

Chaplin Recreation Commission

Special Meeting Minutes

July 28, 2022

Prepared and presented by Monica Arbo

Attendees:

Dave Stone – Chairperson

Amelia Nelson – Vice Chairperson

Monica Arbo

Shannon Hammond

Danny Cates

Josh Woodward

Matt Foster

Leslie – Bicentennial Committee Chair

1. Call to Order

- a. 6 PM

2. Light Pole installation at park

- a. Thanks to DRC Electric and Bagshaw Electric for volunteering time and equipment.
- b. Poles are installed and wired
- c. **Matt motions to pay for an aerial lift rental up to \$300 to finish installation.**
 - i. Woody 2nds
 - ii. 7-0-0 Pass

3. Bicentennial Celebration

- a. Music and Sound (Matt F)
 - i. Matt and Leslie to connect and communicate sound needs for that day.
 1. Ukulele Band – nothing needed from sound
 2. Babcock Band - ?
 3. 357 & Paul Leonard Band - ?
 - a. Bill from 357 could be hired to be “The Sound Guy” for the day
 4. Daniel Caron will have DJ speakers on the field for kid’s games and talent show
 - ii. Program to be printed
 - iii. Bicentennial Committee meeting on Tuesday August 2, 2022
 - iv. Need to submit invoices for bands to town treasurer to be paid through Bicentennial Committee funds.
- b. Vendors

- i. Democratic Town Committee has requested to have a booth at the Celebration. Waiting on Republican Town Committee.
- ii. Volares Martial Arts, 2 masters live in town – possibility to do demonstration
- iii. Woodsmen demonstrations
- iv. Cooper demonstration pending
- v. People are reaching out to Dave, he’s sending them applications but unsure what restrictions or regulations to waive for non-food vendors
 - 1. Registration Fee
 - a. **Dave motions to charge \$25 for a 10x10’ space for out-of-town sales vendors.**
 - i. Amelia 2nds
 - ii. 7-0-0 Pass
 - 2. Dave to reach out to Eastern Highlands about “bake sale” style vendors
 - 3. Dave looking for a volunteer to take over the vendors on the actual day
 - a. Shannon to take over vendors from Dave.
 - b. Shannon to reach out to her list of vendors.
 - c. Bicentennial Committee to get the schedule finalized
 - d. “Event Staff” Shirts to be ordered by Bicentennial Committee

4. Concessions, concessions building and upgrades

- a. Dave reached out to Jess Texera to run concession stand for Bicentennial Celebration
 - i. Hire her, she gets permits and runs the kitchen
 - ii. Discuss with her what she needs to run the concession stand
 - 1. Coordinate a special meeting with her.
- b. Dave suggested purchasing a hotdog roller for the concession stand
 - i. **Woody motions to spend up to \$600 on a commercial hot dog roller with sneeze guard.**
 - ii. Danny 2nds
 - iii. 7-0-0 Pass
- c. Dave suggested purchasing a commercial ice maker for the concession stand
 - i. **Dave motions to spend up to \$1000 on a commercial ice maker.**
 - ii. Shannon 2nds
 - iii. 7-0-0 Pass
- d. **Danny motions to spend up to \$1200 on a commercial deep fryer.**
 - i. Shannon 2nds
 - ii. 7-0-0 Pass
 - 1. Purchase contingent on Eastern Highlands decision.

5. Sound System upgrades

- a. Matt would like to purchase additional sound equipment
 - i. 2-3 wireless microphones
 - ii. 16 channel 100’ snake for our sound board
 - iii. 2 more speakers similar to what we currently have
 - iv. He will make a list and give to Danny for prices and bring to next meeting

6. Pavilion Use/Schedule

- a. Thread City Cyclers July 31st
 - i. Need bathrooms opened at 6am
- b. Class of '97 Parish Hill Reunion August 13th

7. Summer Activity Schedule

- a. Movie Night tentatively in mid-September
- b. Dave motions to spend up to \$400 to purchase the license to show a movie.**
 - i. Woody 2nds
 - ii. 7-0-0

8. Cornhole League(s)

- a. Fall league to run the same plan as Summer league with the new lights
 - i. Start October 9th and 12th
 - 1. Run for 6 weeks
 - ii. Danny motions to run a Fall League using the same format, payout and registration schedule as Summer League.**
 - 1. Amelia 2nds
 - 2. 7-0-0
- b. League has requested new boards
 - i. Surface is too slick – is the major complaint
 - ii. Can we refinish the existing boards?
 - 1. Need logo
 - iii. Ideas and prices to be discussed at next meeting

9. Officer Elections

- a. Monica nominates Dave Stone for Chairman**
 - i. Woody 2nds
 - ii. 6-0-1 Pass
 - 1. Dave abstains
- b. Dave nominates Amelia Nelson for Vice Chairman**
 - i. Woody 2nds
 - ii. 6-0-1 Pass
 - 1. Amelia abstains
- c. Woody nominates Monica Arbo for Secretary**
 - i. Dave 2nds
 - ii. 6-0-1 Pass
 - 1. Monica abstains
- d. Amelia nominates Danny Cates for Treasurer**
 - i. Dave 2nds
 - ii. 7-0-0 Pass
 - 1. Danny abstains

10. Adjourn

- a. Dave motions to adjourn at 7:47 PM**
 - i. Woody 2nds
 - ii. 7-0-0 Pass