

**CHAPLIN SENIOR CENTER
132 Chaplin Street
Chaplin CT. 06235**

Minutes of Board Meeting April 1, 2014

The Board of Directors of the Chaplin Senior Center met in the Craft Room at the Chaplin Senior Center on Tuesday, April 1, 2014 at 9:30 AM. The following members were in attendance: Bill Philbrick-Chair, Walt Zlotnick, Doreen Bolduc, Carl Linkkila, Marilyn Nurme, Pat Boyd and Paul Carbone. Also Present: Roxanne StJean-Director and Betty Urban-Clerk

Bill Philbrick called the meeting to order at 9:30AM.

1. **Audience for Citizens** None

2. **Secretary's Report**
Motion was made by Paul Carbone and seconded by Doreen Bolduc to approve the minutes of March 4, 2014. Motion passed.

3. **Correspondence** None

4. **Director's Report**
 - a. **Financial Report**
 1. **Cash on Hand** \$482. 01
 2. **Special Revenue Account** \$17,128.99
 - b. **Membership Status** 282 Members
 - c. **Dues Collection** \$1885.00 year to date
 - d. **Review of Lunch Program**
The Lunch Program is excellent.
 - e. **Review of Center's Activities**
On Tuesday, April 8th the Chaplin Elementary School will hold their annual luncheon for grandparents and seniors.
On Wednesday, April 9th the Easter Luncheon will be held. Cost is \$5.00.
On Wednesday, April 9th Regency Heights will do monthly Blood Pressure Screenings from 9:15 to 9:45AM.
On Wednesday, April 2nd and on April 16th Carol Palonen, the new Municipal Agent will be at the Senior Center.
On Wednesday, April 9th the Wellness Clinic will be held from 11:00AM to 12:30PM

f. Other

Roxanne said a new paper shredder is needed for the Wellness Clinic. Carol Palonen requested one that does cross shredding.

Also, the chair in Roxanne's office is broken. The height cannot be adjusted.

***Motion** was made by Bill Philbrick and seconded by Pat Boyd to purchase a paper shredder up to the price of \$150.00 for the wellness clinic. Motion passed unanimous.*

***Motion** was made by Paul Carbone and seconded by Doreen Bolduc to purchase a chair for the Wellness Clinic not to exceed the amount of \$500. Motion passed unanimous.*

Roxanne said the internet and TV have been upgraded and the internet is working very well. The phones are not up and running yet. They are still on the old system. Brian Hathaway recommended a new Router be purchased for the Wellness Clinic. ***Motion** was made by Bill Philbrick and seconded by Walt Zlotnick to purchase a new Router not to exceed the price of \$200.00. Motion passed unanimous.*

Bill Philbrick asked for a motion to correct the date on last month's minutes for the Easter Lunch. ***Motion** was made by Walt Zlotnick and seconded by Marilyn Nurme to amend the minutes of March 4, 2014 to correct the date of the Easter Lunch from April 16th to April 9th. Motion passed unanimous.*

5. Building Review

Paul Carbone said the Circulator is in and working great. As soon as everything defrosts, work can be done on the flower boxes. A new broom was purchased to sweep outside at a price of \$15.00.

6. Function Room Floor Tile Replacement

Roxanne said that Design East in Willimantic will do the work on the Function Room Tile. Their price is \$1231.00. Design East has ordered sample tiles. Once the samples come in, they will be available at the Center briefly so they can be checked out and decided on. Once our color choice has been given to Design East, installation should be within two weeks.

7. Heating & Cooling System Replacement

Roxanne is waiting for a quote on how much the system will cost.

8. Vegetable Garden

Roxanne wants to do a vegetable garden. She has spoken to Bob Grindle and he is willing to help. Discussion followed. The decision was made to do two raised beds 5ft

by 10ft if possible. Roxanne will speak to the First Selectman to see if any problem and will bring a plan and material costs to the meeting in May.

9. 2013-2014 Budget

Bill said this year's budget is running a deficit. He will go to the Board of Finance on June 25th to discuss.

10. Board Members Term Continuation

Bill said the terms of Paul Carbone, Ruth Randall and Carl Linkkila are up this year.

Motion was made by Bill Philbrick and seconded by Walt Zlotnick to recommend the reappointment of Paul Carbone, Ruth Randall and Carl Linkkila for another three year term on the Senior Center Board. Motion passed.

11. Travel Update

Roxanne said the Trip Program is going well. Several trips are planned and our seniors are interested.

12. Agent For the Elderly

Carol Palonen has been appointed Municipal Agent for the Elderly. She is scheduled to be at the Senior Center on the first and third Wednesday of each month.

13. Future Projects, Events or Programs None at this time

14. Other Topics, Current or Future None at this time

15. Adjournment

Motion was made by Paul Carbone and seconded by Carl Linkkila to adjourn the meeting. The meeting was adjourned at 10:45AM.

Respectfully Submitted,

Betty G. Urban