

Chaplin Community and Economic Development Commission
December 13, 2017
Meeting Minutes

1. Meeting called to order by Chair Irene Schein at 6:35 PM
 2. Present: I. Schein, V. Siege, L. Ricklin, D. Richard, A. Chuk
 3. L. Ricklin agreed to be recording secretary
 4. V. Siege moved to approve the minutes of Nov. 8, seconded by A. Chuk.
Approved.
 5. The Chair added developing a budget for 2018-19 to the agenda.
 6. The Chair presented the dates for meetings for the 2018 year:
Jan. 10, Feb. 14, March 14, April 11, May 9, June 13, July 11, August 8,
Sept. 12, Oct. 10, Nov. 14, Dec. 12
All meeting will be held at 6:30 PM at the Town Hall
- V. Siege left at 6:45.
7. Reports:
 - A. No one was present to report on Hops.
 - B. No report on Community Outreach
 - C. Senior Housing: Bill Rose has researched Parcel 260 (Pine Acres), which is 7 acres. Chair read a letter from the PZC Zoning Enforcement Officer which stated that there may be a provision to permit senior housing. There is much work to be done to get this idea developed.
 - D. Festival:

Chair presented a tentative budget that she showed to both the Bd. of Selectmen and the Bd. of Finance for support of this event.
The Bd of Finance passed it.
V. Siege has developed a broad based publicity plan.
D. Richard will make an ad template and T-shirt design by Feb.
A. Chuk reported that the Blackburns will charge \$400 to play at the Festival.
The group decided to book the Blackburns; she will also ask John Meyer.
L. Ricklin was asked to get more specific information from Linda Caron at the Elementary school about her music for the Maypole event.
Printing of the banner and signage will be started by Feb. 1.
The Chair had collected business cards to contact possible vendors. It was agreed that any business in town could have a space if they want.
 8. New Business:
 - A. There was discussion of the position of Recreation Director. The job description should be changed to "Event Coordinator". Events like the Maypole Festival could then have continuity as time goes on.
 - B. Budget for 2018-19 was discussed to present to the Bd. of Finance:

Mileage:	\$100
Workshops & Chamber events:	180
Printing:	40
Stamps:	20
Brochure & Business outreach:	<u>200</u>
TOTAL	\$540

9. Next meeting will be held on Jan. 10, 2018 at 6:30 PM
10. Meeting adjourned at 7:35.

Respectfully submitted,

Leslie Ricklin