

**CHAPLIN SENIOR CENTER**  
**132 Chaplin Street**  
**Chaplin, CT 06235**

**Minutes of Board Meeting December 6, 2016**

The Board of Directors of the Chaplin Senior Center met in the Craft Room at the Chaplin Senior Center on Tuesday, December 6, 2016 at 9:30AM. The following members were in attendance: Walt Zlotnick-Acting Chair, Carl Linkkila, Marilyn Nurme, Shirley Rakos, Neil Muckenhoupt and Pat Boyd. Others Present: Roxanne StJean-Director and Betty Urban-Clerk.

Walt Zlotnick called the meeting to order at 9:31AM.

**1. Audience For Citizens**           None

**2. Secretary's Report**

*Motion was made by Neil Muckenhoupt and seconded by Carl Linkkila to approve the minutes of November 1, 2016 as presented. Motion passed unanimously.*

**3. Correspondence**           None

**4. Director's Report**

**A. Cash on Hand**           \$488.02

**B. Special Revenue**       \$19,763.30

**C. Membership Status**   One new member 298 members

**D. Dues Collection**       \$2075.00

**E. Review of Center's Activities**

Yesterday, December 5<sup>th</sup> a pot luck and Christmas Decorating Party was held. It was a lot of fun.

On Monday, December 19<sup>th</sup> a free Holiday Bingo with prizes compliments of St. Joseph Living Center will be held

On Wednesday, December 21<sup>st</sup> the Christmas Luncheon

On Wednesday, January 18<sup>th</sup> taxes can be paid at the Senior Center from 11:00AM to 1:00Pm.

The Chaplin Senior Center will be closed Thursday, December 22<sup>nd</sup> through Monday January 2, 2017. It will reopen on Tuesday, January 3<sup>rd</sup>.

There is no board meeting in January.

**F. Other**

Roxanne said a new cook has been hired to help Bob in the kitchen. Dawn Gilbert will start tomorrow, December 7<sup>th</sup>.

Roxanne gave a list of 2017 meeting dates. The meetings will be held on Tuesdays in the Craft Room at 9:30AM. There is no meeting in January or July. The dates are: February 7<sup>th</sup>, March 7<sup>th</sup>, April 4<sup>th</sup>, May 2<sup>nd</sup>, June 6<sup>th</sup>, August 1<sup>st</sup>, September 5<sup>th</sup>, October 3<sup>rd</sup>, November 7<sup>th</sup> and December 5, 2017.

**5. Building Review**

Carl cleaned the gutters. The Dogwood trees have been trimmed. Carl said a light fixture needs to be repaired in the closet that connects to the Community Room. The town will be notified.

The floors need to be stripped and waxed and the carpet needs to be cleaned. The cost for the floors is \$890.00. The carpets will cost \$300.00. ***Motion** was made by Carl Linkkila and seconded by Marilyn Nurme to appropriate the amount of \$1190.00 from Special Revenue to get the floors and rugs cleaned. Motion passed unanimously.*

**6. Harvest Bazaar Recap**

Roxanne said the Christmas Bazaar was very successful, the best ever. The amount raised was \$3406.00.

**7. Thanksgiving Luncheon Recap**

The Thanksgiving Luncheon went very well.

**8. Christmas Luncheon**

Everything is all set in the kitchen. Roxanne said two more servers are needed. Tickets are on sale at this time.

**9. Other Topics, Current or Future**

***Motion** was made by Pat Boyd and seconded by Carl Linkkila to allocate up to 300.00 to give Bob Grindle a \$200.00 Christmas Bonus and to cover taxes to be taken from Special Revenue. Motion passed unanimously.*

***Motion** was made by Neil Muckenhoupt and seconded Pat Boyd to appropriate up to \$550.00 to be taken from Special Revenue to provide a \$500.00 Christmas Bonus to Roxanne StJean and to cover needed taxes. Motion passed unanimously.*

**10. Next Meeting Date**

The next meeting will be on Tuesday, February 7, 2017 at 9:30AM.

**11. Adjournment**

The meeting was adjourned at 10:10AM.

Respectfully Submitted,  
Betty G .Urban