adjourned at 5:17pm

*Respectfully submitted by Suzanne Gluck  
Administrative Assistant/Recording Clerk*