

Town of Chaplin



Annual Report 2024-2025

Opening the England Road Bridge (L-R): Representative Doug Dubitsky, Senator Jeff Gordon, First Selectman Juan Roman III, Congressman Joe Courtney and DPW Supervisor Dave Stone



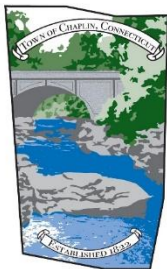
Monty, winner of the 2025 Westminster Kennel Club – BEST IN SHOW
Owned and shown by Chaplin resident Katherine Shepard Bernardin

TOWN OF CHAPLIN
Annual Report
July 1, 2024 through June 30, 2025

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Town of Chaplin, Connecticut

Incorporated 1822

495 Phoenixville Road, Chaplin, Connecticut 06235

Telephone: (860) 455-0073

Fax: (860) 455-0027

assistant@chaplinct.org

April 1, 2026

Dear Chaplin Residents:

Your elected Board of Finance is pleased to present this Annual Financial Report.

The business of the Town was conducted routinely, competently, and completely for this Fiscal Year Report. Every board, commission, department, agency, and committee had a hand in the efficient and productive way in which our community prospered and grew.

It is hoped that every citizen understands and appreciates the efforts and professional expertise of all our Town's employees.

Sincerely,

The Board of Finance

Richard Weingart-Chairman

Linkesh Diwan-Vice-Chairman

Linda Caron-Secretary until 11/4/2025

Jeremiah Rufini

William Jenkins

Victor Boomer

Alternates:

Matthew Foster

Peter Haines until 11/4/2025

Israel Alvarez

*Susan Welshman, Administrative Assistant to the
First Selectman*

Valerie Garrison, Finance Manager

Shari Smith, Chaplin Town Clerk

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<u>Boards / Commissions / Committies</u>			
<u>Bicentennial Arboretum Commission</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Ricklin, Leslie	U	6/1/2023	5/31/2025
Weingart, Helen	D	6/1/2023	5/31/2026
Stone, David	R	6/1/2023	5/31/2027
<u>Board of Assessment Appeals</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Foster, Matthew	R	11/2/2021	11/4/2025
Kane, Brendan	D	11/2/2021	11/4/2025
Alvarez, Diana F.	R	11/5/2023	11/7/2027
<u>Board of Education</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Anderson, Laura	D	11/2/2021	11/4/2025
Klar, Joseph	R	11/2/2021	11/4/2025
Smith, Therese M.	D	11/2/2021	10/1/2024
Tiller-Albert, Hayley	D	10/9/2024	11/4/2025
Boomer, Eugene V., Jr.	R	11/7/2023	11/7/2027
Boomer, Victor N.	R	11/7/2023	11/7/2027
Chancey, Jaclyn	D	11/7/2023	11/7/2027
Hooper, William	D	11/7/2023	11/7/2027
<u>Board of Finance</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Caron, Linda	D	11/5/2019	11/4/2025
Boomer, Victor N.	R	11/5/2019	11/4/2025
Weingart, Richard G.	D	11/2/2021	11/2/2027
Jenkins, William	R	11/2/2021	11/2/2027
Rufini, Jeremiah	R	11/7/2023	11/7/2029
Diwan, Linkesh	U (MR=D)	11/7/2023	11/7/2029
<u>Board of Fianance Alternate</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Haines, Peter	D	11/5/2019	11/4/2025
Alvarez, Israel	R	11/2/2021	11/2/2027
Foster, Matthew	R	11/7/2023	11/7/2029
<u>Board of Selectmen</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Roman, Juan III - First Selectman	R	11/2/2023	11/7/2025
Pinto, Joe - Selectman	D	11/2/2023	11/7/2025
Harrington, James	R	6/13/2025	11/7/2025
Fortier, Kenneth P. - Selectman	R	11/2/2023	6/13//2025
<u>Economic and Community Development</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Roman, Linda	R	2/2/2022	2/1/2025
Slowik, Clint	U	2/2/2022	2/1/2025
Rose, Janine	U	2/2/2023	2/1/2026
Pogmore, Patricia	U	2/2/2023	2/1/2026
Vacant		2/2/2024	2/1/2027
Vacant		2/2/2024	2/1/2027
<u>Economic and Community Development</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>

Vacant		2/2/2024	2/1/2027
Vacant		2/2/2025	2/1/2028
Vacant		2/2/2026	2/1/2029
<u>Historic District Commission</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Cox, Diane	D	9/1/2020	8/31/2025
Rose, William H, IV	R	9/1/2021	8/31/2026
Church, Warren	D	9/1/2022	8/31/2027
Peifer, Paul	R	9/1/2023	8/31/2028
Ricklin, Leslie	U	9/1/2024	8/31/2029
<u>Historic District Commission Alternate</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Field, Deb	D	9/1/2020	8/31/2025
Connor, Mike	U	9/1/2021	8/31/2026
Vacant		9/1/2022	8/31/2027
<u>Inland Wetlands Watercourse and</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Kegler, Peter E.	R	11/5/2019	11/4/2025
Cates, Douglas	R	11/5/2019	11/4/2025
Rusch, Sharyn	U	11/3/2021	11/2/2027
Matthies, Scott R.	D	11/3/2021	11/2/2027
Field, Deb	D	11/8/2023	11/6/2029
<u>Inland Wetlands Watercourse and</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Jenkins, William	R	11/5/2019	11/4/2025
Walton, Virginia	D	11/3/2021	11/2/2027
Vacant		11/8/2023	11/6/2029
<u>Judge of Probate</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Baker, Hon. George A.	D	6/12/2025	1/6/2027
McGrath, Hon. John J.,	D	1/4/2023	6/12/2025
<u>Justice of the Peace</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Alveraz, Diana F.	R	1/6/2025	1/2/2029
Dubitsky, Doug	R	1/6/2025	1/2/2029
Gunn, Bert D.	D	1/6/2025	1/2/2029
Jenkins, William	R	1/6/2025	1/2/2029
Lanzit, Rusty	D	1/6/2025	1/2/2029
Stone, Thomas	D	1/6/2025	1/2/2029
<u>Library Board of Trustees</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Alvarez, Diana F.	R	8/1/2024	11/4/2025
Boomer, Victor	R	11/5/2019	8/1/2024
Haines, Jeanette	D	11/5/2019	11/4/2025
Jenkins, William	R	11/2/2021	11/2/2027
Sanchez, Diane - 2 year vacancy-Cohen, Brain	R	11/2/2021	11/2/2027
Ricklin, Leslie	U (MR=D)	11/7/2023	11/6/2029
Swart, Adele	D	11/7/2023	11/7/2029
<u>Library Board of Trustees - Alternate</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
St. Lawrence, Joyce	R	11/20/2023	11/17/2025
<u>Planning and Zoning Commission</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>

Vacant		6/13/2025	11/4/2025
Fortier, Kenneth P.	R	11/5/2019	6/13/2025
Beer, Eric D.	R	11/5/2019	11/4/2025
Weingart, Helen	D	11/2/2021	11/2/2027
Fiasconaro, Peter	R	11/2/2021	11/2/2027
Godaire, Randy J.	R	11/7/2023	11/6/2029
Garceau, David P.	D	11/7/2023	11/6/2029
Dubitsky, Doug	R	11/7/2023	11/6/2029
<u>Planning and Zoning Commission</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
<u>Alternate</u>			
Haines, Peter	D	11/5/2019	11/2/2025
Ireland, William	R	11/2/2021	11/2/2027
Dubos, Robert	D	11/7/2023	11/6/2029
<u>RD 11 Board of Education</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Gillon, Ellen	R	7/1/2023	6/30/2026
Foster, Stacy	R	7/1/2026	6/30/2027
Tiller-Albert, Hayley	D	7/1/2025	6/30/2028
<u>Recreation Commission</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Cates, Dan	D	7/1/2024	6/30/2026
Brodeur, Justin	U	7/1/2024	6/30/2026
Foster, Matthew	R	7/1/2024	6/30/2026
Kraemer, Amie	D	7/1/2024	6/30/2026
Broduer, Freyja	U	7/1/2024	6/30/2026
Carrancio, Karen	U	7/1/2025	6/30/2027
Mott, Nicole	U	7/1/2025	6/30/2027
Harakaly, Charlie	R	7/1/2025	6/30/2027
Stone, David	R	7/1/2025	6/30/2027
Woodward, Joshua	U	7/1/2025	6/30/2027
<u>Registrar of Voters</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Komuves, Christopher	D	1/8/2025	6/4/2025
Horning-Kane, Gavin - Registrar	D	6/4/2025	1/6/2027
Caron, Linda - Registrar	D	1/8/2025	1/6/2027
Boomer, Eugene V., Jr. - Registrar	R	1/8/2025	1/6/2027
Foster, Stacy - Deputy	R	1/8/2025	1/6/2027
<u>Senior Center Board of Directors</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Rakos, Shirley	R	7/1/2023	6/30/2026
Linkkila, Carl	U	7/1/2023	6/30/2026
Graves-Hoadland, Robin	D	7/1/2023	6/30/2026
Lewis, Ann	D	7/1/2024	6/30/2027
Gilbert, Dawn	U	7/1/2024	6/30/2027
Gebhardt, Crystal	U	7/1/2024	6/30/2027
Schein, Irene J.	U	7/1/2025	6/30/2028
Godaire, Janice	D	7/1/2025	6/30/2028
Gillon, Ellen	R	7/1/2025	6/30/2028

