

CHAPLIN PUBLIC LIBRARY
Board of Trustees Meeting
Chaplin, Connecticut
Meeting Minutes
December 15, 2014

Chairperson Rebecca Stockdale-Woolley called the meeting to order at 7:07 PM. Board members present were Victor Boomer, Anne Sicilian, Linda Rogers, Alan Burdick, Sandra Horning and Kelly Pothier. Others present was Library Director Jessica Jahnke. Unable to attend was Board member Bill Jenkins and Julie Lacasse.

3. MINUTES FROM THE PREVIOUS MEETING, ADDITIONS/CORRECTIONS:

Motion to approve the minutes of November 24, 2014, was made by Alan Burdick, seconded by Anne Sicilian and carried with one abstention by Linda Rogers.

4. CORRESPONDENCE: None

5. AUDIENCE FOR CITIZENS: None

6. ADDITONS TO AGENDA:

Motion to add to agenda Executive Session for Library Director as Item #8E, was made by Victor Boomer, seconded by Alan Burdick and carried unanimously.

7. REPORTS:

A. Director's Report:

- Circulation for the month of November was 357 that included 17 EBooks.
- The Library was open 16 days (closed early the day before Thanksgiving due to weather) with 401 walk-ins for an average of 25 per day.
- The Gingerbread Party was successful with 47 people in attendance. 16 items were donated for the Food Drive.
- Lego Club was held on November 21st with 13 people in attendance.
- The 2nd session of "Raising Readers" will be held on Friday.

B. Board Chair Report: No Report

C. Board Members Report: No Report

8. OLD BUSINESS/NEW BUSINESS:

A. Survey Results:

Survey Results were very positive on child services, selection, reference, hours, staff knowledge and materials borrowed.

B. Library Director Evaluation: Moved to Item #8E

C. Programming for Upcoming Year:

- "Horizon Wings" has a tentative date of February 13th with rapture rehabilitation and flight patterns. They will bring an eagle.
- Diana Asordi will present on legends and lores in late January.
- Rebecca Stockdale-Woolley's goal is to start a Book Club.
- Kelly Pothier is holding a 4H Stem Program on the 3rd Wednesday of the month.

- Linda Rogers suggested developing a Library logo to print on magnets and bags to advertise and make the Library more visible. Anne Sicilian suggested a contest for the logo. Rebecca Stockdale-Woolley suggested offering to students in art at Parish Hill as a project.
- Children’s Book Club is held on the 1st Wednesday of the month.
- “Love Your Library” will be held with Valentine’s Day.

D. Election of Officers:

Motion to nominate Anne Sicilian for Board Chair, was made by Rebecca Stockdale-Woolley and seconded by Linda Rogers. The vote to elect Anne Sicilian for Board Chair carried unanimously.

Motion to nominate Victor Boomer for Board Vice-Chair, was made by Rebecca Stockdale-Woolley and seconded by Linda Rogers. The vote to elect Victor Boomer for Board Vice-Chair carried unanimously.

E. Executive Session for Library Director:

Motion to enter into Executive Session (8:12 PM) for the purpose of discussing Library Director, was made by Anne Sicilian, seconded by Sandra Horning and carried unanimously.

The Board came out of Executive Session at 8:28 PM.

Motion to accept Performance Review, was made by Rebecca Stockdale-Woolley, seconded by Linda Rogers and carried unanimously.

Motion to discuss Performance Review with Library Director after the Board meeting, was made by Victor Boomer, seconded by Rebecca Stockdale-Woolley and carried unanimously.

9. AGENDA ITEMS FOR NEXT MEETING:

- Bylaws Discussion
- Mission Statement/Logo Development
- Website Development
- Budget

10. ADJOURN:

Motion to adjourn (8:28 PM) was made by Rebecca Stockdale-Woolley, seconded by Alan Burdick and carried unanimously.

Minutes will be approved at the next regular meeting.

*Respectfully submitted by Kathleen Scott
Recording Secretary*