

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT 06235
MEETING MINUTES
TUESDAY JULY 09, 2019
7:00 PM
PARISH HILL MIDDLE/SENIOR HIGH SCHOOL LIBRARY**

Superintendent Ken Henrici called the meeting to order at 7:02 pm. Present were board members Kate Donnelly, Cassidy Martin, Sally Ireland, Kathy Freed, Dennis Labelle, Stacy Foster, Michael Smardon and Tracey Dunn. Not in attendance was board member Stephanie Harrington. Administrators present were Superintendent Ken Henrici and Assistant Principal Tom McKenna.

2. Board Reorganization

- A. Election of Officers - Stacy Foster moved to elect Dennis Labelle as Chairperson. Sally Ireland seconded and the motion passed with the following vote:**

**Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Kathy Freed, Dennis Labelle,
Stacy Foster, Michael Smardon, and Tracey Dunn.**

Dennis Labelle began chairing the meeting

- Michael Smardon moved to elect Stacy Foster as Vice-Chairperson and Sally Ireland seconded and the motion passed with the following vote:**

**Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Kathy Freed, Dennis Labelle,
Stacy Foster, Michael Smardon, and Tracey Dunn.**

- Stacy Foster moved to elect Tracey Dunn as Secretary. Michael Smardon seconded and the motion passed with the following vote:**

**Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Kathy Freed, Dennis Labelle,
Stacy Foster, Michael Smardon, and Tracey Dunn.**

- Sally Ireland moved to elect Stephanie Harrington as Treasurer. Stacy Foster seconded and the motion passed with the following vote:**

**Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Kathy Freed, Dennis Labelle,
Stacy Foster, Michael Smardon, and Tracey Dunn.**

- B. Committee Assignments**

Personal and Supervision - Sally Ireland, Michael Smardon and Dennis Labelle.

Fiscal & Plant - Sally Ireland, Stacy Foster, and Dennis Labelle.

Educational and Board Policies - Kate Donnelly, Cassidy Martin, Michael Smardon and Stephanie Harrington.

Central Office - Dennis Labelle, Tracey Dunn, and Sally Ireland

Newsletter - Stephanie Harrington, Tracey Dunn, and Michael Smardon

Technology - Stacy Foster, Dennis Labelle, and Sally Ireland

EastConn Liaison -Kathy Freed

Cabe Liaison - Kate Donnelly

- C. Standing Committees**

AD HOC SRO Committee – Stacy Foster, Kate Donnelly, Michael Smardon and Sally Ireland.

- 3. Communication with the Audience - None**

- 4. Written Communications to the Board - None**

- 5. Approval of June 18, 2019 Minutes - Sally Ireland Moved to approve the June 18, 2019 minutes with the following amendments item 8 should read “Assistant Principal” and not “Middle School Principal” and item 14 should say, “A vote was proposed for the September 17, 2019 board meeting.” Kate Donnelly seconded and the motion passed with the following vote:**

**Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Kathy Freed, Dennis Labelle, Michael
Smardon, and Tracey Dunn.**

Abstain: Stacy Foster

6. **Approval of Financial Statement – June 2019 - Stacy Foster moved to approve the July 1, 2018 to June 30, 2019 financial statement. Sally Ireland seconded and the motion passed with the following vote:
Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Kathy Freed, Dennis Labelle, Stacy Foster, Michael Smardon, and Tracey Dunn.**
Cassidy Martin left the meeting at 7:32 pm.
7. **Administrative Reports/Administrative Requests for Board Action**
 - A. **Principal** - Assistant Principal Tom McKenna provided the board with a brief oral report.
 - B. **Superintendent** - Superintendent Ken Henrici provided the board with a brief oral report.
8. **Old Business/New Business**
 - A. **Report by PTO/Parish Hill Action Community Team** - Kim Martin reported to the board on the boom box parade.
 - B. **Board Approval of an Amendment to the May 21, 2019 Board of Education Minutes- Modify Minutes to Reflect Board Approval of a Beverage Exemption as part of Healthy Food Certification for Region #11for SY 2019-2020** - Stacy Foster moved to amend the May 21, 2019 Board of Education Minutes to include the following motions. Michael Smardon seconded and the motion passed with the following vote:
Yes: Kate Donnelly, Sally Ireland, Kathy Freed, Dennis Labelle, Stacy Foster, Michael Smardon and Tracey Dunn.
Stacy Foster moved to certify that all food items offered for sale to students will comply with the Connecticut Nutrition Standards from July 1, 2019 through June 30, 2020. This certification applies to school stores, vending machines, school cafeterias and fundraising on school premises. Michael Smardon seconded and the motion passed with the following vote:
Yes: Kate Donnelly, Sally Ireland, Kathy Freed, Dennis Labelle, Stacy Foster, Michael Smardon and Tracey Dunn.
Stacy Foster moved that the Board of Education shall allow the sale of food items that don't meet Connecticut Nutrition Standards when the (a) the sale is at an event after school day is over or on the weekend, (b) the sale is at the location of an event, and (c) the sale is not sold from a vending machine or school store. Michael Smardon seconded and the motion passed with the following vote:
Yes: Kate Donnelly, Sally Ireland, Kathy Freed, Dennis Labelle, Stacy Foster, Michael Smardon and Tracey Dunn.
Stacy Foster moved that the Board of Education shall allow the sale of beverages that don't meet Connecticut Nutrition Standards when; (a) the sale is at an event after school day is over or on weekend, (b) the sale is at the location of an event, and (c) the sale is not sold from a vending machine or school store. Michael Smardon seconded and the motion passed with the following vote:
Yes: Kate Donnelly, Sally Ireland, Kathy Freed, Dennis Labelle, Stacy Foster, Michael Smardon and Tracey Dunn.
 - C. **Discussion on Hiring a School Resource Officer** - The board had a brief discussion on this topic and they agreed that they will discuss the hiring of a School Resource Officer at the August Board meeting and they will vote on it at the September Board meeting.
 - D. **Approval of Region #11 Bus Contract--July 1, 2019 to June 30, 2022** - Kate Donnelly moved to approve the Region #11 Bus Contract for the July 1, 2019 to June 30, 2022. Stacy Foster seconded and the motion passed with the following vote:
Yes: Kate Donnelly, Sally Ireland, Kathy Freed, Dennis Labelle, Stacy Foster, Michael Smardon and Tracey Dunn.
9. **Committee Reports/Requests for Board Action**
 - A. **Fiscal & Plant** - Dennis Labelle reported to the board on the last committee meeting. Sally Ireland moved to approve the replacing of the roof that deemed complete failed. Kathy Freed seconded and the motion passed with the following vote:
Yes: Kate Donnelly, Sally Ireland, Kathy Freed, Dennis Labelle, Stacy Foster, Michael Smardon and Tracey Dunn.

- B. Educational and Board Policies** - Nothing new to report.
 - C. Central Office** - Dennis Labelle reported to the board on the last committee meeting.
 - D. Technology** - Nothing new to report.
 - E. Personnel and Supervision** - Michael Smardon reported to the board on the last committee meeting.
 - F. Shared Services** - Nothing new to report.
 - G. Allied Health** - Nothing new to report.
 - H. Newsletter** - Nothing new to report.
 - I. CAFE/EASTCONN** - Kate Donnelly recommended that CAFE come before a board meeting to provide a presentation on Roles and Responsibilities of board members.
- 10. Second Audience for Citizens** - Kim Martin spoke to the board concerning school promotion and school outreach.
- 11. Agenda Items for Next Meeting**
- A.** Remove Shared Services and Allied Health off of the committee's report.
 - B.** New Hires
 - C.** Discussion of Hiring a School Resource Officer
- 12. Adjournment** - Stacy Foster moved to adjourn at 8:21 pm. Sally Ireland seconded and the motion passed with the following vote:
- Yes: Kate Donnelly, Sally Ireland, Kathy Freed, Dennis Labelle, Stacy Foster, Michael Smardon and Tracey Dunn.**

Respectfully Submitted
Rachel Linkkila
7/10/19