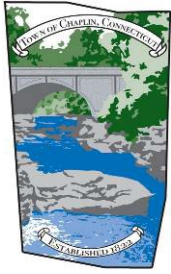
<u>Senior Center Board of Directors Alternate</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Northrop, Victoria	R	7/1/2023	6/30/2026
St. Lawrence, Joyce	R	7/1/2023	6/30/2026
Ireland, Sally	R	7/1/2023	6/30/2026
<u>Town Clerk-Registrar of Vital Statistics</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Smith, Shari	R	1/1/2024	1/5/2026
<u>Town Treasurer</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Alvarez, Diana F.	R	11/7/2023	11/4/2025
<u>Town Treasurer-Deputy</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Angelina Pearce	R	11/7/2023	11/4/2025
<u>Zoning Board of Appeals</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Kane, Brendan	D	11/5/2019	11/4/2025
Alvarez, Israel	R	11/2/2021	11/2/2027
Rose, William IV	R	11/2/2021	11/2/2027
Jenkins, William	R	11/7/2023	11/6/2029
Gifford, Rosalie	R	11/7/2023	11/6/2029
<u>Zoning Board of Appeals - Alternate</u>	<u>Party</u>	<u>Term From</u>	<u>Term To</u>
Tetreault, Paul	R	11/5/2019	11/4/2025
Smith, Therese M.	U	11/2/2021	11/2/2027
Rufini, Jeremiah M.	R	11/7/2023	11/6/2029

Appointed / Hired Officials:

<u>Administrative Assistant - Selectman's Office</u>		
Susan Welshman		
<u>Animal Control</u>		
NECCOG		
<u>Assessor</u>		
Chandler Rose		
<u>Building Official</u>		
Joe Smith		
<u>Burning Official</u>		
Andrew Daniels		
<u>Department of Public Works, Supervisor</u>		
David Stone		
<u>Director of Health</u>		
Robert Miller, M.P.H., R.S		
<u>Eastern Highlands Health District Representative</u>		
Vacant		
<u>Eastern Regional Tourism District Representative</u>		
Patricia Pogmore		
<u>Emergency Preparedness, Director</u>		
James Randall		
<u>Emergency Preparedness, Deputy</u>		

William Hooper
<u>Finance Manager</u>
Valerie Garrison
<u>Fire Chief</u>
Joe Pinto
<u>Fire Chief, Deputy</u>
Christopher Bray
<u>Fire Chief, Assistant</u>
Herb Chesters
<u>Fire Department President</u>
Herb Chesters
<u>Fire Marshal</u>
Christopher Bray
<u>Fire Marshal Deputy</u>
Noel Waite
<u>Inland Wetlands Agent</u>
Joseph Theroux
<u>Library Director</u>
Sandra Horning
<u>Municipal Agent for the Elderly</u>
Shirley Rakos
<u>Registrar of Vital Statistics-Subregistrar</u>
Christopher Gremko-Potter Funeral Home
<u>Registrar of Vital Statistics-Subregistrar</u>
John Adamcewicz-Bacon Funeral Home
<u>Sanitarian-Food Inspector</u>
Lynette Swanson, RS
<u>Senior Center Director</u>
Lisa Kegler
<u>Superintendent of Schools</u>
Andrew Skarzynski
<u>Tax Collector</u>
Lisa Madden
<u>Town Committee Chair, Democratic</u>
Michael O'neil
<u>Town Committee Chair, Republican</u>
Rufini, Jeremiah
<u>Tree Warden</u>
David Stone
<u>Veteran Liaison</u>
Bill Woodbury, "Woody"
<u>Zoning Officer</u>
James Gigliotti

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CHAPLIN BICENTENNIAL ARBORETUM COMMISSION

ANNUAL REPORT FY 2024-2025

The Bicentennial Arboretum Commission has made progress this fiscal year in its goal to celebrate and provide a legacy for the town. Besides planting 60 native and related trees around Garrison Park, the Commission has developed plans for tracking, maintaining, providing for tree health, and inviting members of the community to learn from and enjoy the collection.

One major project of the members was to write digital content for each tree species which would then be provided on labels with QR codes. These labels have been purchased and await being put in place. In addition, a spreadsheet was created to help monitor tree health, planting/replanting, and assignment for memorial plaques or their replacement.

Another major project occurred in June 2025 with the approval of the Board of Selectmen for the Commission to assume responsibility for the space between the Town Hall and Route 198. The CT Department of Transportation, along with the Chaplin Tree Warden, had determined that the pine grove there needed to be removed for public and building safety. The Commission's vision is to plant native, biodiverse pollinator trees and shrubs that would be aesthetic as well as functional, pleasant to walk among, relatively easy to maintain and beneficial to the environment. Plans are underway to design this space with the help of a professional in the field of native plants and trees.

Four regular meetings (July, October, February, and April) and three special meetings (January, March, and June) were needed to discuss and plan several events and activities in addition to the projects described above.

- Three work parties were organized in July, November, and April to apply mulch, nourishment, landscaping fabric, deer netting and its removal, and weeding. The Tree Warden determined that four trees had to be replaced, one of which has been replanted.
- A round sign was purchased with the Arboretum logo and will be posted at the Park.
- Three new memorial plaques have been placed.
- The Commission organized an Arbor Day event on April 25, 2025, which focused on the important insects which inhabit native trees.
- The Commission hosted a display at the Chaplin Public Library and at Chaplin Day, September 14, 2024.
- With the new responsibility of the pollinator space, the Commission has started a more aggressive volunteer recruitment campaign which will continue.

- The Commission started the fiscal year with a budget of \$2000 plus \$470 in a reimbursement. It spent \$1,143.72 on tree care and maintenance, \$520 for planting and ended the year with a \$806.28 balance.

Brief Financial Statement	
Approved Budget	\$2000.00
Additional Reimbursement	\$470.00
Actual Expenditure	\$1,663.72

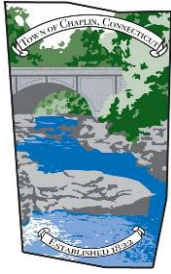
Respectfully submitted,

■

Helen Weingart, Chair, Chaplin Bicentennial Arboretum Commission

Dave Stone, Treasurer

Leslie Ricklin, Secretary



Town of Chaplin, Connecticut

Incorporated 1822

495 Phoenixville Road, Chaplin, Connecticut 06235

Phone: (860) 455-0073; Fax: (860) 455-0027

www.ChaplinCT.org

ASSESSORS OFFICE

Annual Report FY 2024-2025

The Office of the Assessor is responsible for discovering, listing, and valuing taxable and exempt real estate and personal property within the corporate limits of the Town of Chaplin. We appraise real estate based on the market value and maintain a “property record card” on every parcel. State Statute governs almost every function and responsibility of the Assessor’s Office and requires us to perform revaluations every five years. Chaplin completed a town-wide revaluation for the October 1, 2023, Grand List. The next revaluation is scheduled for October 1, 2028, for the Grand List.

I am also responsible for assessing business Personal Property, registered and unregistered motor vehicles. Pursuant to State Statutes, motor vehicles are NOT based on their market value, but solely 100% of the average book value.

The 2023 Grand List indicates 1,241 real property accounts, 224 personal property accounts, and 2,675 registered motor vehicles.

Our office also implements exemption programs for the blind, disabled, elderly, veterans who served during wartime, and disabled veterans. The elderly and disabled programs are income qualified. For more information on exemption programs, you may contact me at (860)455-0073x314. Office hours at the Chaplin Assessor’s Office are by appointment only at the Chaplin Town Hall.

Brief Financial Statement	
Approved Budget	\$50,313
Additional Appropriations	\$XX.XX
Actual Expenditure	\$50,313

**These figures may not have been audited by the time of this publication.*

The 2023 Grand List increased by 22.2% and compares as follows:

	<u>2022 Grand List</u>	<u>2023 Grand List</u>
Real Property:	126,907,160	179,681,780
Motor Vehicle:	24,035,200	22,791,510
Personal Property:	<u>54,983,410</u>	<u>49,201,720</u>
NET GRAND LIST TOTAL:	205,925,770	251,675,010

Respectfully Submitted,

Chandler Rose, Assessor

Chandler Rose, CCMAII

Susan Welshman at assistant@chaplinct.org



Town of Chaplin, Connecticut

Incorporated 1822

495 Phoenixville Road, Chaplin, Connecticut 06235

Phone: (860) 455-0073; Fax: (860) 455-0027

www.ChaplinCT.org

BOARD OF ASSESSMENT APPEALS Annual Report FY 2024-25

The Board of Assessment Appeals exists to assist residents with questions regarding assessments of their property and related exemptions, be they potential or claimed. Fiscal Year 2024 – 2025 represented a typical year in the Board's function of hearing cases in the spring (March) and fall (September). There were no milestones met aside from simply completing its duties, and the Board does not undertake its own projects but rather is responsive to residents' concerns and questions. The related rules and regulations that guide the Board underwent no changes during the fiscal year; details on them can be found through the town website at <https://www.chaplinct.org/board.htm?id=rr52920s>. Note that vehicle assessments are based on the **NADA** Guides (<http://www.nadaguides.com/>) and not on other publications, such as Kelley Blue Book. When making an appeal, please follow closely the form provided and provide as much information you are able, i.e., purchase/sale documents and/or photos. Doing so helps the Board in its deliberations, and lack of detail or relevant information can make it difficult or even impossible to grant an appeal.

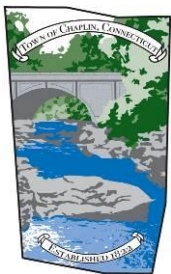
The Board's financial requirements are minimal, consisting primarily of cost related to posting of legal notices and sending registered mail. Specifics for FY 2024 – 25 are provided below:

*Brief Financial Statement**

Approved Budget	\$310.00
Additional Appropriations	\$ 0
Actual Expenditure	\$120.00
Budget Balance	\$190.00

As with all Town boards, committees and commissions, the Board of Assessment Appeals has had to contend with the challenges posed by COVID-19. Specifically, the Board has continued to offer both in person and virtual options for meeting with appellants.

