

CHAPLIN PUBLIC LIBRARY
Poet Laureate Ad Hoc Special Meeting
Chaplin, Connecticut
Meeting Minutes
April 7, 2021

1. Chairperson Adele Swart called meeting to order at 2:05 pm
2. Additional members present were Jeanette Haines and Diane Cox.
3. Feb. 24 minutes amended to read “next meeting April 7” instead of May 14.
Minutes approved as amended
4. Audience for citizens: none
5. New Business
5 applications for poet laureate were received; names were redacted
Submissions were reviewed and ordered using previously approved rubric
3 semi-finalists were selected
Semi-finalists will have until May 14 to submit Chaplin-specific poem
Response letters were created for each of the 5 applicants
6. Committee will meet May 17 @ 2 pm to review final applications and select a finalist
Submit final recommendation to full board at May 17 6:30 pm meeting
7. Meeting adjourned at 2:21 pm