

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
MEETING MINUTES
November 13, 2019 6:30 P.M.
Chaplin Elementary School Library/Media Center

1. **Call to Order** - Chairperson Jaclyn Chancey called the meeting to order at 6:33pm. Members present were Eugene Boomer, William Hooper, Jean Lambert and Dan Caron. Administrator present Superintendent Ken Henrici and Principal Kevin Chavez. Jean Lambert moved to move item 9 to item 2 and item 5H to item 3. William Hooper seconded and motion passed with the following vote:
Yes: Jaclyn Chancey, Eugene Boomer, William Hooper, Jean Lambert, and Dan Caron.
2. **Executive Session - Discussion of Teacher Contract - July 1, 2020 to June 23, 2023; Motion to Return to Public Session for Ratification Vote on Teacher Contract (see Agenda Item 5h).** William Hooper moved to enter executive session to review documents and discuss strategy and settlements related to collective bargaining. The Board invites Superintendent Ken Henrici, Board Attorney Stephen Sedor and Business Manager David Solin. Eugene Boomer seconded and the motion passed with the following vote:
Yes: Jaclyn Chancey, Eugene Boomer, William Hooper, Jean Lambert and Dan Caron.
Re-entered Public Session 7:03pm
3. **Ratification of the CES Teachers Contact - July 1, 2020 to June 30, 2020 (see Item #9) - William Hooper moved to provide funding for and to approve and accept the tentative agreement for a successor collective bargaining with the Chaplin Education Association for the period of July 1, 2020 to June 30, 2023. The board further delegates to the board chair the authority to execute the contract on behalf of the board.** Eugene Boomer seconded and the motion passed with the following vote:
Yes: Jaclyn Chancey, Eugene Boomer, Jean Lambert, William Hooper and Dan Caron.
4. **Audience for Citizens** *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Individual speaker—2 minutes; Public participation—15 minutes-* Nila Ottilige thanked the board for an amicable negotiation process.
5. **Approval of Minutes and Financial Statement**
 - A. **Approval of Minutes – October 9, 2019 - Eugene Boomer moved to approve the October 9, 2019 minutes.** William Hooper seconded and the motion passed with the following vote:
Yes: Eugene Boomer, William Hooper, Jaclyn Chancey and Dan Caron
Abstain: Jean Lambert
 - B. **Approval of Financial Statement – October 2019 - Eugene Boomer moved to approve the October 2019 Financial Statement.** Jean Lambert seconded and it passed with the following vote:
Yes: Eugene Boomer, William Hooper, Jaclyn Chancey, Jean Lambert, and Dan Caron.
 - C. **Approval of Cafeteria Report—October 2019 - William Hooper moved to approve the Cafeteria Report October 2019.** Jean Lambert seconded and the motion passed with the following vote:
Yes: Eugene Boomer, William Hooper, Jaclyn Chancey, Jean Lambert and Dan Caron.
6. **Administrative Reports**
 - A. **Monthly Report** - Nila Ottilige reported to the board that the teachers are putting the finish touches on report cards.
 - B. **Principal’s Report** - Principal Kevin Chavez review his report with the board that included; Monthly Data Reports, Grade Restructure, Professional Development - Feedback and Learning Intentions, Parent

Engagement Activities, and Superintendent's Award - Sofia Lucas and Gracie Pearl.

- C. **Superintendent's Report** - Superintendent Ken Henrici reviewed his report with the board that included; Sexual Harassment Training - November 5 - Presented by CIRMA to All Districts, School Readiness Council Meeting at CES on October 30, 2019, Chaplin PTA Representatives Coordinating with PHHS PTA, CAPSS Superintendents Student-Leader Awards Ceremony - RHAM November 14, Three Superintendents Meeting with EastConn - November 11, CES CIP Projects Due December 5, CAPSS Small District Superintendents Meeting October 29, Regionalization Meeting November 21, Veterans Luncheon at Parish Hill November 8, and Troops to Teachers Program Communities of Practice New Britain High School.

7. Old Business/New Business

- A. **Introduction of New Board Member - Victor Boomer** - Tabled until the next meeting.
- B. **Reports on Upcoming November 21 Regionalization Meeting with Rep. Dubitsky** - Covered in the Superintendent's Report.
- C. **Boards of Finance, Selectmen, Education and Superintendent Working Group on Financial Procedures-Update** - William Hooper reported to the board that the job has been completed.
- D. **Update Budget Forecast - FY 19-20** - David Solin spoke to the board on the fiscal year 2019-2020 budget Forecast.
- E. **FY 19-20 Budget Transfers** - David Solin recommended the following budget adjustments:
 - 1000104 Certified from 1,018,528 to 1,073,000 an increase of 54,472
 - 1000210 Group insurance 580,000 to 500,615 a decrease of 79,385
 - 1000441 Equipment Rentals from 6,500 to 13,750 an increase of 7,250
 - 1210104 Special Ed Certified Staff from 173,202 to 250,000 an increase of 76,798
 - 2110104 School Psychologist Certified Staff from 37,800 to 66,600 an increase of 28,800
 - 2150104 PPT Services Certified Staff from 44,545 to 49,000 an increase 4,455
 - 2700510 Pupil Transportation Pre-K 137,500 to 110,000 a decrease of 27,500
 - 2700511 Pupil Transportation Grade 7-12 137,500 to 111,000 a decrease of 27,500
 - 6100515 Out of District Transportation Sped 59,472 to 14,465 a decrease of 45,007
 - 6100561 Out of District Tuition/Private Sped 98,352 to 116,860 an increase of 18,508
 - 6100562 Out of District Public Sped 38,400 to 11,700 a decrease of 26,700
 - 6100563 Out of District Magnet School Tuition 65,611 to 74,970 an increase of 9,359
 - 6100546 Out of District Magnet School SPED 0 to 6,450 an increase of 6,450

Eugene Boomer moved to accept the budget adjustments as presented. Jean Lambert seconded and the motion passed with the following vote:
Yes: Eugene Boomer, Jean Lambert, William Hooper and Jaclyn Chancey
No: Dan Caron
- F. **Further Update on FY 18-19 Audit - David Solin** - David Solin provided the board with a brief update on the 2018-2019 audit.
- G. **Final Approval of Board Policies - William Hooper moved for final approval of 5131.7 Weapons and Dangerous Instruments and 5144.2 Use of Exclusionary Time Out Settings. Eugene Boomer seconded and the motion passed with the following vote:**
Yes: Eugene Boomer, William Hooper, Jaclyn Chancey, Jean Lambert and Dan Caron.

6. Committee Reports

- A. **Policy Committee** - Cover in item G.
 - B. **Negotiations Committee** - Covered earlier in the meeting
 - C. **Central Office Committee** - Nothing new to report.
- 7. Agenda Items for Next Meeting** - Reorganization of Board, 2020 Board Meeting Schedule, Budget Forecast, Audit Update, Capital Improvement, Grant Financials and Pre-K Financials.
- 8. Second Audience for Citizen** - None

9. Adjournment - Jean Lambert moved to adjourn at 8:27pm. William Hooper seconded and the motion passed with the following vote:

Yes: Eugene Boomer, William Hooper, Jaclyn Chancey, Jean Lambert, and Dan Caron.

Respectfully Submitted:

Rachel Linkkila

11/14/19