Respectfully Submitted,
Brendan Kane (Chair/Board of Assessment Appeals)
Diana Alvarez – Member
Matthew Foster – Member



Town of Chaplin, Connecticut

Incorporated 1822

495 Phoenixville Road, Chaplin, Connecticut 06235

Phone: (860) 455-0073; Fax: (860) 455-0027

www.ChaplinCT.org

Chaplin Elementary School Annual Report FY 2024-25

Chaplin Elementary School (CES) is pleased to submit its annual report for the 2025 fiscal year. Despite a decline in the population regionally, CES has supported a level enrollment in its preschool through grade six facility.

- **Milestones and Large Projects**

The fiscal reductions brought about by multiple failed referenda caused corresponding constraints on the CES operating budget. This resulted in a narrowed scope of work and large-scale projects. The referenda defeats led to the reduction of staff in summer, 2024. Additional vacancies in non-certified areas were not staffed to work within the parameters of the budget. The school was able to maintain its certified staff, allowing the creation of revenue generating shared-service programs in the area of special education.

We were able to replace some out-of-date technology and technology that was no longer functional. This includes Smart Boards that were no longer operational due to either interface difficulties or hardware failures.

CES purchased High Quality Instructional materials that fit the needs in the Science of reading. The decision to shift towards the Science of Reading and transition away from prior models of instruction has been reflective of a balance of need and mandatory State requirements. While this shift will ultimately be beneficial to students and lead to improved learning outcomes, the move involves a high degree of financial investment to secure materials and professional development necessary for the implementation

CES was fortunate to receive a significant amount of community contributions after the previously mentioned budget referenda failures. These have helped reduce the impact of cost cutting. Because CES has a relatively high number of students who require specialized instruction, these donations were particularly impactful in enabling the school to continue to move forward.

CES was able to collaborate with local school districts in finding coherent responses and solutions to staffing and instructional needs. Chaplin currently shares an Art teacher with a local school district. In doing so, CES was able to secure a candidate who is able to meet the needs of the community.

More significantly, though, has been the development and expansion of the CES flex classrooms. This program, which contains a classroom each for behavior and autism spectrum disorders, has historically enabled students to remain within their school environment, leading to cost savings and an improved educational experience for the student. In the past year, CES has been able to enroll students from outside of Chaplin in

the flex classroom for fee-based programming, offering a high value, cost effective service and benefiting the community from the funds generated in the programming.

- **Upcoming large projects**

The State of Connecticut now requires every school to conduct annual Indoor Air Quality inspections and to have their HVAC systems professionally inspected every five years. The legislature extended the deadline for the completion of the first round of professional inspections due to the cost and lack of available inspection companies, but Chaplin Elementary School must have its inspection during the 2027 fiscal year. Recent estimates were close to \$30,000.

Additionally, the roof at CES is approaching the end of its useful life expectancy; efforts to initiate the replacement process should commence in the 2026 calendar year.

- **Financial Statement**

Due to unfilled staffing positions and the revenue generated from its shared-service special education program, CES ended the year with a surplus of \$140,283.02. Of that surplus, the Board of Education placed \$81,594.26 (2% of the approved budget) into a non-lapsing account for future unanticipated educational expenses. The remaining funds were returned to the town of Chaplin.

Brief Financial Statement	
Approved Budget	\$4,079,713.00
Additional Appropriations	\$00.00
Revenue**	\$16,070.40
Actual Expenditure	\$3,939,429.98

** These figures may not have been audited by the time of this publication.*

*** Reflects partial year tuition and staffing reimbursement*

Respectfully submitted,

Andrew Skarzynski
Superintendent

Board of Education Members

Dr. Jaclyn Chancey, Board of Education Chair

Eugene Boomer, Board of Education Vice Chair

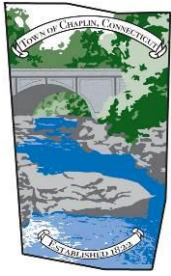
Hayley Tiller-Albert, Board of Education Secretary

Laura Anderson, Board of Education Member

Victor Boomer, Board of Education Member

William Hooper, Board of Education Member

Joseph Klar, Board of Education Member



Town of Chaplin, Connecticut

Incorporated 1822

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CHAPLIN BOARD OF FINANCE

Annual Report FY 2024-2025

The Chaplin Board of Finance operates under the authority of Connecticut General Statutes Chapter 106, Sections 7-340 to 7-349. The Board meets at the Chaplin Town Hall on the second Monday of the month. If the second Monday is a holiday, a special meeting is scheduled. Additional special meetings are held as necessary. Members of the public are welcome to attend and provide input at board meetings.

This is a six (6) member board with three alternate members; officers are the Chair, Vice Chair, and Secretary. In 2024-2025, all seats were filled. A recording secretary is hired to take minutes which are filed with the Town Clerk

The Board of Finance oversees Town finances, compiles annual budget requests, holds a Public Hearing on these requests, and formally presents a budget at the Annual Town Budget Meeting in May. This year the Annual Town Budget Meeting was held on May 13, 2024.

The final budget proposal for FY 2024-2025 was approved by the Board of Finance for the amount of \$10,255,229. This approved budget was submitted to a Referendum for the Town.

The Chaplin Town Budget Referendum was conducted on May 21, and the recommended budget failed to pass. A revised budget proposal was presented and approved by the Board of Finance

for the amount of \$9,903,086 and presented at a Special Town Budget Meeting on July 9, 2024. This approved budget was submitted to a Referendum for the Town.

A second Chaplin Town Budget Referendum was conducted on July 17, and again the budget failed to pass.

At a joint special meeting of Board of Finance and Board of Selectmen held on July 22, 2024, the mill rate was set at 29.95.

A revised budget proposal was presented and approved by the Board of Finance

for the amount \$9,841,817 and was submitted to a Referendum for the Town. The third Chaplin Town Budget Referendum was conducted on September 17, 2024 and the recommended budget was approved.

Other Board of Finance duties include setting the mill rate, appointing an auditor, and compiling and publishing the Town's Annual Report. Members of the board are volunteers elected by the Chaplin townspeople and receive no compensation for their activities on the board.

This report is divided into three parts: (1) an overview of Chaplin's budgetary performance; (2) a Table showing the Board of Finance's financial operations; and (3) comments on the Town's audit results. See Attachment 1 of this report.

The Town of Chaplin's Audited General Fund Budget:

For FY 2024-2025, as mentioned above, the Town approved an Expenditure Budget of \$9,841,817 with a mill rate of 29.95. A summary of the audited budget is presented below:

The Board of Finance's Operations:

Brief Financial Statement

Approved Budget	\$41,667.59
Additional Appropriations	\$2,132.01
Actual Expenditure	\$43,799.60

Town of Chaplin FY 2024-25 Audit Results:

Per Chapter 55b, 4-230 through 4-236 of Connecticut General Statutes, the Town of Chaplin, as a recipient of State funds, must complete a town audit. The audit for FY 2024-2025 was

performed by Hoyt, Filippetti & Malaghan, LLC. See Attachment 1 for the results of the audit.

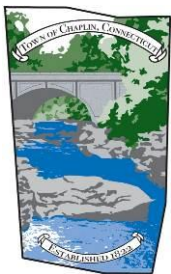
Table 4 - General Fund - Budget Summary

	Final Budget	Actual	Variance
Revenues			
Tax Collector	\$ 7,294,966	\$ 7,457,436	\$ 162,470
Miscellaneous Revenues	55,362	105,463	50,101
Receipts for Town Services	81,485	77,051	(4,434)
State Reimbursements in Lieu of Taxes	195,331	255,090	59,759
State Education Support	1,652,147	1,652,143	(4)
State and Federal Funding	194,900	212,761	17,861
Total Revenues	9,474,191	9,759,944	285,753
Expenditures			
General Government	2,592,165	2,588,006	4,159
Education	7,282,593	7,282,593	-
Total Expenditures	9,874,758	9,870,599	4,159
(Decrease) Increase in Fund Balance	\$ (400,567)	\$ (110,655)	\$ 289,912

Better than expected revenues and lower spending changed a budgeted decrease in fund balance, (budgetary basis), of \$400,567 to an actual decrease of only \$110,655.

Tax collections are generally analyzed by percentages, the most common being the percentage of taxes collected in the current year compared to the current levy. This would indicate what percentage of taxpayers paid their taxes in the year in which they were due. The Town collected 99.31% or \$7,153,095 of its budgeted current year's tax revenues of \$7,202,706. In addition, the Town collected 352.27% or \$193,748 of the \$55,000 budgeted for prior year's taxes. This positive collection rate, combined with the unbudgeted OPM Motor Vehicle Tax grant of \$51,183 accounts for most of the overall positive budgeted revenue variance of \$285,753.

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BOARD OF SELECTMEN

Annual Report FY 2024-2025

The Board of Selectmen hold regular meetings on the first Thursday of the month at 7PM at the Town Hall. The typical agenda includes addressing resignations, appointments, tax refunds, reviewing the monthly reports of various Town departments, hearing a report from the Board of Finance Chair, updates on buildings and infrastructure, and holding an audience for citizens at the beginning and end of the meeting. The Board may approve, and sign contracts as needed for services like mowing and trash collection. Ongoing Capital projects are reviewed, and updated progress reports are given by the First Selectman.

