

**CHAPLIN PUBLIC LIBRARY**  
**Board of Trustees Meeting**  
**Chaplin, Connecticut**  
**Public Hearing and Meeting Minutes**  
**March 20, 2017**

Chairperson Victor Boomer opened the Public Hearing at 6:33 PM. Board members present were Alan Burdick, Eunice Edelman, Sandra Horning, Rebecca Stockdale-Woolley, Leslie Ricklin and Priscilla Diwan. Unable to attend were Board members Kelly Pothier and Bill Jenkins.

**A. PUBLIC HEARING:**

**Public Hearing to address a proposed Internet Safety Policy to be adopted by the Library in accordance with the Children's Internet Protection Act (CIPA):**

Chairperson Victor Boomer read the Legal Notice published in the Chronicle on March 10<sup>th</sup> and March 17<sup>th</sup>. A copy of the Policy was presented to the Board and is available at the Town Hall.

Link Diwan presented concerns regarding filtering for the Internet and suggested there be a separate section for adults that is not accessible to children.

Priscilla Diwan presented information from an activist for safe schools/safe libraries to ensure that children are safe from anything predatory.

***Motion to close the Public Hearing (7:20 PM) was made by Alan Burdick, seconded by Leslie Ricklin and carried unanimously.***

**B. REGULAR MEETING:**

Chairperson Victor Boomer called the regular meeting to order at 7:22 PM. Board members present were Alan Burdick, Eunice Edelman, Sandra Horning, Rebecca Stockdale-Woolley, Leslie Ricklin and Priscilla Diwan. Unable to attend were Board members Kelly Pothier and Bill Jenkins.

**3. APPROVE MINUTES OF FEBRUARY 27, 2017:**

***Motion to approve the minutes of February 27, 2017, was made by Alan Burdick, seconded by Leslie Ricklin and carried unanimously.***

**4. ADDITIONS TO AGENDA:** None

**5. CORRESPONDENCE:** None

**6. REPORTS:**

**A. Director's Report:**

- Circulation for the month of February was 350.
- The Library was open for 14 days with 283 walk-ins for an average of 20 per day.
- The patron computers have been wiped clean. Two of the computers have been hooked up to the wireless printer.
- At the budget presentation, the Board of Finance expressed concerns with the Governor's budget, asked about the State Library Grant and asked where the agencies

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would cut their budget if needed. There is no funding for the State Library Grant for 2017.

**B. Board Chair Report:** No Report

**C. Board Members Report:**

Leslie Ricklin asked about the budget presentation and where agencies could cut their budgets. Most agencies responded to salaries. Pricilla Diwan suggested solar for off grid. Alan Burdick suggested looking into purchasing propane tank for cost savings.

**7. OLD BUSINESS/NEW BUSINESS:**

**A. Discuss and Act on Children’s Internet Access Policy (CIPA):**

*Motion to accept Children’s Internet Access Policy as presented earlier at the Public Hearing, was made by Alan Burdick, seconded by Eunice Edelman and carried unanimously.*

**B. Library Director Update:**

A letter of resignation was received from Board member/Library substitute Sandra Horning who was appointed as the new Library Director and congratulated by the Board.

**C. Sign Replacement:**

Sandra Horning will follow up with Jessica Jahnke regarding the quote for the new sign which is similar to the sign at the Senior Center.

**D. Directional Sign:**

Waiting for permit.

**E. Fill Vacancy:**

Two individuals that are interested in joining the Board will be invited to the next meeting.

**F. ACLB Membership:**

ACLB Membership is \$25 per person or \$100 for the full Board. The annual meeting is held at the University of Hartford and is \$35 for members and \$50 for non-members. Leslie Ricklin suggested purchasing their manual (which is free with membership) for roles and responsibilities for the Board. Pricilla Diwan will research varying ideas on roles and responsibilities.

**G. Discuss Bicentennial:**

Items that are stored in the Library that can be used for the Bicentennial include: photos, news clippings for the history of Chaplin and museum artifacts. Priscilla Diwan has a frame for the map of Chaplin. Leslie Ricklin suggested working with the Chaplin schools to conduct interviews and co-sponsor with the Senior Center to videotape oral history. In addition, she presented ideas from Windham 325<sup>th</sup> celebration that includes: poetry competition and a time capsule. Sandra Horning suggested interviews be done as a Senior Capstone project at Parish Hill. Rebecca Stockdale-Woolley suggested using students from

ECSU, Windham Tech and Parish Hill as a community service project. A sign-up sheet will be available at the Library and Senior Center.

**8. AGENDA ITEMS FOR NEXT MEETING:**

- Sign Replacement
- Directional Sign
- Fill Vacancy
- ACLB Membership
- Discuss Bicentennial
- Library website

**9. ADJOURN:**

***Motion to adjourn (8:13 PM) was made by Alan Burdick, seconded by Leslie Ricklin and carried unanimously.***

Minutes will be approved at the next regular meeting.

***Respectfully submitted by Kathleen Scott  
Recording Clerk***