

CHAPLIN
INLAND WETLANDS, WATERCOURSES AND CONSERVATION COMMISSION
Meeting Minutes
Regularly Scheduled Monthly Meeting
December 17th, 2025 @ 7:00 P.M.
Chaplin Town Hall

Present: S. Matthies, S. Rusch, D. Field, P. Kegler, M. Jenkins, D. Cates
Staff: J. Theroux

S. Matthies called the meeting to order at 7:02 P.M.

Alternates seated: None

Review and approval of the minutes from Wednesday, October 22, 2025, regularly scheduled meeting:

Motion by S. Rusch to approve regular meeting minutes for the 10/22/2025 meeting:

Second by D. Cates. All in favor.

Motion passed.

Audience of Citizens: None

Additions to the Agenda: 2026 Meeting dates, 2026 Budget, Election of Officers.

Old Business: Notice of Violation, Quiet Corner Hops Farm.

No one was present to represent the Quiet Corner Hops Farm.

Agent J. Theroux read various e-mails from Kay Lehoux, who is Bill Irelands granddaughter. She works as an environmental consultant/ utility permitting and compliance specialist.

She proposed a modification to the E&S measures recommended by Agent Theroux, which he concurred with. They are also having the wetlands delineated.

The letter sent to the Quiet Corned Hops Farm by Town Attorney Dennis O'Brien was reviewed by Chairman Matthies and was discussed. It appears that the Quiet Corner Hops Farm is taking steps to comply with the order.

D. Field asked if it was a conflict of interest to have Bill Ireland prepare his own site plan, as he is a licensed engineer. This was discussed with no decision made.

New Business:

2026 meeting dates:

The meeting dates were discussed.

Motion by P. Kegler to approve the 2026 meeting dates.

Second by D. Field. All in favor.

Motion passed.

Election of Officers:

It was the consensus of the Commission that the current slate of Officers would continue to serve for 2026.

2026 Budget:

The 2026 budget was discussed and the line item for the salary of the recording secretary only covers half of the yearly meetings. This line item should cover the salary for 12 months.

Motion by P. Kegler to approve the adjusted budget.

Second by S. Rusch. All in favor.

Motion passed.

Correspondence: The letter from Town Attorney Dennis O'Brien to the Quiet Corner Hops Farm was reviewed. The letter summarized the Order written by Agent J. Theroux

Agent Theroux presented the various e-mails from Kay Lehoux regarding the Quiet Corner Hops Farm.

Administrative Report:

Agent J. Theroux explained to the Commission his recent Agent approval for 80 Lynch Road. The new owner of the property will be removing overmature trees from around the pond and will be installing a new buried electrical service under the existing driveway. Agent J. Theroux saw no potential impacts to the wetlands or pond.

Conservation Commission Business:

The Chaplin D. P. W. is considering the construction of a parking area for the Diana's pool area.

Commission Discussion: None

Adjournment: Motion by D. Field to adjourn, Second by S. Rusch. All in favor.

Motion passed.

Meeting adjourned at 7:34 pm

*Respectfully submitted,
Joseph R. Theroux
Acting Recording Secretary*