- In July of 2024, the Town of Chaplin was awarded a grant in the amount of \$752,000 from the 2024 CT DOT Community Connectivity Grant Fund for the Chaplin Connectivity and Accessibility project. This project will entail the expansion of the Senior Center/Library complex parking lot and the construction of a sidewalk beginning at the Senior Center, running along Route 198, and ending in front of the Town Hall. The finalization and approval of the project design continued into the Spring of 2025.
- In March 2025, the Town of Chaplin entered into an agreement with the Northeast Connecticut Council of Governments (NECCOG) to participate in a ground-breaking Shared Town Administrator Service. This new program marks the first time in Connecticut's history that three towns – Canterbury, Chaplin, and Pomfret - will be sharing professional town administration on a regional basis. The need for this service primarily extends from the growing complexity of town administration. This is especially true with smaller towns who typically do not have extensive staffing and depend almost exclusively on the chief-elected official to provide the day-to-day administration, handle HR issues, solicit and manage grants, make public works decisions and more. The routine turnover of the chief-elected position with each two-year election cycle hampers continuity in the administration of town functions, long term projects, grant applications and other necessary activities. The First Selectman in each town will continue to lead daily operations and be the face of the organization. All final decision making will continue to be with the First Selectman and the Board.

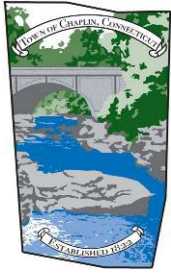
Administrative Assistant to the First Selectman, Susan Welshman, continues her work supporting the Board of Selectmen and the Town Administrators. Her work continues to be that of scheduling Selectman appointments, fielding Town Hall phone calls, emails and mail, maintaining Human Resource files, maintaining insurance policies, assisting residents with 60 day temporary pistol permit applications, coordinating meetings for the Capital Improvements Planning Committee, creating meeting agendas for the BOS as well as recording and producing the minutes of monthly BOS meetings, acting as a Notary Public, sending out Google Group announcements and maintaining information on the Town website. She is instrumental in developing and organizing the Annual Report for the Board of Finance and assists the Finance Manager with the development of

the yearly Town Budget. Susan also submits quarterly reports to various State agencies, maintains licensing and testing records for the Town's CDL drivers, and assists in the development of bids for Town contracts and oversees the bidding process from beginning to end. Her interest in continuing professional development has led her to begin pursuing certification as a Certified Municipal Official, a two-year program offered by the Connecticut Conference of Municipalities (CCM).

- In April 2025, the Town of Chaplin welcomed dual Town Administrators Jordan Lumpkins and Mary Calorio. Both Town Administrators come to us from the local regional area and bring with them vast experience with local government, finance, grant writing and human resources. Town Administrator Jordan Lumpkins will be Chaplin's primary point of contact and will spend one day a week at the Chaplin Town Hall, attend Board of Selectmen meetings and be available to meet with residents and community members by appointment.
- On April 3, 2025 the Board of Selectmen approved the designation of the area between Town Hall and Route 198, which had all pine trees removed, to be an extension of the Chaplin Bicentennial Arboretum. The Chaplin Bicentennial Arboretum Commission was charged with the responsibility of development and maintenance of this space. The Commission began work on its vision to plant native, biodiverse pollinator shrubs and trees within this new asset to the Town.
- Selectman Kenneth Fortier resigned from the Chaplin Board of Selectmen effective June 13, 2025 due to a move out of State. The Board of Selectman appointed James Harrington to fill this seat at a Special Meeting held on June 10, 2025 with his term effective June 14, 2025 and ending at the next Municipal Election on 11/4/2025.
- The Department of Public Works, supervised by Dave Stone, continued to remain busy this past year. Not only do they spend countless hours improving and maintaining Chaplin's infrastructure, the DPW also commit themselves to continuing education programs and certification classes. During 2024-2025, the DPW completed new drainage installations on Davis Road Extension, South Bear and England Road. Drainage structures on Mountain Laurel Road were rehabilitated. 2024-2025 saw the completion of the England Road Bridge. There were 21 winter weather events which required treatments and/or snow/ice removal. This was the DPW's first year using straight salt to treat roads as opposed to a blend of treated salt and sand. This change saved the DPW an estimated 1-2 months of post winter sweeping and drainage recovery from sand deposits.

*Respectfully Submitted,
Juan Roman III
First Selectman*

*Other Members:
Anthony Pinto, Selectman
Kenneth Fortier, Selectman (resigned 6/13/2025)
James Harrington (as of 6/14/2025)*



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Town of Chaplin Building Department Annual Report FY 2024-25

The Building Official is Responsible for administering the state building code. The Town has been contracting with the Town of Windham to perform building official duties.

Permit fees collected for projects withing the Town of Chaplin are retained by the town.

Fees collected during the 2024-25 fiscal year totaled \$31,350.00, which is consistent with the previous year.

Brief Financial Statement	
Approved Budget	24,474
Additional Appropriations	0
Actual Expenditure	22,509

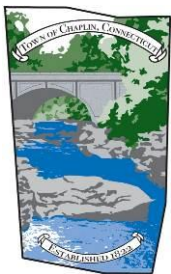
- Last year we approved the construction of 4 new homes and a major addition to the package store.

Respectfully Submitted,

Joseph D. Smith

Building Official for the Town of Chaplin

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Open Burning Official Annual Report FY 2023-24

October 29, 2025

Report for the Period of July 1, 2024 – June 30, 2025

- **Burn Permits:** 21 open burning permits were filed.
- **Unauthorized Burning Calls:** 14 calls received.
 - Most involved new residents were unfamiliar with the State's open burning policy. In these cases, I ensured the fires were safe and compliant, explained the process, assisted with permits, and allowed the burns to proceed. In two cases I had to have the fires put out immediately.

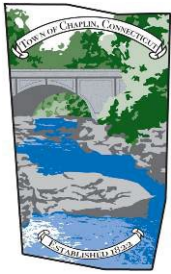
Brief Financial Statement	
Approved Budget	\$1,735.14
Additional Appropriations	\$0.00
Actual Expenditure	\$1,735.14

Respectfully submitted,

Andrew Daniels

Open Burning Official

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EMERGENCY PREPAREDNESS ANNUAL REPORT FY July 2024-June 2025

As a brief overview this state is broken up into five regions. Chaplin is in Region 4, one of forty-two towns and two tribal nations. Our region receives grants that are approved by CEOs and tribal leaders. These grants overlap into the following years.

Attended: ESF-4 (Fire) - Jewett City, Mystic, Baltic Oakdale, Dayville
ESF-2 (Communications) - Colchester FD – in person & zoom mtgs.
ESF-3(Public Works) – Norwich - in person & zoom mtgs.
ESF-5N (Emergency Management) - Putnam & Pomfret
ESF-6(Red Cross) - Uncasville, Norwich – in person & zoom mtgs.
ESF-9(Search & Rescue) – Oakdale, Yantic, Jewett City
ESF-10(Hazmat) – Norwich FD, Montville FD
ESF-11(Agricultural) – mtgs.
ESF-17(Cyber Security) – informed IT person on mtgs.

This year:

*Annual Emergency Management (Putnam, CT)) – attended a meeting with DEMHS Director and staff for state
updates on contact information and taking the loyalty oath

*Small Animal Sheltering Class (Eastern CT Fire School) – Took CTSART Unit 2 to be used for the class.
Attended by
ACOs, EMDs, CERT members, Red Cross. DVM Sheldon Yessenow from the western part of CT conducted the class.

*Arranged a Ham Radio class which was held at CVFD with instructors Scott and Mark Duplisea from FASD. This was
an eight-week course held once a week. Participants: 2 members of the Plainfield Fire Dept., Chaplin IT, Chaplin
CERT member, Chaplin EMD, EMD from University of CT, citizen from Tolland, employee from FASD, Windham
Fire Marshall. The class was in preparation for students to take a test to become licensed Ham Radio
Technicians. The test was held at UCONN EOC. All participants received their license. Mark Duplisea, one of the
instructors, passed the General Advance Level test.

*EMD & Chaplin Drone Pilot attended the Emergency Medical Service & Fire Expo at Foxwoods Resort-
Vendors: Cloud City Drone, fire trucks, fire equipment, rescue fire equipment, ambulance, EMS supplies, and
Training

*Chaplin Drone pilot and I attended the drone nighttime flying class in Enfield, CT which was put on by the TSA with

Trooper 1 helicopter and plane fly overs.

*Attended the class on ALECO Train at Camp Nett in Niantic. The class explained the electrical hazards of the train,

train safety, size of the train and its movement as it can travel up to 160 miles an hour. The train travels from Boston

to New York.

Throughout the course of the year, I continued to replace AED batteries/contacts when and where needed and

participated in the quarterly High Band Radio testing and Viking Portable Radio testing. New tires were installed on CTSART Trailer Unit 2. I got in touch with the CES teacher who has been working with the STEP-5 program (Student Tools for Emergency Preparedness). 20 kits were ordered and delivered to her. Worked with the IT person on Smartboard training. This involved pairing the EMD laptop to the Smartboard. Reviewed CES revisions made on School Security Plan. Continued Drone sessions with Drone pilots and me (as Visual Observer) to practice learning the Mavic2-Pro Zoom's capabilities, maneuvers and maintenance (battery life, propeller replacements, etc.)

EMERGENCY PREPAREDNESS ANNUAL REPORT FY July 2024-June 2025

Budget	\$6,770.28
Additional Funds	\$ 0.00
Expenses	\$4,754.77

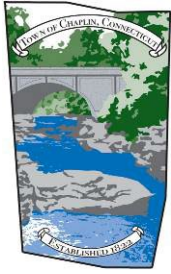
Deputy Will Hooper continues to work on updating the Local Operations Plan (LEOP) for the Town of Chaplin.

