

**BOARD OF SELECTMEN
REGULAR MEETING
Chaplin, Connecticut
Thursday, May 4, 2023**

Members Present: Juan Roman III, First Selectman; Anthony Pinto, Selectman; Kenneth Fortier, Selectman

Members Absent: None

Others Present: Richard Weingart, Chairman/Board of Finance, Jim Randall, Robert Dubos

1. **Call to Order:** Meeting was called to order at 7:00 pm
2. **First Audience of Citizens:** Jim Randall inquired about the use of the empty casket company building. J Roman responded that Planning and Zoning Official, Jay Gigliotti, and NECOGG are both pursuing leads for building occupants.
3. **Additions to the Agenda:** J Roman requested the following items be added to the agenda under New Business: F) Boy Scouts looking for an application sponsor of a Garrison Park event. J Pinto requested the following item be added to the agenda under New Business: G) Discussion of moving the polling place from the firehouse to the Senior Center.
4. **Approve minutes of the Board of Selectmen Regular meeting on April 6, 2023 and Approve the minutes of the April 25,2023 Board of Selectmen Special Meeting. *J. Roman made a MOTION to approve the April 4, 2023 Regular Meeting Minutes as presented. J. Pinto seconded the MOTION. K Fortier abstained. All in favor, MOTION passed. J Pinto made a MOTION to approve the Minutes of the April 25,2023 Board of Selectmen Special Meeting as written. K Fortier seconded the MOTION. All in favor, MOTION passed.***
5. **Communications and Reports**
 - A. Trooper Report – TFC Shaun Tucker submitted statistics collected between the dates of 04/01/2023 and 04/30/2023. See attached report.
 - B. Board Members Reports:
None
 - C. Board of Finance Discussion: The FY 2023-2024 Budget is complete after the Public Hearing on April 24, 2023 and Board of Finance Special Meeting where the BOF reduced the proposed mil rate to 1.5 mils. D Weingart acknowledged the letter received by the BOF from the BOS regarding using the Unassigned Fund Balance to set off the \$150,000 deficit in the Budget. The Board of Finance felt it was too risky to offset the entire deficit with the Unassigned Fund Balance. D Weingart also reported that the BOF is in the process of selecting a new auditor. A Meeting of the

Board of Finance will take place on 5/22/2023 to set the mil rate and select the auditor. Inquiries have been received about the impact of the new gas station on revenue. Estimate of \$40-45,000 on the real estate and \$ 10,000 in personal property.

- D. Correspondence: The Town Clerk advised J Roman that the RD # 11 Budget passed at referendum.
- E. Building/Infrastructure: J Roman stated that the Invitations to Bid on the replacement of the HVAC System at the firehouse and the paving of Nyberg Road have been released.
- F. Treasurer Report: None
- G. Department of Public Works Report: None
- H. Chaplin Volunteer Fire Department Report: Chief Joe Pinto reported that in the past month responded to 19 medical calls, 2 fires, 4 car accidents plus regular drills.

6. New Business

- A. Tax Collector Refunds: ***J Pinto made a MOTION to approve a tax refund to Jody Pearl in the amount of \$350.24. J Roman seconded the MOTION. All in favor. Motion passed.***
- B. Appointments and Resignations: J Roman reported that Ann Lewis will be resigning from her role as Municipal Agent to the Elderly but will remain in the role until a replacement is found.
- C. Discussion and possible action on a Certified Resolution of the Governing Body authorizing the application by the Town of Chaplin to the Connecticut Department of Economic and Community Development for financial assistance and to execute an assistance agreement. J Roman explained that the Community Investment Fund application for the sidewalk project requires a signed resolution. ***K Fortier made a MOTION to approve the Certified resolution authorizing the Town of Chaplin to apply for financial assistance and to execute an assistance agreement with the Connecticut Department of Economic and Community Development for the proposed Senior Center to Town Hall sidewalk project. J Pinto seconded the MOTION. All in favor. MOTION PASSED.***
- D. Discussion of Community Room cleaning responsibilities by users: Lisa Kegler, Senior Center Director, reported to J Roman that when the Rec Department uses the Community Room for the cornhole league it is not left clean. J Pinto stated that the cleaning of the firehouse comes out of the CVFD budget. J Roman to sit down with the Chair of Rec Department and the Director of the Senior Center to see what can be worked out.
- E. Discussion and possible action on the RFP for a fire pond. J Roman reported funding for the project will come from the ARPA Fund. J Roman asked why the proposed gravel access road is not being paved. He also suggested a conduit to go in for future lighting, etc. J Pinto reported that there is a spare conduit that comes from the building and can be used. J

