

Special Meeting Minutes

March 19, 2024

1. The Chair called the meeting to order at 3:05. Present were H. Weingart, L. Ricklin, and D. Stone.
2. Approval of minutes of special meeting of Feb. 27, 2024: **L. Ricklin moved to approve, D. Stone seconded. So moved.**
3. Budget report
 - a. Restricted funds' balance: \$4,812.78 which included recent donations.
 - b. General fund balance: \$1,331.26 as of March 18.
4. Continued Business
 - a. Update on health of trees
 - 1) Planting Replacements: 2 pitch pines have been ordered for April. H. Weingart asked about the spice bush which needs to be replaced, and propose to buy 2 more. **D. Stone moved to purchase these for around \$150.00; seconded by L. Ricklin. So moved.** It was decided to dig up the Stewartia and remove it. D. Stone will check out the sugar maple (# 44 on the map) for a fungus.
 - 2) New Tree requests: witch hazel. **H. Weingart moved to purchase 2 non-native witch hazels to be planted where the stewartia is; D. Stone seconded. So moved.** H. Weingart said she would be responsible for purchasing these.
 - b. Update on tree identification markers. Dave is working on a template that can be used for the markers which will include QR codes. Discussion followed about setting up a town based email for this purpose. D. Stone requested to table the purchasing of markers to the next meeting.
 - c. Update on maintenance schedule. D. Stone will work on a Maintenance Chart Schedule.
 - d. Confirm work plan schedule for Spring for:
 - 1) New plantings: these will be done for trees received on April 26 (or May 9 rain date)
 - 2) Application of BioRush and mulch: this will be done on April 26 if new trees are not available (May 9 rain date).
 - 3) Installing the markers: TBD when these are in hand.
 - 4) Placement of memorial plaques: TBD....see 5a below
5. New Business
 - a. Plaque replacement update: 13 new plaques are needed at @\$15 apiece. It's anticipated that around the same number will have to be replaced next year so this will be a yearly expense.
 - b. Brainstorm plans for Arbor Day: April 26 at 5:00 at the Park. Create advertising, invite speakers (Juan Roman, Bill Rose were proposed), serve refreshments. H. Weingart and L. Ricklin will meet on March 21 to plan this event.
6. Agenda items for next meeting: May 28:
 - a. Quarterly update
 - b. Establish a timeline for applying for Arboretum Accreditation
 - c. Discuss the article "Establishing an Outdoor Museum."
 - d. Review Arboretum overview to address the inclusion of non-native species.
 - e. Start working on By-laws.
 - f. Look at Arbor Day items for the long term, uses of Face Book (i.e. photos, minutes).
7. The meeting was adjourned at 4:33.

Respectfully submitted,

Leslie Ricklin, Secretary

