

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION  
CHAPLIN, CONNECTICUT 06235  
MEETING MINUTES  
TUESDAY JUNE 18, 2019  
7:00 PM**

**PARISH HILL MIDDLE/SENIOR HIGH SCHOOL LIBRARY**

Vice Chairperson Dennis Labelle called the meeting to order at 7:04 pm. Present were board members Kate Donnelly, Bud Smallwood, Dennis Labelle, Stephanie Harrington, Michael Smardon and Tracey Dunn. Not in attendance board members Sally Ireland, Rose Bisson and Stacy Foster. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi.

2. **Communication with the Audience** - None
3. **Written Communications to the Board** - None
4. **Student Report** - None
5. **Recognition of Outgoing Board of Education Members**—Rose Bisson, Bud Smallwood - Superintendent Ken Henrici, Principal Brian Tedeschi and Vice-Chair Dennis Labelle presented Bud Smallwood with a plaque for his service to the Board of Education. Superintendent Ken Henrici also recognized Rose Bisson for her service to the Board of Education and in lieu of a plaque Rose Bisson asked that the money be donated to the robotic club.
6. **Connecticut PTA High School Arts Awards—Mary Smith—Third Place—Photography** - Superintendent Ken Henrici, Principal Brian Tedeschi and Vice Chair Dennis Labelle presented Mary Smith with her third-place award for photography from the Connecticut PTA High School Arts Award.
7. **First Place—Parish Hill H.S Band—Fantastic Festival--Manchester High School** - Superintendent Ken Henrici, Principal Brian Tedeschi and Vice-chair Dennis Labelle presented Bethany Dauphinais with first-place for the Parish Hill High School band at the Fantastic Festival.
8. **Connecticut PTA Awards—Outstanding High School Principal—Brian Tedeschi; Outstanding Middle School Principal—Tom McKenna; Outstanding Middle School Teacher—Joy Griffin; Outstanding High School Teacher—Tim Prouty; Outstanding Superintendent—Kenneth Henrici** - PTA President Heather Victoria presented Principal Brian Tedeschi with the Connecticut PTA Outstanding High School Principal award, Tom McKenna with the Connecticut PTA Outstanding Middle School Principal award, and Superintendent Kenneth Henrici with the Connecticut PTA Outstanding Superintendent award. She also recognized Joy Griffin being awarded the Connecticut PTA Outstanding Middle School Teacher Award and Tim Prouty being awarded the Connecticut PTA Outstanding High School Teacher Award.
9. **Report by PTA/Parish Hill Action Community Team** - Heather Victoria presented provided the board with an oral report on recent events and upcoming events.
10. **Approval of April 2, 2019, May 6, 2019, May 21, 2019 and the June 3, 2019 minutes** - Kate Donnelly moved to approve the April 2, 2019 minutes. Stephanie Harrington seconded and the motion passed with the following vote:  
    **Yes: Kate Donnelly, Bud Smallwood, Dennis Labelle, Stephanie Harrington, Michael Smardon and Tracey Dunn**  
    Kate Donnelly moved to approve the May 6, 2019 minutes. Michael Smardon seconded and the motion passed with the following vote:  
    **Yes: Kate Donnelly, Bud Smallwood, Dennis Labelle, Stephanie Harrington, Michael Smardon and Tracey Dunn**  
    Kate Donnelly moved to approve the May 21, 2019 minutes. Michael Smardon seconded and the motion passed with the following vote:  
    **Yes: Kate Donnelly, Bud Smallwood, Dennis Labelle, and Michael Smardon**  
    **Abstain: Stephanie Harrington and Tracey Dunn**  
    Kate Donnelly moved to approve the June 3, 2019 minutes. Michael Smardon seconded and the motion passed with the following vote:  
    **Yes: Kate Donnelly, Bud Smallwood, Dennis Labelle, Stephanie Harrington, and Michael Smardon**  
    **Abstain: Tracey Dunn**
11. **Approval of Financial Statement – May 2019** - Michael Smardon moved to approve the May 2019 Financial Statement. Tracey Dunn seconded and the motion passed unanimously with the following vote:  
    **Yes: Kate Donnelly, Bud Smallwood, Dennis Labelle, Stephanie Harrington, Michael Smardon and Tracey Dunn**

**12. Administrative Reports/Administrative Requests for Board Action**

- A. Principal** - Principal Brian Tedeschi provided the board a brief report on some recent awards and recognitions the school has received.
- B. Superintendent** - Superintendent Ken Henrici provided the board a brief oral report that touched on transportation bids, graduation, regionalization meeting with Doug Dubinsky, the vertical teaming meeting, and teacher recruitment.