Roman would like to see the pond be multi-functional for the community. This additional work can be added to the RFP as an option. **J Pinto made a MOTION to put the construction of a fire pond out to bid on Tuesday, May 9, 2023 pending conversation with Building Official. J Roman seconded the MOTION.**

- F. Discussion and possible action on the Boy Scout's request for the BOS to sponsor their event at Garrison Park: Troop 440 would like to use Garrison Park on June 2, 2023 for a dance to run from 6-8 PM. **J Pinto made a MOTION to sponsor Scout Troop 440 on the application for their event at Garrison Park on June 2, 2023. J Roman seconded the MOTION. All in favor. MOTION passed.**
- G. Discussion of moving the polling place from the firehouse to the Senior Center: J Pinto suggested that the polling place move to the Senior Center Community Room. The firehouse is tied up for two weeks around elections.

7. Old Business

- A. American Rescue Plan Funds: J Roman reported that the Annual ARPA Expense Report has been submitted through NECCOG.
- B. All Pending and New FOI Requests: None.
- C. Update on the Purchase of Hurst Battery Powered Rescue Tools for the New Firetruck: No update yet.
- D. Discuss Updates on Bedlam Bridge and England Road Bridge J Roman reported that a Utility Meeting will be occurring either on May 9th or May 16th.
- E. Discuss Electronic Sign Re-imbursement status: Reimbursement has been received.
- F. Discussion of Town Manager: No new information or input at this time.

8. **Second Audience of Citizens - Note: Comments are limited to agenda items and subject to Chair discretion:** Jim Randall stated that J Roman described the funding for the proposed sidewalk project would be a 50/50 match. J Roman corrected him stating that he did not say that. Right now, the Town's part of the \$850,000 expense will be the engineering and planning services contracted with NECCOG. Taxpayers will not be paying for this as the services are provided in our contract with NECCOG already. The project will be presented at the Annual Town Meeting to see if residents want this project pursued or not. D Weingart added that there is a line item in the FD Budget for rental Expenses for \$2,000. J Pinto stated that he is aware of this. J Roman confirmed that the line item for rental expenses is for cleaning. J Pinto stated he was unaware of that fact. Nothing has been charged to it. J Roman asked if there is a line item in the Senior Center budget for the cleaning of the Community Room. D Weingart responded that there is not.

9. **Agenda Suggestions for next meeting:** J Pinto recommended that the reimbursement of the electronic sign be removed from the agenda. J Roman

suggested placing the RFP for the fire pond under Old Business. Moving the polling place location to be kept under Old Business. Relocating the door from the hallway to the Fire Hall to use the restroom to go under New Business. Opening of fire pond RFPs to be added to New Business.

10. Date, time, and place of next meeting (June 1, 2023, at 7:00pm, Chaplin Town Hall).

11. Adjourn: *J. Pinto made a MOTION to adjourn at 8:33 pm. J Roman seconded the MOTION. All in favor, MOTION passed.*

*Respectfully Submitted by,
Susan Welshman
Administrative Assistant*

**TOWN OF CHAPLIN
RESIDENT STATE TROOPER
April 2023**

TO: Juan Roman; First Selectman
FROM: TFC Shaun Tucker #1237

Sir,

The following reflect the statistics collected between the dates of April 1, 2023 – April 30, 2023:

	Resident Trooper	CSP (all except RT)	TOTAL
TOTAL CALLS FOR SERVICE	31	41	72
Traffic Accident – No Injury	1	3	4
Traffic Accident – With Injury	0	2	2
Reportable Incidents	1	3	4
Traffic Stops	11	4	15

Notable events/incidents:

Upcoming events: Situational Awareness Presentation on May 8, 2023 at 10:00 AM at the Chaplin Senior Center.

Respectfully,

TFC Shaun Tucker #1237