

**Town of Chaplin, Connecticut  
Historic District Commission**

**Minutes of November 14, 2017**

*These unapproved Historic District Commission meeting minutes are forwarded to the Chaplin Town Clerk in a draft format. These minutes are unofficial until they have been read and approved by a majority vote of the Commission. Should edits be necessary, they will be made at the next regularly scheduled meeting, voted upon and noted in the meeting minutes.*

**A. Public Hearing**

The Chaplin ZHDC held a public hearing on Tuesday, November 14, 2017 at 7:00 PM in the meeting room of the Chaplin Public Library on an application for a Certificate of Appropriateness by the Chaplin Congregational Church, 43 Chaplin St.

The hearing was opened at 7:03 PM. Members Present: Paul Peifer-Chair, Diane Cox, Warren Church, Kitty LeShay, Cathy Smith-Alternate. Also Present: Pastor Roger Bolduc and Susan Peifer-Clerk. The legal notice was read, Pastor Bolduc discussed the replacement of the concrete steps by Basch Stone Masonry with the same number and size granite steps with granite sides and straightening and repair of the handrail and lamppost located at the street edge in front of the Church. The hearing was closed at 7:10 PM.

**B. Regular Meeting**

Paul Peifer-Chair called the meeting to order at 7:10 PM. Regular members present were D. Cox, K. LeShay and W. Church. Alternate C. Smith was seated for J. Givens.

**1. Approval of September 12<sup>th</sup>, 2017 Minutes**

*Motion made by D. Cox and seconded by K. LeShay to approve the minutes of the September 12<sup>th</sup>, 2017 regular meeting. Peifer, Cox, LeShay, Smith voted yes, Church abstained.*

**2. Discussion and Vote on Chaplin Congregational Church application**

*Motion made by W. Church and seconded by C. Smith to approve the Chaplin Congregational Church application to replace the steps and do repairs. Motion was approved unanimously.*

### **3. New Business**

#### **a. Elect Vice-Chairman**

*Motion made by C. Smith to nominate W. Church, seconded by K. LeShay. Approved unanimously.*

#### **b. Update on Chaplin Library solar panels.**

*P. Peifer has still not heard back from First Selectman M. Cunningham about a legal opinion on whether the Town Buildings are exempt from HDC regulations. W. Church said he researched the issue and found that Federal buildings and universities are exempt but no mention of municipal buildings. P. Peifer could find no mention of a municipal exemption in the State Statutes.*

#### **c. Discussion on increase of application fee**

*Present fee is \$50, consensus was fee should help defray legal notice cost but still be reasonable to assure compliance. Motion to increase fee to \$75 made by D. Cox, seconded by K. LeShay, carried unanimously.*

#### **d. Approve 2018-2019 Budget**

*P. Peifer presented the 2018-2019 budget, asked for an increase of \$46.25 in the clerical hire line item. C. Smith made a motion to approve the 2018-2019 budget with a bottom line of \$675.00, W. Church seconded, motion carried unanimously.*

### **4. Old Business None**

### **5. Adjournment**

*Motion made by D. Cox to adjourn, carried unanimously. Meeting adjourned at 7:40 PM.*

*Respectfully Submitted,*

*Susan Peifer, Recording Clerk- HDC*