

Chaplin Board of Education  
Chaplin, Connecticut  
Meeting Minutes  
March 8, 2017, 6:30 pm  
Chaplin Elementary School Library/Media Center

1. Call to Order 6:34 pm
  - a. Present - William Hooper, Jaclyn Chancey, John Bolduc, Justin Rondash, Jamie Spalding, Stacy Foster
  - b. Absent – Stephanie Harrington
2. Audience for Citizens
  - a. Dick Weingardt – Regarding Budget and Capital Projects – Will discuss at the time on the agenda with Board agreement.  
Minutes for February meeting are not on the Chaplin School website.
  - b. Nancy Douton – Teachers were concerned with signing away rights.
  - c. Wendy St. Dennis – Letter regarding budget.
3. Approval of Minutes and Financial Statement
  - a. Approval of Minutes
    - i. Motion to approve minutes of February 8, 2017.  
Motion – Justin Rondash  
Second – John Bolduc  
Correct “filed” trip to Field trip end of page one.  
Aye – William Hooper, Jaclyn Chancey, Jamie Spalding  
Nay – None  
Abstain – John Bolduc, Stacy Foster
  - b. Motion to approve financial statement through February 28, 2017.  
Motion – John Bolduc  
Second – Justin Rondash  
Aye – Jaclyn Chancey, Jamie Spalding, John Bolduc, Justin Rondash, Stacy Foster  
Nay – None  
Abstain – William Hooper
4. Administrative Reports
  - a. Mrs. Otilige gave a monthly report for each grade.
    - i. Dr. Suess activities
    - ii. CEA requests that budget cuts are minimal
  - b. Principal King gave a monthly report for the school.
    - i. Professional Development March 10<sup>th</sup>
    - ii. Read across America Day March 2<sup>nd</sup>
    - iii. School Readiness met on March 7<sup>th</sup>
    - iv. Next Generation Accountability Report – Category 2 rating
    - v. CES SRBI Reading interventions
    - vi. Climate committee meeting March 16<sup>th</sup>

- vii. Parent Teacher conferences March 23<sup>rd</sup> and 24<sup>th</sup>
- viii. School Master Calendar developed
- ix. PaperCut software installation and training during April
- x. Attendance stable at 158 students
- c. Superintendent's Report
  - i. Well Station Update – Over \$60,000 paid by insurance
  - ii. MDG Health Insurance – Information to be received March 9<sup>th</sup> by phone
  - iii. CABE Day on the Hill – Ken Henrici, Will Hooper, and Jaclyn Chancey attended March 8<sup>th</sup>
  - iv. "Coffee and" Meeting March 9<sup>th</sup>
  - v. Vertical Teaming Meeting March 8<sup>th</sup>
  - vi. Longer Term Capital Improvement Plan
- 5. Business Carried Over from Last Meeting
  - a. Tri-town education update – Next meeting March 23<sup>rd</sup> Hampton
    - i. Further research on the Survey
  - b. Addition/Withdrawal Committee Update – Next meeting March 13<sup>th</sup>
  - c. Dissolution Committee Update – Next meeting March 13<sup>th</sup>
  - d. Update on Well Station Insurance Claim
    - i. Covered in the Superintendent Report
  - e. Report of Ad Hoc School Climate Committee March 16<sup>th</sup>
  - f. Final Approval of Board Policies – 1212, 6162.4, 5118.1, 6114.1, 6114.3
    - i. Motion to final approve policy 1212
      - Motion – William Hooper
      - Second – John Bolduc
      - Aye – William Hooper, Jaclyn Chancey, Jamie Spalding, John Bolduc, Justin Rondash, Stacy Foster
      - Nay – None
      - Abstain – None
    - ii. Motion to final approve policy 6162.4
      - Motion – Justin Rondash
      - Second – John Bolduc
      - Aye – William Hooper, Jaclyn Chancey, Jamie Spalding, John Bolduc, Justin Rondash, Stacy Foster
      - Nay – None
      - Abstain – None
    - iii. Motion to final approve policy 5118.1
      - Motion – Justin Rondash
      - Second – John Bolduc
      - Aye – William Hooper, Jaclyn Chancey, Jamie Spalding, John Bolduc, Justin Rondash, Stacy Foster
      - Nay – None
      - Abstain – None
    - iv. Motion to approve policy 6114.1
      - Motion – William Hooper

Second – John Bolduc

Aye – William Hooper, Jaclyn Chancey, Jamie Spalding, John Bolduc,  
Justin Rondash, Stacy Foster

Nay – None

Abstain – None

- v. Motion to approve policy 6114.3

Motion – Stacy Foster

Second – Justin Rondash

Aye – William Hooper, Jaclyn Chancey, Jamie Spalding, John Bolduc,  
Justin Rondash, Stacy Foster

Nay – None

Abstain – None

- g. Update on Vertical Teaming Committee

- i. Met March 8<sup>th</sup> – Grade 6 and Grade 7 teachers discussed aligning  
curriculum from elementary schools to Parish Hill Middle School.

