

CHAPLIN BOARD OF FINANCE
SPECIAL MEETING AGENDA

Monday, March 21, 2016 – 7:00 PM – Chaplin Town Hall

- 1. Call to order by Chairperson.**
- 2. Introduction of BOF members and Audience.**
- 3. Seating of Alternates.**
- 4. Audience for Citizens (limited to TEN minutes).**
- 5. Guests:** Chaplin Board of Education & RSD11 Budget Presentations.
Chaplin Board of Selectmen Budget Presentation.
- 6. Reports.**
 - a. Board Members' reports:
 - Hampton/ Chaplin Ambulance Corps meeting: R. Weingart
 - Town Attorney inquiry into appeal of FY 15-16 Education MBR shortfall: R. Weingart
- 7. Approval of Minutes.**
 - a. 03/14/2016 – Regular meeting.
- 8. Correspondence.**
- 9. Old Business.**
 - a. Continue with tasks related to FY 2016-17 budget.
 - 1) Agency requests – determine additional information required; Board member budget assignments.
 - 2) Review Board of Education adopted budget.
 - 3) Review RSD11 adopted budget.
 - 4) Review CIP Committee recommendations.
 - 5) Consider impact of proposed State changes in municipal aid for FY 15-16 and FY 16-17.
 - 6) Review FY 2016-17 budget calendar.
- 10. New Business.**
 - a. Consider and act on funds transfers and budget line item additions/adjustments as requested.
 - b. Other urgent business.
- 11. Continuing Business.**
 - a. Monitor BOE FY 2015-16 Minimum Budget Requirement (MBR).
 - b. Review Board goals and policies for FY 2016-17.
 - 1) Board policies.
 - a) General Fund: Policy on Unreserved & Unassigned percentage of budget and other factors.
 - b) CIP Fund: Policy on budget amount and new projects (when they can be added and cost documentation).
 - c) BOE Non-Lapsing Carryover Account: Revise procedures to reflect change of Bank and G/F accounts.
 - 2) Board bylaws.
 - 3) Board member handbook.
 - c. Review Hampton/Chaplin Ambulance Corps contract and future cost projections; COG Paramedic Study Committee.
- 12. Agenda suggestions for next meeting.**
 - a. Town Budget Public Hearing.
 - b. Regular Board of Finance Meeting following Public Hearing.
- 13. Time and place of next Regular/Special Meetings.**
 - a. Monday, April 11, 2016 – Town Budget Public Hearing @ Senior Center, 7 pm.
-- Regular Board of Finance Meeting following Public Hearing.
 - b. April 18 & 21, 2016 – Special Meeting(s) @ 7:00 pm (Town Hall): finalize Chaplin budget for Town Meeting.
- 14. Adjourn.**

Submitted by: Richard G. Weingart, Chair