

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
MEETING MINUTES
NOVEMBER 14, 2018 6:30 P.M.
CHAPLIN ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER**

Chairperson Jaclyn Chancey called the meeting to order at 6:30 PM. Members present were William Hooper, Dan Caron, Amy Ouimette, and Gene Boomer. Administrators present were Superintendent Ken Henrici and Interim Principal Jack Giordano.

- 2. Audience for Citizens** *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Individual speaker—2 minutes; Public participation—15 minutes* – Ashley Murcia addressed the board concerning preschool admission policy. Bud Meyers introduced himself as the new fire marshal of Chaplin.
- 3. Approval of Minutes and Financial Statement**
 - A. Approval of Minutes – October 10, 2018** – Amy Ouimette moved to approve the **October 10, 2018 minutes with the following correction Fb should read William Hooper and not William Hopper. William Hooper seconded and the motion passed with the following vote:**
Yes: Jaclyn Chancey, William Hooper, Dan Caron and Amy Ouimette
Abstain: Gene Boomer
 - B. Approval of Financial Statement – October 2018** – Amy Ouimette moved to approve the **October 2018 Financial Statement. William Hooper seconded and the motion passed unanimously.**
- 4. Administrative Reports**
 - A. Monthly Report** – Nila Otilige provided the board with a monthly report of what has been going on in the building.
 - B. Principal’s Report** – Interim Principal Jack Giordano provided the board with his report.
 - C. Superintendent’s Report** – Superintendent Ken Henrici thanked everyone for the condolences he received for the death of his brother before he reviewed his report to the board.
- 5. Old Business/New Business**
 - A. Boards of Finance, Selectmen, Education and Superintendent Working Group on Financial Procedures-Update** – Nothing new to report.
 - B. Budget Forecast - FY 18-19** – David Solin reported to the board on the 2018-2019 budget forecast.
 - C. Special Education Report** – covered in the 2018-2019 budget forecast.
 - D. Tentative Approval of Board Policies**
 - a. 4111/4211 - Recruitment and Selection – Note – Policy 4211 Stand-alone Policy to be Repealed When Policy 4111/4211 has Final Approval** – Gene Boomer moved for tentative approval of policy 4111/4211. Amy Ouimette seconded and the motion passed unanimously.
 - b. 4112.5/4212.5 - Security Check/Fingerprinting** – Gene Boomer moved for

tentative approval of policy 4112.5/4212.5 Security Check/Fingerprinting with the change of SDE to State Department of Education. Amy Ouimette seconded and the motion passed unanimously.

- c. 4118.231/4218.231 - Smoking, Drinking, and Use of Drugs on School Premises – Gene Boomer moved for tentative approval of policy 4118.231/4218.231 Smoking, Drinking and Use of Drugs on School Premises. Amy Ouimette seconded and the motion passed unanimously.
- d. 4118.234/5141.234 – Psychotropic Drug Use - William Hooper moved for tentative approval of policy 4118.234/5141.234 Psychotropic Drug Use. Gene Boomer seconded and the motion passed unanimously.

E. Final Approval of Board Policies

- a. 3542.43 – Food Service – Gene Boomer moved for final approval of policy 3542.43 Food Service. Amy Ouimette seconded and the motion passed unanimously.
- b. 4118.11/4218.11 – Nondiscrimination – Amy Ouimette moved for final approval of policy 4118.11/4218.11 Nondiscrimination. William Hooper seconded and the motion passed unanimously.

F. Principal Search Committee – Update – Superintendent Ken Henrici provided the board with an update on the search for a principal.

6. Committee Reports

- A. **Policy Committee** – covered earlier in the meeting.
- B. **Negotiations Committee** – nothing new to report.
- C. **Central Office Committee** – nothing new to report.

7. Agenda Items for Next Meeting

- a. **Policies**
- b. **Boards of Finance, Selectman, Education and Superintendent Working Group on Financial Procedures.**
- c. **Budget Forecast – FY 18-19**
- d. **Special Education Report**

8. Second Audience for Citizen - None

9. Executive Session - Discussion and Possible Action on Request to Extend Sick Leave of Staff Member - Amy Ouimette moved to enter executive session for the purpose of discussion and possible action on request to extend sick leave of staff member at 7:39 pm, and invited Superintendent Ken Henrici, Interim Principal Jack Giordano and Nila Ottilige. William Hooper seconded and the motion passed unanimously. Nila Ottilige left at 8:40 pm. William Hooper moved to leave executive session at 8:57 pm. Amy Ouimette seconded and the motion passed unanimously. Re-entered Public Session at 8:57pm. William Hooper moved to extend unpaid leave to Carrie Grzywacz until December 12, 2018. Amy Ouimette seconded and the motion passed unanimously. William Hooper moved to request from Carrie Grzywacz detailed medical documentation showing her fitness to return to work on January 2, 2019 by December 7, 2018. Amy Ouimette seconded and the motion passed unanimously.

10. Adjournment – Amy Ouimette moved to adjourn at 9:00 pm. William Hooper seconded and the motion passed unanimously.

Respectfully Submitted

Rachel Linkkila

11/15/18