I would like to thank CERT members and CVFD members, Chaplin Public Works, Deputies EMD Will Hooper, Chris Bray, First Selectman Juan Ramon III, Drone Pilots Robert Demaio and Link Diwan and Susan Welshman. I would like to thank Alex Hill (IT) for attending ESF-17 Cyber Security meetings. I would also like to thank Valerie Garrison who pays my EMD bills and works with me online items within the Annual EMPG and Sheila Randall for some clerical work.

Respectively submitted,

Jim Randall

Emergency Management Director



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Office of the Fire Marshal Annual Report FY 2024-25

The Office of the Fire Marshal for the Town of Chaplin is committed to working with our community to gain the trust and confidence of our citizens. Enhancing the quality of life in our town by preventing or minimizing injury and the loss of life or property from fires is our priority.

Our office is staffed with a Fire Marshal and two Deputy Fire Marshals. Mandated by the Connecticut General Statutes we are charged to perform various duties. These duties include but are not limited to; inspection of all properties with the exception of one- and two-family homes, perform cause and origin investigations for all fires that occur in the Town of Chaplin, and issue permits for hazardous operations such as blasting and commercial fireworks.

Brief Financial Statement	
Approved Budget	\$10,411.82
Additional Appropriations	\$0
Actual Expenditure	\$10,411.82

Respectfully Submitted,

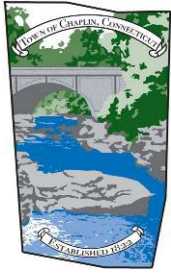
Christopher Bray
Fire Marshal
Town of Chaplin

Office of the Fire Marshal Staff

Deputy Fire Marshal Chris Belantone

Deputy Fire Marshal Noel Waite

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TOWN OF CHAPLIN HISTORIC DISTRICT COMMISSION

Annual Report FY 2024-25

Purpose: To preserve and protect the unique character of Chaplin's Historic District. The Commission seeks to preserve this village's architecture and open space as an early 19th century rural community.

No building or structure within the District, except those parts not open to view from a public street, way, or place, shall be erected, altered, restored, moved, or demolished until after an application for a **Certificate of Appropriateness (CA)** has been submitted to the Historic District Commission. The Commission shall hold a public hearing upon each application.

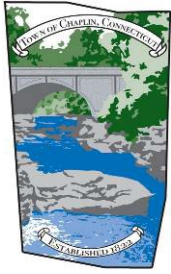
During FY 2024-2025, the Commission conducted four meetings and two public hearings. On June 26, 2025 the Commission approved a CA for a fence at 127 Chaplin Street. Also on June 26, 2025 the Commission approved a CA from the Town to expand the parking lot in front of the Senior Center/Library complex as well as a sidewalk between the complex and Town Hall.

Brief Financial Statement	
Approved Budget	\$675.19
Expenditures	\$397.27
Net Income	\$277.92

Respectfully Submitted,

Warren Church, Chairman

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Chaplin Inland Wetlands and Conservation Commission Annual Report FY 2024-25

The Inland Wetlands and Conservation Commission is charged by the Connecticut General Statutes, section 22a-36 through 22a-45 to regulate in or near wetlands and/or watercourses in the Town of Chaplin for the purposes of protecting Chaplin's natural resources. The Commission discharges this obligation by provisions set forth in the Town of Chaplin Inland Wetlands and Watercourses regulations. These regulations require all landowners and their agents who propose any activity within 100' of a wetland or watercourse or within 200' of the high-water mark of the Natchaug River to contact the Wetlands agent, Joe Theroux at 860-428-7992 or email at joetheroux426@comcast.net, for a determination on whether this activity should go before the Commission for a permit. These activities may include, but not be limited to, cutting trees, removal or depositing of material and/or soil, disturbance of the natural drainage, erection of buildings and grading of soil.

Commission Activities

Applications received-	2
Permits issued-	1
Permits denied-	0
Permitted uses as of right-	4
Violations-	1
Public Hearings-	0

Most of our budget goes toward staff salaries, with the remainder going toward office expenses, state mandated legal notices, and other housekeeping items. Professional Technical Assistance expenses can include attorney's fees and engineer's fees for peer review. The town is reimbursed for any peer review expenses through application fees. The Wetlands Agent maintains weekly hours for public assistance and averages between two and six site inspections per week for complaints, inspections for Zoning signoffs, various road drainage issues, compliance inspections for approved wetlands/zoning applications, and issuing agent approved applications, as well as patrolling the town for any wetland violations.

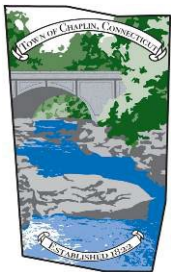
A town ordinance was passed combining the Inland Wetlands and Conservation Commissions. The Conservation Commission is advisory regarding the natural resources and open space land use in town. Compiling a natural resource inventory, overseeing Chaplin's open space, organizing Chaplin Clean-up Day, and providing educational programs are among our duties.

Brief Financial Statement	
Approved Budget	\$17,775.14
Additional Appropriations	\$0.00
Actual Expenditure	\$16,792.87

Respectfully Submitted,

Scott Matthies, Chairman

Pete Kegler, Sharyn Rusch, Doug Cates, Deb Field- alternates- Virginia Walton, Michael Jenkins,
Vacancy-Staff- Joe Theroux- Wetlands Agent, Susan Welshman- Clerk



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Library Board of Trustees Annual Report 2024-2025

The Chaplin Public Library provides the community with a variety of services, materials, resources, and programs. Materials include books, magazines, DVDs, audiobooks, and a growing library of things (for example, ukuleles, disc golf sets, hotspots, and board games). The library also offers free access to eBooks and audiobooks available through the Overdrive digital lending library and the state library's Palace Project. In addition, free or discount passes to state parks and museums, such as the Wadsworth Atheneum and Dinosaur State Park, are available to all patrons.

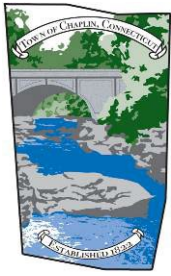
Patrons have access to three public computers, a printer, a scanner, faxing, and Wi-Fi inside and outside the building. Programs for all ages are scheduled throughout the year, and the meeting room is also available for use by Chaplin residents during library hours. Under the Board of Directors' review and direction, the Library Director serves as the administrative officer of the library and oversees use of the meeting room.

The library held a combination of indoor and outdoor events, with one or two virtual events during the fiscal year 2024-2025. In addition, curbside service was still available to patrons. The seasonal tent was up through October '24 and again in May for the summer of 2025. Summer and fall events included Summer Reading programs, Cookbook Club, Wednesday Preschool Story Time, Tea Time Book Chat, the weekly Chaplin Ukulele Band, and, most recently, a Poet Laureate Celebration for Victoria Northrop, Chaplin's 2nd Poet Laureate, who was selected by the Library Board of Trustees.

The library continued participation in Quiet Corner Reads and held numerous programs ranging from a Cat Café to Creating Vision Boards to a Cultural History of the Mohegan Tribe to Ferncroft Wildlife Rescue's Opossum Program. Thanks to the Friends of the Chaplin Public Library, in March, the library again hosted the band Goodbye Irene, with a very large turnout. In April, the library helped launch and celebrate author Lisa Taylor's new novel, and in May local historian Donna Dufresne gave a talk on the 29th Colored Regiment Soldiers.

The Friends of the Chaplin Public Library again assisted with the purchase of a Storybook Walk at Garrison Park and renewing passes to the New Britain Museum of Art, the Slater Museum, and the Denison Pequotsepos Nature Center. The Friends also organized a Plant and Seed Swap and maintained the library's Free Seed Library. They continue to regularly provide refreshments at library events and assist with set up and take down and greatly help to promote the library to the Chaplin community and beyond.

During '24-'25, patron visits increased to 6,324 people, with 5,385 physical library materials circulated, and 2,435 eBooks and audiobooks circulated. In addition, there were 176 programs, with 2,831 people attending throughout the year.



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Fiscally, due to a bill for significant repairs to the building's fire alarms, the library's budget ended up overbudget by \$1,788.46. In addition to federal E-rate funding to help offset internet costs, the library also received a state grant of \$1442. Over the winter, the Fiber to the Library Communications grant work for \$18,667.00 (awarded in the last fiscal year) was completed to improve the library's fiber line and network. This work allowed the entire building, including the Senior Center and the Ferrera Room used for early voting, to be on the library's very reliable internet provided by the Connecticut Education Network (CEN), which has eliminated internet costs for the Senior Center and Community Room for years to come.

Brief Financial Statement	
Approved Budget	\$91,455.24
Additional Appropriations	\$1,788.46
Actual Expenditure	\$93,243.70

Respectfully Submitted,

Sandra Horning, Library Director

Leslie Ricklin, Chairman

Jeanette Haines, Vice-Chairman

Diane Alvarez, Member

Diane Sanchez, Member

Adele Swart, Member

William Jenkins, Member

Joyce St. Lawrence, Alternate Member





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CHAPLIN PLANNING & ZONING COMMISSION **ANNUAL REPORT FOR 2024-2025 FISCAL YEAR**

The following is the Annual Report for the Town of Chaplin Planning & Zoning Commission, providing a summary of business conducted during the 2024-2025 Fiscal Year. The information provided herein was tabulated by review of all meeting agendas, minutes, applications, permits, reports and other records of business conducted by the Chaplin Planning & Zoning Commission and its authorized agent during the 2024-2025 Fiscal Year (July 1, 2024 through June 30, 2025).

