

**BOARD OF SELECTMEN  
REGULAR MEETING  
495 Phoenixville Road  
Chaplin, Connecticut 06235  
Thursday, May 7, 2026**

Members Present: James Harrington, First Selectman; Juan Roman, Selectman; Leslie Ricklin, Selectman

Others Present: Jordan Lumpkins, Shared Town Administrator; Dennis O'Brien, Town Attorney; Dick Weingart, BOF Chair; Jim Randall, EMD.

1. **Call to Order:** Meeting was called to order at 7:02 pm.
2. **First Audience of Citizens:** Adele Swart, Diane Sanchez and Peggy Church attended the meeting. A Swart presented an agenda of proposed and planned activities around the Chaplin CT 250<sup>th</sup> Celebration of the Declaration of Independence. A discussion was had concerning activity sponsorships, liabilities and planning requirements. J Harrington thanked all for the thought, planning and initiative shown by Town entities represented in this list of activities.
3. **Approval of Minutes:** *L Ricklin made a MOTION to accept the Minutes of the April 2 2026 BOS Regular Meeting. J Roman seconded the MOTION. All in favor, MOTION carried. J Roman made a MOTION to accept the minutes of the April 14, 2026 Special Meeting. L Ricklin seconded the MOTION. J Harrington abstained. All in favor, MOTION carried.*
4. **Communications and Reports**
  - A. Board Members Reports: None
  - B. Board of Finance Discussion: D Weingart, Chair of the BOF, reported that the proposed FY 2026-27 Town Budget was passed at Referendum on May 5, 2026. The Board of Finance will meet on Monday, May 11, 2026 to discuss incoming State funding and to set the mill rate. D Weingart met with the new Tax Collector from Mansfield and the Mansfield Finance director to ask about details of the new tax collection process. He also reported that the BOF will be appointing auditors for this past fiscal year. Hoyt, Filippetti & Malaghan, LLC, who have provided the Town's auditing services for the past two years will be re-appointed.
  - C. Shared Town Administrator Report: Town Administrator Jordan Lumpkins shared his monthly report with the Board. Please see attached.
  - D. Correspondence: None
  - E. Building/Infrastructure: *J Roman made a MOTION to allow the Cylinder Collective to set up a gas cylinder collection area at the transfer station and to allow the ARC to set up a bottle/can collection area, also at the transfer station. L Ricklin seconded the MOTION. All, in favor, MOTION carried.*
5. Department Reports: Monthly reports were received from the Chaplin Senior Center, the Chaplin Public Library and Troop D activity in Chaplin for March 2026. Please see attached.

## 6. New Business

A. Tax Collector Refunds: None

B. All Pending and New FOI requests: J Harrington reported that an FOI request was received on 5/3/2026 from Geoffrey Joyal for a copy of what the Town of Chaplin pays the Northeast Connecticut Council of Governments (NECCOG) yearly for their services, specifically FY 2025-26. A report of Chaplin-NECCOG expenses was returned to G Joyal on 5/4/2026. FOI closed.

C. Appointments and Resignations: None

D. Discussion and possible action on the formation and appointment of an ad-hoc committee for the Chaplin Museum Collection. L Ricklin and Peggy Church reported that many items donated to the Chaplin Museum are currently being stored at the Chaplin Public Library, however, the library has no authority to dispose of damaged/destroyed items or distribute claimed items. P Church stated that many items were acquired when there was a 501C-3 Museum group which may affect how the de-accession of these items occurs. Town Attorney Dennis O'Brien was present at the meeting and said he will begin research into this process.

