

**CHAPLIN, REGION #11
CENTRAL OFFICE COMMITTEE
Chaplin, Connecticut**

Special Meeting Minutes

March 4, 2020

6:00 p.m.

Modular Conference Room

1. **Call to Order** – Meeting was called to order by Dennis LaBelle at 6:09 PM
Committee Members Present were Dennis LaBelle, Jaclyn Chancey, Gene Boomer, and Sally Ireland. Unable to attend was Tracey Dunn.
Also Present was Superintendent Ken Henrici and Business Manager David Solin.
2. **Approval of Minutes: February 10, 2020** - Sally Ireland moved to accept the minutes of February 10, 2020, seconded by Jaclyn Chancy. Motion passed unanimously.
3. **Request Approval of Financial Statement— February 2020** Jaclyn moved to approve the Financial Statement for February 2020, seconded by Sally Ireland. Dave noted that the audit line item showing \$14,100 was an inadvertent billing which \$9,000 will be backed out of. Motion passed unanimously.
4. **Further Discussion of FY 19-20 Budget Forecast and Existing Fund Balance** Looks like we will run about \$10,000 over which will reduce the Fund balance to \$7,500-12,000.
5. **Further Discussion of Region #11/Chaplin Assessment Ratio Percentage for FY 20-21 Budget** – The ratio for assessment remains at 60% RD11 / 40% Chaplin.
6. **Discussion and Approval of Proposed Final FY 20-21 Budget** – Jaclyn Chancey moved to approve the Proposed Final FY 20-21 Budget, seconded by Gene Boomer. The motion passed unanimously. Additional analysis of services has been requested.
7. **Discussion of Evaluation Protocol for Superintendent** – The timeline, Domains, and Performance Indicators were reviewed and additional work to be done identified.
8. **Adjournment** – Jaclyn Chancey moved to adjourn, seconded by Sally Ireland. Motion passed unanimously. Meeting adjourned at 6:52 PM.

Respectfully Submitted,
Dennis LaBelle
03/31/2020