

CHAPLIN, HAMPTON, SCOTLAND AND  
REGIONAL DISTRICT ELEVEN  
BOARD OF EDUCATION  
CHAPLIN, CONNECTICUT 06235  
MEETING MINUTES  
Thursday, July 6, 2023 7:00 OM  
PARISH HILL MIDDLE/HIGH SCHOOL LIBRARY

1. **Call to Order and Pledge of Allegiance** - Superintendent Kenneth Henrici called the meeting to order at 7:03 PM.
  - a. Members Present: Superintendent Stacy Foster, Michael Smardon, Cassidy Martin, Therese Smith, Ellen Gillon, Camden Kammer, Joy Becker. Also present, Business Manager Jobina Miller.
  - b. Not Present: Principal Brian Tedeschi.

**Board Re-Organization:**

- A. Election of Officers
  - A. Michael Smardon made a motion to nominate Stacy Foster for Chair of the Board / Cassidy Martin seconded. *Motion unanimously passed.*
  - B. Cassidy Martin made a motion to nominate Michael Smardon for Vice Chair of the Board/ Therese Smith seconded. *Motion unanimously passed.*
  - C. Therese Smith made a motion to nominate Cassidy Martin for Secretary. Cassidy Martin declined.
  - D. Therese Smith made a motion to nominate self for Secretary. / Cassidy Martin seconded. *Motion unanimously passed.*
  - E. Therese Smith made a motion to nominate Cassidy Martin for Treasurer / seconded by Stacy Foster. *Motion unanimously passed.*
- B. Committee Assignments
  - A. Personnel and Supervision  
Stacy Foster  
Mike Smardon  
Cassidy Martin
  - B. PHHS / Board Policies  
Mike Smardon  
Cassidy Martin  
Therese Smith
  - C. Fiscal and Plant  
Stacy Foster  
Mike Smardon  
Ellen Gillon
  - D. Central Office  
Stacy Foster  
Mike Smardon  
Kathy Freed
  - E. Board Newsletter / Website  
Susan Lovegreen  
Joy Becker  
Camden Kammer
  - F. EASTCONN  
Kathy Freed  
Susan Lovegreen
  - G. Technology / Website  
Stacy Foster

Susan Lovegreen  
Therese Smith  
Camden Kammer

H. CABE

Therese Smith  
Ellen Gillon

2. **Board Re-Organization:**

A. Election of Officers

- I. Michael Smardon made a motion to nominate Stacy Foster for Chair of the Board / Cassidy Martin seconded. *Motion unanimously passed.*
- J. Cassidy Martin made a motion to nominate Michael Smardon for Vice Chair of the Board/ Therese Smith seconded. *Motion unanimously passed.*
- K. Therese Smith made a motion to nominate Cassidy Martin for Secretary. Cassidy Martin declined.
- L. Therese Smith made a motion to nominate self for Secretary. / Cassidy Martin seconded. *Motion unanimously passed.*
- M. Therese Smith made a motion to nominate Cassidy Martin for Treasurer / seconded by Stacy Foster. *Motion unanimously passed.*

C. Committee Assignments

A. Personnel and Supervision

Stacy Foster  
Mike Smardon  
Cassidy Martin

B. PHHS / Board Policies

Mike Smardon  
Cassidy Martin  
Therese Smith

C. Fiscal and Plant

Stacy Foster  
Mike Smardon  
Ellen Gillon

D. Central Office

Stacy Foster  
Mike Smardon  
Kathy Freed

E. Board Newsletter / Website

Susan Lovegreen  
Joy Becker  
Camden Kammer

F. EASTCONN

Kathy Freed  
Susan Lovegreen

G. Technology / Website

Stacy Foster  
Susan Lovegreen  
Therese Smith  
Camden Kammer

H. CABE

Therese Smith  
Ellen Gillon

3. Communications with the Audience

No one commented.

4. Written Communications with the Board

None

5. Approval of June 6, 2023 Meeting Minutes  
discussion, notes, should say Chair Dennis LaBelle,  
Should say who opposed
  - A. Mike Smardon made a motion to approve the minutes / Therese Smith seconded.
  - B. Ellen Gillon, Joy Becker, Camden Kammer, Cassidy Martin abstained. *Motion passed.*
  
6. Approval of Financial Statements - June 2023  
Fiscal and Plant Committee met just prior to this meeting, and recommends approval.  
There was no further discussion.
  - A. Mike Smardon made a motion to approve the financial statement / Cassidy Martin seconded. *Motion unanimously passed.*
  
7. Administrative Reports / Administration Requests for Board Action
  - a. **Principal** - No administration report.
  - b. **Superintendent** - Kenneth Henrici gave his report which welcomed new members, and provided a staff update, reported on the work of the Handbook committee, the success with the AP exam scores, the requirement for financial literacy course, teacher training for the in-house transition program, the status of two grant applications, and regretted the resignation of Alex Poletti. Stacy Foster moved to accept with regret the resignation of Alex Poletti / seconded by Cassidy Martin. *Motion unanimously passed.*
  