**13. Old Business/New Business**

- A. Appointment of 0.2 FTE Speech and Language Pathologist—Barbara Bova; Part-Time Physical Therapist—Sandra Bell** - Michael Smardon moved to appoint Barbara Bova as 0.2 FTE Speech and Language Pathologist. Tracey Dunn seconded and the motion passed with the following vote:

**Yes: Kate Donnelly, Bud Smallwood, Dennis Labelle, Stephanie Harrington, Michael Smardon and Tracey Dunn**

Stephanie Harrington moved to hire Sandra Bell as a part-time Physical Therapist. Tracey Dunn seconded and the motion passed with the following vote:

**Yes: Kate Donnelly, Bud Smallwood, Dennis Labelle, Stephanie Harrington, Michael Smardon and Tracey Dunn**

- B. July 2019 to June 2020 Board Meeting Schedule** - Michael Smardon moved to approve the following dates as the regular schedule board meeting dates for the July 2019 to June 2020 Board Meeting Schedule:

**July 9, 2019  
August 27, 2019  
September 17, 2019  
October 15, 2019  
November 19, 2019  
December 17, 2019  
January 21, 2020  
February 18, 2020  
March 17, 2020  
April 7, 2020  
May 19, 2020  
June 16, 2020**

Tracey Dunn seconded and the motion passed with the following vote:

**Yes: Dennis Labelle, Michael Smardon and Tracey Dunn**

**Abstain: Bud Smallwood and Stephanie Harrington**

**No: Kate Donnelly**

- C. Further Discussion on Hiring A School Resource Officer (SRO)** - The board reviewed the surveys results for the hiring of a school resource officer. Bud Smallwood went on the record to say that not having a vote to hire a School Resource Officer is a derelict of the board duties.

**14. Committee Reports/Requests for Board Action**

- A. Fiscal & Plant** - Nothing new to report.
- B. Educational and Board Policies** - Nothing new to report.
- C. Central Office** - Nothing new to report.
- D. Technology** - Nothing new to report.
- E. Personnel and Supervision** - Nothing new to report.
- F. Shared Services** - Superintendent Ken Henrici reviewed with the board currently shared services.
- G. Allied Health** - Nothing new to report.
- H. Newsletter** - Nothing new to report
- I. CABE/EASTCONN** - Nothing new to report.

**15. Second Audience for Citizens** - None

**16. Agenda Items for Next Meeting**

- A. Board Election of Officer**
- B. Discussion on Hiring a School Resource Officer**

**17. Executive Session – Proposed Cafeteria Wages/Salaries for FY 19-20** - Michael Smardon moved to enter executive session for the proposed cafeteria wages/salaries for FY 19-20 at 8:08pm and invited Superintendent Kenneth Henrici. Kate Donnelly seconded and the motion passed with the following vote:

**Yes: Kate Donnelly, Dennis Labelle, Stephanie Harrington, Michael Smardon and Tracey Dunn**

**Abstain: Bud Smallwood**

Bud Smallwood left at 8:08pm.

Re-entered public session at 8:24pm.

**Michael Smardon moved to approve a 3% salary increase for Joanne Clermont and Christie Meikle for the 2019-2020 school year, and to change Joanne Clermont's title to Assistant Café Director. Stephanie Harrington seconded and the motion passed with the following vote:**

**Yes: Kate Donnelly, Dennis Labelle, Stephanie Harrington, Michael Smardon and Tracey Dunn**

**18. Adjournment - Kate Donnelly moved to adjourn at 8:28 pm. Michael Smardon seconded and the motion passed with the following vote:**

**Yes: Kate Donnelly, Sally Ireland, Dennis Labelle, Stacy Foster and Michael Smardon**

Respectfully Submitted  
Rachel Linkkila  
Recording Secretary