

CHAPLIN PUBLIC LIBRARY
Board of Trustees Meeting
Chaplin, Connecticut
Meeting Minutes
November 24, 2014

Chairperson Rebecca Stockdale-Woolley called the meeting to order at 7:00 PM. Board members present were Victor Boomer, Anne Sicilian, Alan Burdick, Sandra Horning, Julie Lacasse and Kelly Pothier. Others present was Library Director Jessica Jahnke. Unable to attend was Board members Linda Rogers and Bill Jenkins.

3. MINUTES FROM THE PREVIOUS MEETING, ADDITIONS/CORRECTIONS:

Motion to approve the minutes of October 20, 2014, was made by Victor Boomer, seconded by Anne Sicilian and carried with one abstention by Rebecca Stockdale-Woolley.

4. CORRESPONDENCE: None

5. AUDIENCE FOR CITIZENS: None

6. ADDITONS TO AGENDA:

Victor Boomer presented rules on how to run an Executive Session.

7. REPORTS:

A. Director's Report:

- Circulation for the month of October was 458.
- The Library was open 13 days with 298 walk-ins for an average of 22.92 per day.
- The State Aid Library Grant was completed.
- The Annual Report was submitted to the Town Hall.
- The Collection Development Policy was revised and presented to the Board. Victor Boomer suggested including in the Bylaws.
- A Gingerbread Party will be held on Wednesday, December 17th from 6-8pm.
- Jessica Jahnke will be attending workshop in Hartford to lead sessions at the Library teaching caregivers how to interact with Literacy.
- Judy Moulton from Scotland self-authored a children's book and will do a reading to Preschool on December 3rd.
- Diana Asordi from Chaplin will present a slideshow in early January on legends and lore.
- An animal program will be held on February 13th.
- The Library will close at 2 pm on Christmas Eve and be closed the next day on Friday per Board approval.
- The budget is in good shape with no line items over budget.

B. Board Chair Report: No Report

C. Board Members Report: No Report

8. OLD BUSINESS/NEW BUSINESS:

A. Library Director Evaluation:

Board members are asked to email Library Director Evaluations to Victor Boomer who will compile into one document.

B. Meeting Schedule:

The following are meeting dates for 2015:

January 26	July 20
February 23	August 17
March 16	September 21
April 20	October 19
May 18	November 16
June 15	December 21

Motion to accept the above listed meeting dates as presented, was made by Victor Boomer, seconded by Alan Burdick and carried unanimously.

C. Survey Results:

Surveys were handed out at the Library as well as at Chaplin Elementary on Literacy Night. The results will be compiled for the next meeting.

D. Upcoming Events:

Anne Sicilian suggested starting a Book Club.

9. AGENDA ITEMS FOR NEXT MEETING:

- Survey Results
- Library Director Evaluation
- Programming for upcoming year

The next meeting is December 15th.

10. ADJOURN:

Motion to adjourn (7:45 PM) was made by Victor Boomer, seconded by Alan Burdick and carried unanimously.

Minutes will be approved at the next regular meeting.

*Respectfully submitted by Kathleen Scott
Recording Secretary*