8. Old Business / New Business  
Therese Smith made a motion to add an item to the agenda (8E) under Old/New Business, namely additional support for Karen Abby / seconded by Ellen Gillon. Discussion: Karen Abby is aware of this topic. *Motion unanimously passed.*
  - A. Welcome New Board Members - Joy Becker, Ellen Gillon, Camden Kammer
  - B. Report by PHACT/PTSA
  - C. Budget Forecast — FY 22-23 Jobina Miller  
Financial: we are at 100%, some are over 100108, tutors for expelled students, over  
  
Modifications on page 4, over budget, purchase a van to transport special education, Less than outsourced,  
Also adult, Jocelyn had budgeted, but they came in higher, \$8000 moved  
Need to be aware that will have those expenses  
  
Heating and oil was over budget, due to rate raise  
  
Capital improvement, will get moved to capital non-recurring, page 6 for cameras  
Will not go over budget  
  
3 students moved in during summer, were not in budget, \$33,000 will be added for them Some students need more documentation, were in Chaplin, moved to Hampton,  
  
Discussion, Scotland joined oil consortium, there is a state consortium, there is an EASTCONN consortium, we are with DIME, were are lower than Hampton, better than EASTCONN, Ken will check with the State, we have a favorable rate, 293, maybe.  
  
Transportation, agents  
Transport, we have provided a bus to Norwich Tech, we were paying 21,000 with four students,  
But now two graduated, parents will be paid to 12,000 to provide the transportation

Magnet tuition, state should provide synopsis of newly passed laws,  
One might kick in  
2024, 2025, we only have to pay (perhaps) 58% tuition, complicated, we would qualify  
For 2025/2026 they will pay tuition for magnets, we have 9 kids, tuition 5200, so save  
close to \$52000

Students from other towns, doubled from 6 to 12.  
Sprague has been designed a high school of choice.

#### D. Summer Projects

pipe, has been patched, if breaks, school will lose water and ability to meet, would like  
to go without bidding, use Donahue,  
\$19000 liner, plus replace with ductile pipe,  
Also loading dock starting to cave in, depression there,  
5600 estimate by Donahue, we are allowed to not go for bids,  
Donahue is reputable, timing as several things in same place, paving on driveway,

Split system, heating and cooling, chorus (gets very hot, south facing windows), in  
winter not adequately heated), health(also too cold, too warm) and band teacher's  
office, would go out to bid, not an emergency

Painting the front, first estimate too high, \$30,000

Septic system is antiquated, needs to be addressed.

#### E. Proposed expansion of Karen Abby's successful program in Computer Science / Mathematics / Statistics by UCONN/Neag School student teachers

Recognizing the excellent work of Karen Abby, shown through multiple outstanding  
student performances, the board seeks to build upon her work. UCONN's Neag school  
includes a section for high school mathematics teachers, and Therese Smith initiated  
contact with Neag, and was directed to this group. Additional communication by email  
has occurred including Superintendent Kenneth Henrici and representatives of Neag. At  
the time of the last communication they were eager to provide student teachers to  
Parish Hill Middle/High School, (though they could not in the immediate instant, due to  
pandemic) who would take their direction from Karen Abby. The hope is that Karen  
Abby, with this support, will have more time to develop any additional interests she may  
have, perhaps including data science.

Chair Stacy Foster stated that Administration should undertake this. Superintendent  
Kenneth Henrici stated he would look into this, this coming week, on Monday.

#### 9. Committee Reports / Requests for Board Action

##### A. Fiscal & Plant

Met prior to this meeting, will meet prior to each regular Board meeting

##### B. Educational and Board Policies

Has not met

##### C. Central Office

Has not met but needs to, Kenneth Henrici will contact, normally meets Thursdays at 6.

##### D. Technology / Website

Tech and web has not met, will need to meet after new year. Kenneth Henrici will  
coordinate. Alex Hill is very energetic and helpful.

E. CABE/EASTCONN

People are not here.

There is preregistration for EASTCONN, Fri/Sat in Mystic

Cassidy Martin would like to go again. Kenneth Henrici said that our time to pay Cassidy Martin to go.

10. Second audience for citizen

No one commented.

11. Agenda Items for Next Meeting

A. Update on support for Karen Abby via UCONN student teaching.

B. Update on new hires

Cassidy Martin made a motion to add as an agenda item to receive with regret the resignation of Alex Poletti, who was an excellent teacher, his loss being hugely significant for our school. / Therese Smith seconded.

Cassidy Martin opposed. *Motion passed.*

12. Adjournment

Stacy Foster made a motion to adjourn at 8:07PM / Mike Smardon seconded. *Motion unanimously passed.* Adjourned at 8:07 PM.

Respectfully submitted,  
Therese Smith