E. Discussion and possible action regarding the Board of Selectmen sending a request to the Board of Finance to transfer \$35,000 from the CIP Museum line item (3320.9) and \$12,100 from CIP Bicentennial Celebration line item (3320.13) to the Information Technology CIP line item (3320.15). James Harrington explained that the Town's recent cyber-security audit performed by the National Guard exposed significant cybersecurity vulnerabilities and that the Town is in the process of taking steps to rectify this. The transfer of these funds would allow the Town to continue building upon these steps for the future. D Weingart spoke about the importance of presenting documentation of cost when submitting a fund transfer request to the BOF. ***J Roman made a MOTION to put together a request package with accompanying documentation to present to the Board of Finance. L Ricklin seconded the MOTION. All in favor, MOTION carried.***

F. Discussion of potential new or amended ordinances. (No action taken). Town Attorney Dennis O'Brien gave a brief description of the proposed and amended ordinances. He stated that the procurement ordinance and the amended Chaplin Bicentennial Arboretum Commission ordinance are completed. A proposed ordinance for the preservation of historic stone walls; a proposed ordinance to prevent failure to obtain any legally required permit; and a proposed ordinance regarding hearing procedure for citations are still works in progress and require further fleshing out. Tabled until next month's meeting.

## 6. Old Business

A. American Rescue Plan Funds: No updates.

B. Update for the construction of fire pond and dry hydrant: No update.

- C. Discuss/update on Bedlam Road Bridge: Final design is in progress with funding options being explored.
  - D. Update on IT Services: J Harrington is still waiting for final numbers from Novus Insight.
  - E. Discussion and possible action on the Eastern Highlands Health District opioid fund contribution: Tabled until next month's meeting.
  - F. Discussion of Town entity contributions to the 250<sup>th</sup> Anniversary of the Declaration of Independence: Proposed activity agenda was presented earlier in the meeting. J Harrington reported that the 3 new America 250 flags have arrived. The flags will be placed on either end of Chaplin Street and on the flagpole in front of the Town Hall.
  - G. Discussion on the submittal of Board Reports: Tabled until next month's meeting
  - H. Discussion of education in Chaplin: L Ricklin led a discussion concerning the passing of the RD#11 Budget and how best to communicate with RD#11 administration along with the leaders of Scotland and Hampton.
- 7. Second Audience of Citizens - Note: Comments are limited to agenda items and subject to Chair discretion:** J Randall asked about funding for the Bedlam Road Bridge.
- 8. Agenda Suggestions for next meeting:** None
- 9. Date, Time and Place of next meeting:** June 4, 2026 at 7 PM, Chaplin Town Hall.
- 10. Adjourn:** Regular Meeting adjourned at 9:48 PM

*Respectfully Submitted by Susan Welshman, Recording Secretary*



To: Chaplin Board of Selectmen

From: Regional Town Administrators – Mary Calorio and Jordan Lumpkins

Date: May 7, 2026

Re: April 2026 Administrator's Update

### **Budget**

Administrator Calorio has continued working with staff on the FY27 budget. Calorio presented at the Public Hearing and Annual Town Meeting in April. The Budget was approved on 5/5.

### **Tax Assessment and Collection Services**

The agreement is executed and services are now being provided by Mansfield.

### **IT Support**

Town Administrators have continued working with the First Selectman to identify a new vendor to provide these services. The vendor has developed a quote for services and will be presenting it to the Town in May.

### **Ambulance Services**

The Town Administrators have been actively supporting the First Selectman in negotiating the Ambulance Service Agreement with the Willimantic Fire Department.

### **Community Connectivity Project**

Bids have been received, and the Town is in negotiations with the lowest qualified bidder. DOT has authorized the Town to purchase the lights directly, and have the DPW do the installation. This will allow the project to stay within budget.

### **Arboretum Extension Project**

The Arboretum Commission has contracted a landscape professional to draft a conceptual design for the Arboretum Extension Project. Administrator Lumpkins worked with the Commission and the contractor to develop a Department of Energy and Environmental Protection (DEEP) Urban Green and Community Garden (UGCG) Grant application that was submitted on December 17<sup>th</sup>. The Town's application has made it through the first round of vetting. Decisions are expected in Spring 2026.