Introduction

The Chaplin Planning & Zoning Commission is enabled by the Connecticut General Statutes (CGS), Chapters 124 & 126 and is guided by CGS Section 8, to oversee all aspects of land use, including the regulation, development, conservation and subdivision of land within the limits of the Town of Chaplin, to ensure the continued protection of the health, safety & welfare of Chaplin's residents & businesses. The Commission exercises this authority through the established provisions and procedures set forth in the Chaplin Zoning Regulations, the Chaplin Subdivision Regulations and the Chaplin Zoning Violation Enforcement Ordinance. In addition to the aforementioned regulatory documents, the Commission utilizes the adopted 2021 Chaplin Plan of Conservation & Development (POCD) as a guide for the decision-making process of land use applications. The 2021 POCD also identifies several long-term & short-term goals for the Planning & Zoning Commission and provides direction how to obtain and/or complete these goals.

Conducted Business

During the 2024-2025 Fiscal Year, The Chaplin Planning & Zoning Commission held ten (10) regularly scheduled meetings, five (5) public hearings and cancelled two (2) regular meetings. The Commission reviewed and/or acted on three (3) special permit applications, one (1) regulation change application and one (1) site plan application. Additionally, the Planning & Zoning Commission conducted three (3) preliminary, pre-application reviews at the request of applicants.

The Planning & Zoning Commission conducts Public Hearings and Regular meetings, in-person at the Town Hall (or other advertised location). In addition, the commission utilizes an online virtual meeting platform, to offer a remote attendance option for each meeting.

The Chaplin Planning and Zoning Commission's authorized agent, Mr. Jay Gigliotti, Zoning Enforcement Officer, administratively issued seventeen (17) zoning permits for regulated activities: four (4) new single-family residences, nine (9) accessory buildings, one (1) deck, one (1) lot line revision and two (2) sign/ business related permits. In addition, Mr. Gigliotti was able to certify the correct installation of six (6) driveway aprons.

Mr. Gigliotti conducted sixty-seven (67) inspections related to previously issued zoning permits, twenty-seven (27) inspections relating to driveway permits and/or drainage related issues, eleven (11) on site meetings with applicants, residents and/or property owners, ten (10) inspections for requested zoning compliance and fifty-eight (58) inspections/ investigations relating to zoning enforcement in the Fiscal Year 2024-2025. As Chaplin's Zoning Agent, Mr. Gigliotti acts as the Liaison for State and Federal land-use communications and provides technical support/ assistance for the Chaplin Historic District Commission, the Chaplin Zoning Board of Appeals and any necessary Town Planning.

Chaplin Plan of Conservation & Development

The State of Connecticut requires all municipalities to revise their POCDs once every ten (10) years. The Town of Chaplin Planning & Zoning Commission worked with the Northeast Council of Governments to update the POCD in 2021. During the 2024-2025 Fiscal Year, the Commission continued work to implement strategies and goals outlined in 2021 POCD. The Commission focused on rezoning of the Route 6 corridor and revising the zoning regulations to ensure economic development opportunities were maximized. Work on the implementation strategies continues into the 2025-2026 Fiscal Year.

Revisions to Chaplin Zoning Regulations

The Planning & Zoning Commission has continued work on revisions to the Zoning Regulations, working with town administration, other boards/ commissions, residents, contractors and other interested parties to identify which revisions should occur. In the 2024-2025 fiscal year, the Chaplin Planning & Zoning Commission completed and adopted a revision of the zoning regulations relating to commercial forestry practices. The commission will continue to review the regulations and consider revisions that are consistent with the 2021 POCD.

Zoning Enforcement Ordinance

The Zoning Enforcement Ordinance has been fully implemented since its adoption in 2012. The Planning & Zoning Commission has had success in achieving compliance with the zoning regulations, however, several properties remain non-compliant and have accumulating fines. Zoning enforcement matters frequently relate to signage, construction, illegal business activities, accumulated junk and unregistered motor vehicles.

Respectfully Submitted,

Doug Dubitsky, Chairman

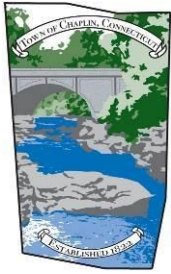
Planning & Zoning Commission Members and Staff

Doug Dubitsky- Chairman	Peter Haines- Alternate
Pietro Fiasconaro-Regular Member	Bill Ireland- Alternate
Eric Beer- Regular Member	Bob Dubos- Alternate
Dave Garceau -Regular Member	
Randy Godaire-Regular Member	Jay Gigliotti- Zoning Enforcement Officer
Ken Fortier -Regular Member-Vice Chairman	Kathy Scott- Recording Clerk
Helen Weingart- Regular Member	

Brief Financial Statement

The Planning and Zoning Commission has an operation budget of approx. \$30,000 facilitating the employment of one (1) part-time Zoning Enforcement Officer and a meeting recording clerk. Aside from the Clerk and the Zoning Enforcement Officer's compensation, the Planning and Zoning Commission budget has line items for advertising, postage, mileage, training and office supplies.

Approved Budget	\$28,895.50
Additional Appropriations	\$820.62
Actual Expenditures	\$28,895.50



Town of Chaplin, Connecticut

Incorporated 1822

495 Phoenixville Road, Chaplin, Connecticut 06235

Phone: (860) 455-0073; Fax: (860) 455-0027

www.ChaplinCT.org

Chaplin Recreation Commission Annual Report FY2024-25

Chaplin Recreation Commission provided recreational activities for all ages throughout the year.

- Our youth basketball program included Chaplin, Hampton and Scotland residents. Children in grades 3-8 were provided the opportunity to practice and play competitively together. A partnership was forged with the town of Hampton, and a basketball committee was formed in effort to continue to grow and improve our program. We strive to keep our youth active and engaged with their peers.
- Multi-seasonal adult cornhole leagues were held. To improve our cornhole offerings, the process of obtaining new cornhole boards was started. Sponsors were secured for the purchase of new boards. This effort should attract even more players to our leagues, allow local businesses to support our cause and allow us to support local businesses through advertising.
- The Summer Concert Series provided multiple opportunities for community members to enjoy live music at the park with concessions available. Various genres were offered to appeal to different tastes.
- Chaplin Day offered live music, vendors, food trucks, concessions, lawn mower races and various activities/demonstrations. This annual celebration gathers the community for a fun-filled day and keeps the spirit of Chaplin alive.
- The fifth annual Halloween celebration brought trunk or treaters of all ages to the park. A spooky trail circled the park with lights and displays.
- Once temperatures dropped, ice skating was available to all at the park.
- Monthly adult Bingo kicked off this year. Community members gather at the Chaplin Firehouse for an evening of games and laughs. This activity was well attended from fruition and will continue into the coming year.

The Recreation Commission has focused on providing recreational opportunities to all age groups in all seasons throughout the year. We have worked to build relationships with local businesses and neighboring towns in order to increase community involvement and connection and to improve the programs we offer.

Brief Financial Statement	
Approved Budget	\$14,129.00

Brief Financial Statement	
Additional Appropriations	\$445.69
Actual Expenditure	\$14,574.69

Respectfully Submitted,

Freyja Brodeur, Vice-Chairman, Chaplin Recreation Commission

Other Members:

David Stone (Chairman), Amie Kraemer (Treasurer), Nicole Mott (Secretary), Matthew Foster, Daniel Cates, Joshua Woodward, Charlie Harakaly, Justin Brodeur, Elizabeth Coulombe



Town of Chaplin, Connecticut
Incorporated 1822
495 Phoenixville Road, Chaplin, Connecticut 06235
Telephone: (860) 455-0073 Fax: (860) 455-0027
assistant@chaplinct.org

REGISTRAR OF VOTERS

Annual Report FY 2024-2025

Registrar Responsibilities

The Office of the Registrar of Voters in the State of Connecticut is a position governed by the Connecticut General Statutes and financially supported by the municipality in which the Registrars serve. Registrars work closely with the Office of the Secretary of State developing methods and procedures to ensure the voting rights of citizens and administering all elections based on current election laws (i.e., Federal, Municipal, Primaries, and Referenda). It is the responsibility of the Registrar of both parties to ensure fair and equitable implementation of all laws.

Duties of the Registrars include:

- Elections: Election preparation, poll worker recruitment, and conducting fair and lawful elections.
- Voter Lists: Keeping voter registry lists current by processing weekly voter update applications received via mail, online and the DMV.
- Inactive Voter Canvass: Conducting annual canvasses by sending letters to active registered voters who have not voted in 4 years and processing the responses to identify inactive voters or those who have moved out of town.
- Registration Sessions: Scheduling and conducting registration sessions.

In 2024- 2025, Chaplin Registrars conducted 5 referendums, 1 primary for Democrat and Republican candidates held on August 13, 2024 and a Presidential election held on November 05, 2024. Early voting was conducted for the August 2024 primary which was 7 days and for the November 2024 general election which was 14 days. Early voting was conducted in the Ferrara Community Room near the Chaplin Senior Center, 132 Chaplin Street, Chaplin, CT. Early voting is not required for referendums. The Registrar's Office saw changes as Christopher Komuves, Democrat Registrar of Voters, resigned in June 2025. Per State Statute, the Democrat Deputy Registrar of Voters, Gavin Horning-Kane, automatically moved up to become Democrat Registrar of Voters. In turn, Gavin Horning-Kane appointed Linda Caron as Democrat Deputy Registrar of Voters. Eugene Boomer continues to attend required Registrar of Voters Association of Connecticut conferences to maintain his Registrar of Voters Certification. Stacy Foster continues to serve as Republican Deputy Registrar of Voters. Gavin Horning-Kane completed his Moderator Certification on July 20, 2024.

