

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
MEETING MINUTES
MARCH 14, 2018 6:30 P.M.
CHAPLIN ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER**

Chairperson Jaclyn Chancey called the meeting to order at 6:30 PM. Members present were Eugene Boomer, William Hooper, Dan Caron, Jean Lambert, Amy Ouimette, and Jamie Spaulding. Administrators present were Superintendent Ken Henrici and Principal Patricia King.

2. **Audience for Citizens - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Individual speaker—2 minutes; Public participation—15 minutes***- Linda Caron addressed the board on proposed reduction in the physical education position and how it would affect students. Ann Kauffman addressed the board on proposed reductions in the library position and the effect it will have on students at Chaplin Elementary School. Nila Ottilige spoke to the board on proposed position reductions. Carrie Tabor addressed the board on proposed positions reductions. Christine Blair spoke to the board on the impact Physical Education and the Library has on students' school career.
3. **Approval of Minutes and Financial Statement**
 - A. **Approval of Minutes – February 14, 2018 – Eugene Boomer moved to approve the February 14, 2018. Jean Lambert seconded and the motion passed with the following vote:
Yes: Eugene Lambert, Jean Lambert, William Hooper, Dan Caron, and Amy Ouimette
Abstain: Jamie Spaulding.**
 - B. **Approval of Financial Statement – February 2018 –William Hooper moved to approve the February 2018 Financial Statements. Eugene Boomer seconded the motion and it passed unanimously.** Superintendent Ken Henrici and Principal Patricia King fielded questions the board had on expenditures year to date.
4. **Administrative Reports**
 - A. **Monthly Report** – Nothing new to report at this time.
 - B. **Principal's Report** – Principal Patricia King reviewed with the board her report. She highlighted the professional development held on March 9, 2018, upcoming literacy events as a part of celebrating March being Literacy month, report cards being distributed on March 22, 2018, and upcoming school events being held at the school.
 - C. **Superintendent's Report-** Superintendent Ken Henrici informed the board that he will be presenting two budgets for the board to consider. He also informed the board of an increase in Central Office Committee Budget for 2018-2019. He also touched on the Dissolution Committee, Negotiations and Vertical Teaming Update.
5. **Old Business/New Business**
 - A. **Modification of SY 17-18 Calendar Due to Excessive “Snow” Days** – Superintendent Ken Henrici provided the board with a school calendar illustrating the current snow days and where this puts the last school day. **William Hooper moved to cut the school year to the state mandated 180 days making the last student school day June 22, 2018. Jean Lambert seconded and the motion passed unanimously.**
 - B. **Board of Finance, Selectmen, Education and Superintendent Working Group on Financial**

Procedures – William Hooper informed the board that the working group will meet in the last week in March and since the last meeting the members have been working on getting the information that they need for this meeting. Richard Weingart addressed the board about the working group and documenting procedures.

- C. Update on Vertical Teaming Committee** – Nothing new to report due to snow days.
- D. FY 17-18 Budget Forecast** – Superintendent Ken Henrici informed the board that right now the FY 17-18 budget is on track.
- E. Final Approval of FY 18-19 Budget** – Superintendent Ken Henrici provided the board with a Central Office Committee 18-19 Budget, a FY 2018-2019 Budget for Chaplin Elementary School and an Option “B” FY 2018-2019 Budget for Chaplin Elementary School. Principal Patricia King reviewed both 2018-2019 Budgets that were presented for Chaplin Elementary School with the board. Richard Weingart addressed the board about recent reduction in funding of grants to the town and legislation passed concerning budgets. The board took a 15-minute recess. **Amy Ouimette moved to approve the Central Office Committee Budget for 2018-2019 as presented. Jamie Spaulding seconded and the motion passed unanimously. Amy Ouimette moved to add \$6500.00 to line item 2220 in the presented FY 2018-2019 Budget. Jamie Spaulding seconded and the motion passed unanimously. William Hooper moved to approve a 2018-2019 Preliminary Budget of \$3,655,747. Amy Ouimette seconded and it passed unanimously.**

6. Committee Reports

- A. Policy Committee** – Nothing to report at this time
- B. Negotiations Committee** – Nothing to report at this time
- C. Central Office Committee** – Jaelyn Chancey informed the board that the budget was the main talking point at the meeting.

7. Agenda Items for Next Meeting

- a) Update Dissolution Committee
- b) Update on the Working Group
- c) 2018-2019 Budget Update
- d) 2017-2018 Calendar Update

- 8. Second Audience for Citizens** – Nila Otilige, Linda Caron, Ann Kauffman and Penny Boomer thanked the board for approving a budget that keeps the physical education teacher and library teacher positions to full time.
- 9. Adjournment** – William Hooper moved to adjourn at 9:11 pm. Jean Lambert seconded and the motion passed unanimously.

Respectfully Submitted by

Rachel Linkkila

3/15/18