### **Helen Garrison Open Space Project**

A DEEP Recreational Trails Grant application to support planning and construction activities was submitted on December 18<sup>th</sup>. Lumpkins also met with the CT Resource Conservation and Development Area to initiate a partnership in evaluating the property. They will work with the Town to conduct an



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**Northeastern Connecticut Council of Governments**

Ashford - Brooklyn - Canterbury - Chaplin - Eastford - Hampton - Killingly - Plainfield  
Pomfret - Putnam - Scotland - Sterling - Thompson - Union - Voluntown - Woodstock

Results through Regionalism

environmental assessment of the property and provide a report free of charge. Administrator Lumpkins will submit the RC&D application in May. Additionally, Administrator Lumpkins will begin meeting with the newly formed Helen Garrison Open Space Advisory Committee once fully established.

### **Ordinance Review**

Town Administrators have continued to work with the Town Attorney on new/updated ordinances.

### **Former Post Office**

A Brownfield Assessment Grant has been awarded. The Financial Assistance Proposal has been finalized, and a formal contract is in the process of being approved. The Request for Proposal is being prepared. A Licensed Environmental professional will be procured, and assessment should begin by Summer 2026. As part of the process, Administrator Lumpkins will work with the Town and contractor to evaluate future use of the property.

### **Bedlam Road Bridge Project**

Munistat has provided a contract to the Town. The Town administrators are reviewing and will bring for First Selectman approval. The BOS approved the First Selectman's endorsement at the April meeting.

### **Lynch Road**

Administrator Lumpkins prepared a Transportation Rural Infrastructure Project (TRIP) Grant to support the full reclamation of Lynch Road. Award announcements are anticipated for Fall 2026.

### **Meetings attended**

#### **Calorio**

BOF Meetings  
BOF Public Hearing  
Annual Town Meeting  
Special BOS Meeting

#### **Lumpkins**

Board of Selectmen  
Air Line State Park and Trail Alliance Meeting  
ERTD Executive Board Meeting



**STATE OF CONNECTICUT**  
**DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION**  
**Troop D, Danielson**

April 27, 2026

First Selectman James Harrington  
495 Phoenixville Rd.  
Chaplin, CT 06235

Dear First Selectman Harrington:

This correspondence is to keep you apprised of the monthly police services occurring within the Town of Chaplin. It is my sincere hope that this report will assist you in better understanding our role in your community.

During the month of March 2026 Troop D Troopers responded to 35 Calls for Service in the Town of Chaplin. Of these Calls for Service the most notable are:

Accidents:	<u>6</u>
Investigations:	<u>4</u>
Burglaries:	<u>0</u>
Larcenies:	<u>0</u>
Non Reportable Matters:	<u>25</u>

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

DUI'S:	<u>1</u>
Traffic Citations:	<u>1</u>
Written Warnings:	<u>3</u>

Very truly yours,

*Lt. Jana Mazzarella #037*  
Commanding Officer  
Troop D, Danielson

*55 Westcott Road  
Danielson, CT 06239  
Phone: (860) 779-4900/Fax: (860) 779-4918  
An Affirmative Action/Equal Opportunity Employer*

# Chaplin Public Library

Monthly Report for April, 2026

## March Statistics:

Number of days open 17

Number of patrons 603

Attendance at Events 265

Circulation of Physical Materials 639

Number of Chaplin Users checking out physical materials 91

(Please note that a family of 4 checking out books might only use 1 library card and therefore only count as 1 user, even though multiple people in the family are reading the checked-out books.)

Out-of-Town Users checking out physical materials 21

New Library cards: 5

**April Events:** Weekly Storytime

Weekly Ukulele

Monthly Book Chat and QC Reads Book Discussion

Jigsaw Puzzle Contest

April Vacation week events: Art programs

Paws Cat Shelter Cat Café

Cookbook Club

Passport to Libraries

Open Mic Poetry Night

Submitted,

Sandra Horning, Library Director

# Senior Center Monthly Report

Date Apr. 2026

Total number of guests for the month 853

Total lunches served for the month 496

## Activities:

Breakfast 71

Fit & Fun 133

Mexican Train 4

Bingo 49

Mahjongg 47

Pickleball 41

Yoga 36

Memoir Group 7

Walking Club —

Haircuts —

Massage 16

Foot Reflexology 20

Light Therapy 19

Cell Phone Help 4

Band 34

## Special Activities

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