

**CHAPLIN RECREATION COMMISSION
SECRETARY'S REPORT SPECIAL MEETING
July 23, 2014**

I. CALL TO ORDER:

The meeting was called to order at 5:25 p.m. Members present were J. Smith, P. Anderson, D. Stevens, P. Deveny, M.Foster and C. Lovely via phone.

II. COMMUNICATIONS:

J. Smith made a motion to pay the following bills from special revenue:

Mac Truck Mary	\$500.00 (band for 7/20/14 concert)
Jeff Burnham Band	\$500.00 (band for Labor Day Weekend Concert)

P. Anderson seconded. Motion passed.

III. NEW BUSINESS:

Discussions took place regarding the restructure of the Recreation Commission charge and responsibilities. Discussions regarding a Sports Coordinator, a Recreation Coordinator and a Fundraiser Coordinator. Discussions regarding member size as we are having a difficult time with obtaining a quorum.

P. Deveny made a motion to appoint J. Smith in charge of discussions with the Town and Town Attorney regarding changes to the charge of the recreation commission and reducing the member size. D. Stevens seconded the motion. The motion passed.

IV. TIME, DATE & AGENDA SUGGESTIONS FOR THE NEXT MEETING:

No other agenda suggestions were discussed. Next Meeting: Thursday, August 21, 2014 at 7:00 p.m. at the Chaplin Town Hall.

V. ADJORNMENT:

P. Deveny made a motion to adjourn the meeting at 5:56 p.m. P. Anderson seconded the motion. The motion passed.

Respectfully submitted,

Carol Bellman
Secretary

(The written contents of this document are correct to the best of my ability. Any changes to be made after review by the Recreation Commission Membes will be noted in the next meeting and minutes.)