

CIP COMMITTEE MEETING

Chaplin Town Hall

March 17, 2016

MINUTES

1. **Call to Order**

Matt Cunningham called the meeting to order at 6:15pm.

2. **Members Present**

Matt Cunningham, First Selectman; Dick Weingart, Chairman Board of Finance; Doug Dubitsky, Board of Finance/Chairman Planning & Zoning Commission; Joe Pinto, Volunteer Fire Department; Ken Henrici, Superintendent of Schools; Stacy Foster, Chairman Board of Education.

3. **Discuss and Finalize CIP Plan**

Dick Weingart reported that the cost of the general fund is about \$330,000. The Board of Finance needs to have the flexibility in order to be able to lower if expenses are high. So far, next year projections are \$384,000 which is high.

Education – Chaplin BOE

- The committee agreed to move the Repair Damaged Curbs/sidewalks Project to the 2016-17 year and increase it from the \$5390 request to \$5500.
- The safety items (hallway camera system, office panic button, kitchen air conditioner) will be paid for with non-lapsing funds so it has been taken off the CIP request list.
- The Major Long-term boiler/heating System Service Project has been increased from \$5391 to \$5500 for the 2017-18 year.

Public Works Department

- Road Maintenance – no changes
- Vehicle Replacement to be increased - \$45,000 for 2016-17, 2017-18, 2018-19, and \$25,000 for 2019-20 and 2020-21.
- North Bear Hill Road Drainage – increased to \$50,000 (note: if it cannot go out to bid in the next month it may need to be pushed out a year).

Public Safety

- Public safety – Dick Weingart reported that he spoke with Ben Brockett and they will be meeting to discuss the ambulance replacement to get an estimate of cost.
- Vehicle replacement (Firehouse) – Joe Pinto has not received all the information yet on the truck. He will send Mr. Weingart the request with details in writing. In the past they spent \$75,000 to refurbish the tanker.
- JD Gator (or similar) & Transport Trailer – Joe Pinto requested the name be changed to more generic to “UTV”. Mr. Cunningham had some quotes; the request will remain at \$14,500.
- Vehicle Replacement – change 2016-17 to \$20,000, keep it at \$25,000 for 2017-18, 2018-19, 2019-20, and 0 for 2020-21

General Government

- Playscape – Matt Cunningham reported a quote of \$60,000. It will be done in 2 phases. The company sets the footings, supports and will supervise volunteers for \$750 a day.
- Conservation Fund – keep the \$10,000 in 2016-2017 year.
- Relocate Museum - the committee agreed to push this project out to 2018-19 for \$30,000, 0 for 2016-17. Mr. Weingart stated that he would like to keep the CIP requests within the \$315,000 range.

Joe Pinto made a motion for the CIP Committee to approve the 5-Year Capital Improvement Plan for Fiscal Years 2017-2021 to be presented to the Board of Finance. Doug Dubitsky seconded the motion. All in favor.

4. **Adjourn**
Meeting adjourned at 6:53pm.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	TOWN OF CHAPLIN													
2	5-Year Capital Improvement Plan for Fiscal Years 2017-2021													
3	SCHEDULE OF CAPITAL IMPROVEMENTS													
4	CIP Committee Reviewed: 02/17/2016 03/17/2016 Board of Finance Reviewed: 03/17/2016 Board of Finance Approved: 03/17/16													
5	Key: A=Committed, B=Urgent, C=Needed, D=Acceptable, E=Deferred													
6	Board of Selectmen Reviewed: 02/17/2016 03/17/2016 Board of Finance Reviewed: 03/17/2016 Board of Finance Approved: 03/17/16													
7	Board of Finance Approved: 03/17/16													
8	Project Title and Category	Notes	Priority	Dept	CIP	2014-15 Audited FY 2014-15	2015-16 Approved Town Mtg. FY 2015-16	2016-17 Proposed FY 2016-17	2017-18 Planned FY 2017-18	2018-19 Estimated FY 2018-19	2019-20 Estimated FY 2019-20	2020-21 Estimated FY 2020-21		
9	General Government													
10	Assessor	Ongoing	A			12,000	12,000	0	0	0	9,500	9,500		
11	Conservation Comm.	(Note 2)	D			Defer	Defer	10,000	0	0	0	0		
12	Board of Selectmen		D			5,000	15,000	0	20,000	30,000	0	0		
13	Recreation Comm.		C					30,000	6,000	6,000	0	0		
14	Planning & Zoning Comm.		B						6,000	6,000	0	0		
15	(Current system will require replacement)		C						60,000	60,000	0	0		
16	HVAC System: Library/Senior Center		C											
17	Public Safety													
18	Law Enforcement	25% share	B			Defer	Defer	Defer	5,000	5,000	0	0		
19	CVFD		B			5,000	5,000	6,000	6,000	6,000	6,000	6,000		
20	CVFD		B			0	10,000	0	10,000	0	10,000	0		
21	CVFD		B					14,500	10,000	0	0	0		
22	UTV & Transport Trailer		C											
23	Gator Skid Unit - Water, Pump, Rescue		C											
24	Thermal Imaging Camera		B					20,000	25,000	25,000	25,000	0		
25	Vehicle Replacement	(Note 3)	C					XX,XXX						
26	Ambulance Replacement	(Note 5)	D											
27	Public Works Department													
28	Road Maintenance	(Note 1)	B			184,000	318,000	202,860	212,800	223,440	234,600	246,330		
29	North Bear Hill Bridge	(Partial funding by STEAP & Federal Bridge)	B			80,000	46,000	0	0	0	0	0		
30	Bedlam Road Bridge	(Funding undetermined)	B			0	0	0	0	0	0	0		
31	Darling Pond Dam	(Funding covered by STEAP grant)	A			0	0	0	0	0	0	0		
32	Tower Hill Road Bridge	(Funding covered by STEAP grant)	B			30,000	150,000	0	0	0	0	0		
33	Plow Truck Replacement	(Note 4)	B			0	0	0	50,000	45,000	25,000	25,000		
34	North Bear Hill Road Drainage		C			0	0	45,000	45,000	45,000	0	0		
35	Vehicle Replacement		D			0	0	0	0	0	0	0		
36	Education - Chaplin BOE													
37	Polaris Ranger (or equivalent) & attachments (snow removal)		B			0	16,685	0	0	0	0	0		
38	Classroom blinds replacement (security upgrade)		A			0	5,000	6,000	0	0	0	0		
39	Repair Damaged Curbs/Sidewalks		B			0	0	5,500	0	0	0	0		
40	Halfway Camera System, office panic button, kitchen air conditioner	(Note 6)	B			0	0	0	0	0	0	0		