Financial Statement	
Approved Budget	\$27,085.03
Additional Appropriations	None
Actual Expenditure	\$38,489.94

Budget overage was due to additional costs related to the 5 Budget Referendums and Early Voting. Chaplin received grant money for Early Voting but it did not cover all of the costs.

Election Participation Details				
Election	Date	Number of Names on Enrollment List	Number of Names Checked as Voting	Percent
District-11 Budget Referendum	7/17/2024	1,483	244	16%
Democratic Primary	8/13/2024	404	45	11%
Republican Primary	8/13/2024	457	54	12%
General Government Budget Referendum	9/17/2024	1,504	300	20%
Presidential Election	11/5/2024	1,561	1,262	81%
District-11 Budget Referendum	5/6/2025	1,491	216	14%
General Government Budget Referendum	5/20/2025	1,497	241	16%
District-11 Budget Referendum	6/3/2025	1,500	258	17%

Respectfully Submitted,

Eugene Boomer, Republican Registrar

Stacy Foster, Republican Deputy Registrar

Gavin Horning-Kane, Democratic Registrar

Linda Caron, Democratic Deputy Registrar



Town of Chaplin, Connecticut

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CHAPLIN SENIOR CENTER

Annual Report FY 2024-25

The Senior Center is open Monday – Wednesday 9:00am-2:00pm and Thursday 8:00am-2:00pm. The mission of the Senior Center is to enrich the lives of our Senior Community through friendship, educational, cultural, physical and social needs. The Senior Center provides programs and services to members 50 years of age and older.

Director: Lisa Kegler

Municipal Agent for the Elderly: Shirley Rakos

Staff Members - Linda Grindle- Asst. Director, Robert Grindle- Cook, Joyce St. Lawrence - Asst Cook and many dedicated volunteers.

Board of Directors: Irene Schein-Chair, Shirley Rakos - Vice Chair Ann Lewis, Ellen Gillon, Carl Linkkila, Dawn Gilbert, Victoria Northrop, Robin Hoagland, Crystal Gebhardt, Joyce St.Lawrence, Sally Ireland and Janice Godaire

The Center had another successful year and our membership continues to grow. We currently have 417 registered members. We offer many programs such as exercise classes three times a week, Yoga, Bingo, Mahjongg weekly and a Memoir Group once a week along with Mexican Train and Karaoke once a month. Pickleball is offered twice a week year round in the community room. We offered a variety of entertainment to our members, which included a Spooky Halloween Magic & Mind Reading Show, a Wreath decorating and pizza party, plant and seed swap under the tent. We held a flower bulb forcing workshop, and Made May Day baskets filled with flowers and treats which were delivered to the residents of Douglas Manor Nursing Home. With funds from our special revenue account we treated 24 members to a bus trip to a Norwich Sea Unicorns ball game and a bus trip to the Big E. We also treated 56 members to a bus trip to the Public House in Sturbridge MA for a very nice lunch. We held our second annual Chili Challenge complete with prizes for the top three winners, which was a great success hosting 19 contestants and 80 taste testers. Our artist of the month program continues to be very popular bringing in people from the community to enjoy new artwork each month.

Our weekly lunches that are offered curbside pick up or dine in every Monday and Wednesday are still extremely popular. We offer made from scratch, nutritious meals to our community at a minimal price of only \$7.00. On average we serve a minimum of 60 meals every Monday and Wednesday for a total of at least 120 meals a week. We also have an annual Potluck Picnic, which is very well attended in August each year under the tent along with entertainment. Another thing we offer is a Thursday morning breakfast club, where members can bring breakfast items to share and sit and visit.

We offer massage therapy three times a month and hair care once a month to our members. We also have a foot care specialist come every 10 weeks For the convenience of the Chaplin residents, we had the tax collector at the center in July and January to collect tax payments.

We continued to offer educational and informative programs, which included Medicare Educational Benefit Presentations, The Health Department will do periodic blood pressure screenings. This year we offered the AARP Safe Drivers Class two times and also held a CPR/AED training class. We ran a few very successful and profitable fundraisers. We offer a Country Breakfast the Wednesday before Thanksgiving which is always very popular, and our annual Plant and Grinder Sale in May which is our biggest fundraiser for the year and a huge success allowing us the funds to plan fun activities for our members.

With funds from our special revenue account we had our Chaplin Senior Center sign out front repaired and repainted. After 24 years, it was needing a definite facelift.

Forms of outreach include a monthly newsletter by mail and now on Google Groups. We have created a Facebook page which we continually update with the different programs and activities we have to offer.

I would like to thank the residents of Chaplin for their continued support and look forward to an exciting year to come!

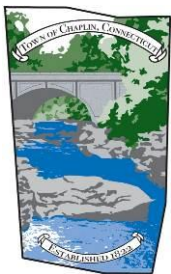
Brief Financial Statement*	
Approved Budget	88,205.25
Additional Appropriations	.00
Actual Expenditure	88,012.52

** These figures may not have been audited by the time of this publication.*

Respectfully Submitted,

Lisa Kegler

Director



Town of Chaplin, Connecticut

Incorporated 1822

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www.ChaplinCT.org

REVENUE (TAX) OFFICE

Annual Report FY 2024-25

Description of Duties

The Revenue Collector's Office is responsible for billing, collecting, processing, and safeguarding the Town's tax receipts. The office maintains accurate and balanced records of all accounts, which are then forwarded to the Town Treasurer for verification. In addition, the office files required state reports and collaborates with the Assessor's Office on state-mandated filings involving both departments.

Summary of Activities and Achievements

The Town of Chaplin collects taxes semi-annually. Due to a delay in the approval of the FY 2024–25 budget, the Board of Selectmen adopted resolution 12-123 and established a mill rate of **29.95**. This delay resulted in tax bills being issued later than usual, with a due date of August 1—one month later than the typical schedule.

For real estate and personal property bills exceeding \$100.00, the first installment was due July 1, 2024, and the second installment was due January 1, 2025. Motor vehicle taxes were payable in one installment on July 1, 2024. Supplemental motor vehicle bills for vehicles registered after October 1, 2023, were mailed in December 2024 and due January 1, 2025.

HOW YOUR TAX BILL IS COMPUTED:

Grand Levy: The total amount of money that must be raised by the property tax to meet Town expenses during the ensuing year.

Grand List: An official listing of the assessed value of all taxable property in Town. This is compiled each October 1, by the Assessor.

Tax Rate: Grand Levy divided by Grand List (Usually expressed in terms of “mills”)

Mill: one thousandth of a dollar (.001).

The mill rate for the 2023 Grand List, or this fiscal year (24-25) is 29.95 for all bill types.

A taxpayer's bill is determined by multiplying the net assessed value of taxable property owned by the taxpayer, times the mill rate established for the entire town.

Residents can view and pay their tax bills online at www.chaplinct.org by clicking “**CLICK HERE TO PAY YOUR TAXES ONLINE**” on the homepage. This portal also provides access to prior-year payment information for income tax purposes. Additional details can be found at <https://windhamct.gov/199/Revenue-Office>.

For the fiscal year ending June 30, 2025, the Town collected \$7,603,832 in tax revenues against a budget of \$7,641,136, achieving 99.5% of budgeted revenue. The Board of Finance increased the collection rate goal to 98.75% and raised projections for prior-year taxes, interest, and liens. Despite being short \$37,304, the one-month billing delay significantly contributed to this variance.

	<u>Actual \$</u>	<u>Budget \$</u>
Current Taxes	\$7,446,377	\$7,516,136
Prior Taxes	\$87,095	\$70,000
Interest & Liens	\$70,360	\$55,000
<i>Total Collected</i>	<i>\$7,603,832</i>	<i>\$7,641,136</i>

The Revenue Office remains committed to enhancing operational efficiency, improving customer service, and ensuring fiscal responsibility. We look forward to continued success in maintaining Chaplin's strong collection performance and supporting the Town's financial stability in the coming year. Additionally, we are excited to have renewed our three-year contract, which will help strengthen departmental continuity and long-term planning.

Respectfully Submitted,

Lisa A Madden, CCMC
Regional Revenue Collector

Other Staff Members:

Amanda Tashea
Rechal Dominguez
Densie Rodriguez

Town of Chaplin, Connecticut

Incorporated 1822

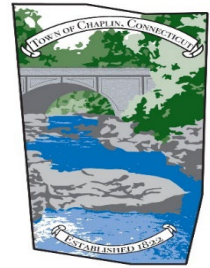
495 Phoenixville Road, Chaplin, Connecticut 06235

Telephone: (860) 455-0073

Fax: (860) 455-0027

Website: chaplinct.org

Email: townclerk@chaplinct.org



Office of the Town Clerk and Registrar of Vital Statistics Annual Report 2024-2025

The Town Clerk is charged with serving the Town on a nonpartisan basis and has an array of responsibilities. Included in these responsibilities are recording land records, survey maps, military discharge records, trade name certificates, birth, marriage and death certificates, maintaining board and commission memberships and annual meeting dates, posting agendas and minutes, applying for a yearly Historic Document Preservation grant, acting as clerk for annual and special town meetings, publishing legal notices, preparing for state and municipal elections, primaries and referenda, issuing absentee, military and overseas ballots, receiving campaign finance filings, publishing ordinances, issuing dog licenses, liquor permits, administering oath of office, justice of the peace certificates, notary public renewals, complying with Freedom of Information requests, keeping current with legislative changes that affect the Clerk's office and training staff.

This year I applied to the State Library for Historic Document Preservation Program grant funds to purchase a wide format scanner that will allow us to digitize and quickly make available online to the public all our A-2 survey maps that we receive for recording. Additionally, I applied for American Rescue Plan Act to digitize and make available online Chaplin's land records from 1940 back to 1822.

