

Chaplin Board of Education
Hampton Board of Education
Scotland Board of Education
Regional School District 11 Board of Education
Special Meeting Minutes
Survey Committee
Tuesday November 1, 2016
3:30 – 7:45 PM
Chaplin Elementary School Computer Lab
Chaplin, CT 06235

1. Call to order
The meeting was called to order at 3:40. Present were Hampton and RD11 Board of Education member Rose Bisson and Hampton Board of Education member Maryellen Donnelly.
2. Audience for citizens
None
3. Review of data entry procedure and forms
Not necessary.
4. Data entry
Rose and Maryellen entered data for excel spreadsheet B. Data from sixty-three surveys was entered.
5. Audience for citizens
None
6. Securing surveys and data
Procedures regarding security of the surveys and the data were followed as stated in the October 27 meeting minutes of the survey committee.
7. Adjournment
The meeting adjourned at 8 PM.

Respectfully submitted,
Maryellen Donnelly