

Chaplin Senior Center Board of Directors Meeting
132 Chaplin Street, Chaplin, CT 06235
MINUTES

The Board of Directors for the Chaplin Senior Center met for its regular meeting on Tuesday, October 1, 2024, at 10 am in the Senior Center craft room.

1. Irene Schein called the meeting to order at 10:11 a.m. Alternate Joyce St, Lawrence was seated for Ellen Gillon. Ann Lewis was appointed as temporary recording secretary.

2. Members and others present: Chairperson Irene Schein. Members: Robin Hoagland, Crystal Gebhardt, Carl Linkkila, Shirley Rakos, Ann Lewis. Alternate: Joyce St. Lawrence. Others present: Lisa Kegler (Director), Linda Grindle (Assistant to the Director).

3. Additions to the Agenda: None

4. Audience for Citizens: none.

5. Minutes: The minutes of the Board Meeting of September 3, 2024 were approved unanimously after a motion was initiated by Carl Linkkila and seconded by Crystal Gebhardt.

6. Old Business

6a. Director's Report:

- a. Special Revenue Fund: \$47,838.31
- b. Cash on Hand: \$198.97
- c. Membership: 411 (including 3 new: 1 from Chaplin and 2 from elsewhere).
- d. Dues Collected for 2024 thus far: \$2,079.00 paid to date.
- e. Correspondence: None

Monthly report for month of September: 868 guests visited the Senior Center, 473 lunches were served. Number of attendees at the various activities were as follows: Breakfast: 45, Fit and Fun Exercise: 138, Mexican Train 9, Bingo: 49, Mah Jongg: 58, Pickleball: 56, Yoga: 22, Memoir Group: 15, Wii bowling: 10. Special activities held in September were an AARP Driver Safety Course with 13 attendees and a bus trip to the Big E with 16 participants. The bus service for the Big E was less than satisfactory so Lisa will be providing feedback to the municipal transportation grant program that arranged and paid for the bus.

In October pickleball will be canceled due to early voting being held in the Community Room on Oct. 21 through Nov. 3. Medicare 1-on-1 Checkups will be held on Nov 4th for seniors to review their medicare plans with a specialist. The line dancing instructor has decided not to return so Lisa is looking for a new instructor. On Oct. 19 the library and Senior Center will jointly present a program by an illusionist and mind reader. This is for all ages and will include snacks. There will be another Safe Driver course on Oct, 8th. Lisa is trying to find a new podiatrist and will be contacting one that was recommended.

6b. Art Committee Update: Joyce St. Lawrence reported that the Art Committee is setting up a collaborative exhibit by multiple artists for November and December. The works shown will all be for sale. There was discussion on having the room open during the weekends of Artists Open Studios if volunteers (possibly the artists) can be recruited to staff this.

6c. Chorus Update: Ellen Gillon was not present to report on this. The Chorus has a sing along scheduled on December 9th after lunch.

6d. Facility update. The new toilets are working great. The sign out front has been repainted and looks great. The former resident trooper office was converted into a massage therapy room with new paint and appropriate décor. The new freezer has been installed and is working perfectly. The cost was around \$1700. The town IT specialist is working on fixing staff email and trying to connect the Senior Center to the library's wifi.

7. New business:

7a. Events and Activities: see above.

7b. Review multi use room guidelines: This was tabled until the next meeting.

7c. Review the by-laws as regards special revenue funds. Shirley Rakos reported that she has looked at by-laws from another senior center and a library and she found some language that says what we want regarding special revenue funds and how they are to be used. Gifts and fundraising by volunteers go into the special revenue funds and are intended by those donors and volunteers for things that directly benefit seniors. Shirley will print something out for the next meeting for the committee to vote on.

7d. Discuss Policy for Holiday Gifts. Lisa would like to clarify the policy for holiday gifts given to staff as to who and how much. We need to make clear that this holiday gift money comes from special revenues not from the town budget revenues. Gift cards would be best. The Board feels that it would like to use special revenue funds for holiday gifts for staff Lisa Kegler, Linda Grindle, Bob Grindle, and Dawn Gilbert who go above and beyond, and also for the DPW staff who are always responsive to our needs. The old minutes will be consulted to see what previous amounts were. Shirley will take responsibility for the purchase of gift cards.

8. Agenda suggestions for next meeting: holiday gifts for staff, changes to by-laws regarding special revenue funds.

9. Next regular meeting will be held on November 5th, 2024.

10. Adjournment: the meeting was adjourned at 11:11 am.

Respectfully submitted,
Ann Lewis