During the fiscal year of July 1, 2024 to June 30, 2025, the office of the Town Clerk recorded 348 land records. The total income generated from recording these documents was \$ 47,797.37. Of these land records, 34 were property transfers which resulted in \$8,717,546.42 in real property sold in Chaplin and \$21,793.87 received from town conveyance taxes. Most of the recorded land records were in the form of warranty deeds, quitclaim deeds, mortgages, liens and probate certificates.

This year absentee ballots were issued for the April and August 2024 State Primaries, the 2024 November Presidential Election, three Town Budget referenda in 2024 and two in 2025 as well as two Region District 11 referenda in 2024 and three in 2025.

Each year the Connecticut Town Clerk's Association sponsors two conferences for continuing education. The Windham County Town Clerks Association was responsible for hosting the 2024 fall conference at Water's Edge Resort in Westbrook Connecticut. Among this year's presenters were the Deputy Secretary of the State Jennifer Barahona, Secretary of the State – Elections Division and Election Enforcement Commission, the Mashantucket Pequot Tribal Nation Chief of Government Administration and Tribal Clerks, the Connecticut State Public Records Administrator, the Connecticut State Library, the Freedom of Information Commission, the Social Security Administration and the Center for Tech and Civic Life.

Approved Budget	\$73,227.70
Additional Appropriations	
Actual Expenditure	\$71,799.12

I would like to thank the residents of Chaplin for allowing me to be your Town Clerk. It has been a pleasure to serve you, and I look forward to the coming year!

Best regards,

Shari Smith, Chaplin Town Clerk

Report of the Chaplin Registrar of Vital Statistics

Vital Statistics

July 1, 2024– June 30, 2025

Births

18

MARRIAGES

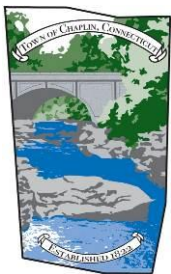
In Town = 3

Out of Town = 5

DEATHS

In Town = 7

Out of Town = 13



Town of Chaplin, Connecticut

Incorporated 1822

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www.ChaplinCT.org

Chaplin Town Treasurer Annual Report 2024- 2025

Town Treasurer Annual Report 2024 – 2025 The Office of the Treasurer is responsible for the depositing of town funds and funds transfers for the Town of Chaplin. Responsible for taking deposit funds to the bank weekly/Daily if needed. Accounts handled, but not limited to the General Fund, Senior Center, Recreation Department, Library and Capital Improvement Fund. The treasurer is responsible for signing all checks for payment including payables and payroll for the Town of Chaplin, Chaplin Elementary School, and the Parish Hill Junior/Senior High School and responsible for Investment of the Town funds.

Account Balances Period Ending June 30, 2025

Operation & Investment Accounts:

Operating Checking – Berkshire Bank	\$ 437,456.14
Webster Investments	\$.33
State of CT STIF Investments	\$ 1,542,098.48
Revenue Collection Accounts Combined	\$ 125,374.12
American Rescue Plan Account	\$ 83,251.29

Special Revenue Accounts:

Public Library - Berkshire	\$ 36746.43
Recreation – Berkshire	\$ 7,305.35
Senior Center – Berkshire	\$ 47,331.86

Capital Improvement Account:

Berkshire Bank	\$ 1,813,681.11
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Town Hall hours are Monday, Wednesday & Thursday 9 am to 3 pm and Tuesday 1 pm to 7 pm, Closed on Friday.

The Treasure is also available outside the Town Hall hours for Notary and Justice of the Peace Services.

Brief Financial Statement

Approved Budget	\$9,757,717.00
Actual Expenditure	\$9,855,566.00
Variance	\$ 97,849.00

Respectfully Submitted,

Diana F. Alvarez
Chaplin Town Treasurer

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Town of Chaplin, Connecticut

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Tree Warden Annual Report FY 2024-25

Publicly owned trees within all public rights of ways and any trees within proximity to person or property on all public properties received two seasonal risk assessments within the fiscal year as standard. One with, and one without leaf set. With this assessment, concerns were documented by qualitative list and managed accordingly within tree service budgets. As budgeted within the Public Works general fund and CIP, roughly \$44,000 was expensed for such services. DPW also worked roughly two weeks in total on what could be managed in house and as equipped.

In my opinion, at this time, the overall ratio of available funding to demand is level with appropriate funding to achieve an acceptable level of tree risk as a whole. Most, likely over 80% of storm damage situations are now of privately or state owned trees and not of municipally owned trees. To note, per statute, we are responsible to maintain an acceptable level of risk of publicly owned airspace which extends up to ten feet beyond the right-of-way horizontally. Therefor and simply put, even if a tree is rooted on private property, we are responsible for its safety if it poses a threat to public, and any part of it that grows within ten feet of public grounds or airspace. That said, it is important to maintain the same level of funding until we can identify a reprieve in demand, which I suspect could be within the next few years baring no further insect or disease outbreaks.

The addition of the new DPW boom mower has started to reduce the need for manual brush cutting which has helped greatly with vegetation management goals. This will, over time continue to reduce the needs of expensive and time-consuming maintenance.

On the tree protection and retention level, I've worked diligently to retain specimen maples at the Library/Senior Center through project design as well as set preliminary replanting plans for the parking area project.

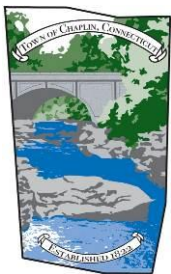
With my position on the Arboretum Commission, per ordinance, we've successfully entered our fourth year of tree and shrub planting and care as well as just begun our efforts to expand the area in front of Town Hall as a new "Pollinator Pathway", all exciting!

Brief Financial Statement	
Approved Budget	\$1,995.14
Additional Appropriations	\$0
Actual Expenditure	\$1800.14

Respectfully Submitted,

David Stone, Tree Warden

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Town of Chaplin, Connecticut

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www.ChaplinCT.org

Chaplin Volunteer Fire Department Annual Report FY 2024-25

Report for period of July 1, 2024, through June 30, 2025

- Total of 279 calls.
 - 48 car accident or fire related service calls.
 - 231 Medical calls.
- Our First Responders continue to have a good working relationship with the Willimantic Fire Department. The Willimantic Fire Department handles the town's ambulance transports to the hospital.
- The Chaplin Volunteer Fire Department enjoyed participating in Chaplin Day and Trunk-a-Treat.
- We want to assure our community that we take our budget and financial responsibilities very seriously. Every dollar trusted to us is carefully managed and allocated to ensure the safety and well-being of our residence. We are committed to transparency and efficiency, using our resources to provide the highest level of service while respecting the trust you place in us.

Brief Financial Statement	
Approved Budget	\$92,880.00
Additional Appropriations	\$2,564.00
Actual Expenditure	\$95,444.00

Respectfully Submitted,

Joe Pinto

Chief, C.V.F.D.

List of External Reports Included Herein by Reference

Auditors Report for the Town of Chaplin

Per §4230 and §4236 of the Connecticut General Statutes, Chaplin as a recipient of State funds must complete a Town audit. This year the audit was performed by Hoyt, Filippetti & Malaghan LLC.

The following agencies are external to the Town of Chaplin. Their Annual Reports are included in the Town of Chaplin Annual Report by reference and may be found on file at the Chaplin Town Hall or with the respective agency.

Audited financial statements from these external agencies can be examined upon request to the agency and may also be found online through the CT Office of Policy Management's Electronic Audit Reporting System (CT EARS).

Eastern Highlands Health District (EHHD)

Membership in EHHD provides Chaplin with shared services including:

- Emergency Preparedness

- Environmental Programs

- Communicable Disease Surveillance & Control

For a complete list, please see the EHHD Annual Report

Northeastern Connecticut Council of Governments (NECCOG)

Membership in NECCOG provides Chaplin with shared services including:

- Paramedic Intercept

- Animal Services

- Geographic Information Services (GIS)

For a complete list, please see the NECCOG Annual Report

Regional District 11/ Parish Hill High School

The Annual Report from Regional District 11 is prepared and published separately from Chaplin's annual report.

Central Office

The Annual Report from the Central Office is prepared and published separately from Chaplin's annual report.

The Central Office is a body which provides certain shared services to the Chaplin Elementary School and Regional District 11/ Parish Hill High School. The Central Office includes the Office of the Superintendent of Education and is funded through expenditure budget line items in both the Chaplin Board of Education's budget and the Regional District 11 budget.

INDEPENDENT AUDITORS' REPORT

To the Board of Finance
Town of Chaplin, Connecticut

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Chaplin, Connecticut (the "Town") as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town, as of June 30, 2025, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter

As discussed in *Note 1* to the financial statements, during the year ended June 30, 2025, the Town adopted GASB Statement No. 101, *Compensated Absences*. As a result of the implementation of the standard, the Town reported a restatement for the change in accounting principle. Our auditors' opinion was not modified with respect to the restatement.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis (pages 4-10), budgetary comparison information (pages 48-49), The Connecticut Teachers Retirement System schedule (page 50), and other post-employment benefit schedules (pages 51-52), be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining financial statements, supplementary schedule, Report of the Property Tax Collector, the Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost*

Principles, and Audit Requirements for Federal Awards, and the Schedule of Expenditures of State Financial Assistance as required by the Connecticut Single Audit Act are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining financial statements, supplementary schedule, Report of the Property Tax Collector, the Schedule of Expenditures of Federal Awards, and the Schedule of Expenditures of State Financial Assistance are fairly stated, in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 8, 2025, on our consideration of the Town's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Hayt, Filippetti & Malaghan, LLC

Groton, Connecticut

December 8, 2025