- h. Final Approval of FY 2017-2018 Budget

- i. Motion to approve FY 2017-2018

Motion – Stacy Foster

Second – Justin Rondash

Amend the motion to approve the FY 2017-2018 budget not to exceed  
\$3,544,856, pending the final numbers regarding health insurance and  
central office budget.

Motion – Stacy Foster

Second – Justin Rondash

Dick Weingart commented on the town budget situation and timing.

March 20<sup>th</sup> at Town Hall is the BOE budget presentation. April 10<sup>th</sup> is a

public hearing on the town and BOE budgets at the Senior Center at 7pm.

May 8<sup>th</sup> is the town meeting for budget review.

Aye – William Hooper, Jaclyn Chancey, Jamie Spalding, John Bolduc,  
Justin Rondash, Stacy Foster

Nay – None

Abstain – None

## 6. New Business

- a. Discussion and Final Approval of 2017-2018 School Calendar

- i. Motion to approve 2017-2018 School Calendar

Motion – Stacy Foster

Second – John Bolduc

Aye – William Hooper, Jaclyn Chancey, Jamie Spalding, John Bolduc,  
Justin Rondash, Stacy Foster

Nay – None

Abstain – None

- b. Motion to add agenda item for Healthy Food Certification

- i. Motion to approve 2017-2018 School Calendar

Motion – Jaclyn Chancey

Second – Justin Rondash

Aye – William Hooper, Jaclyn Chancey, Jamie Spalding, John Bolduc,  
Justin Rondash

Nay – None

Abstain – Stacy Foster

- ii. Motion to approve Annual Healthy Food Certification

Motion – Jaclyn Chancey

Second – John Bolduc

Aye – William Hooper, Jaclyn Chancey, Jamie Spalding, John Bolduc,  
Justin Rondash, Stacy Foster

Nay – None

Abstain – None

- iii. Motion to approve exemptions from the Healthy Food Certification for  
after-school and weekend activities held at the school.

Motion – Justin Rondash

Second – William Hooper

Aye – William Hooper, Jaclyn Chancey, Jamie Spalding, John Bolduc,  
Justin Rondash, Stacy Foster

Nay – None

Abstain – None

- c. Facilities/CIP Update

7. Committee Reports

- a. Policy Committee

i. Wellness policy

ii. Changing definition of disability

iii. Crowd-funding policy

- b. Negotiations Committee – No Action

- c. Central Office Committee – March 14<sup>th</sup>

- d. By-Laws Review Special Committee – No Action

8. Agenda Items for Next Meeting

- a. Tri-town Education

- b. A/W Update

- c. Dissolution Update

- d. Discussion of Education Plan

- e. Ad Hoc School Climate Committee

- f. Preliminary Policy Approval

- g. State Budget Discussion

- h. Update on Vertical Teaming

- i. Next Meeting moves to April 19<sup>th</sup>

9. Executive Session – Discussion of Potential Early Retirement Incentive Plan

- a. Motion to enter executive session inviting Principal King and Superintendent  
Henrici at 9:25pm

Motion – William Hooper

Second – Justin Rondash

Aye – William Hooper, Jaclyn Chancey, Jamie Spalding, John Bolduc, Justin Rondash, Stacy Foster

Nay – None

Abstain – None

b. Exited Executive Session at 10:09pm

c. Motion to approve for consideration Early Retirement Program reducing the annual incentive to \$10,000 per year for 3 years and eliminating the liability portion of the waiver.

Motion – Justin Rondash

Second – John Bolduc

Aye – William Hooper, Jaclyn Chancey, Jamie Spalding, John Bolduc, Justin Rondash, Stacy Foster

Nay – None

Abstain – None

10. Adjournment 10:10pm

Motion – John Bolduc

Second – William Hooper

Aye – William Hooper, Jaclyn Chancey, Jamie Spalding, John Bolduc, Justin Rondash, Stacy Foster

Nay – None

Abstain – None