

CHAPLIN BOARD OF FINANCE
SPECIAL MEETING AGENDA
Monday, February 26, 2018 – 7:00 PM – Chaplin Town Hall

1. Call to order by Chairperson.

2. Introduction of BOF Members and Alternates.

3. Seating of Alternates.

4. Audience for Citizens (limited to TEN minutes).

5. Guests: Town Agency budget presentations.

6. Reports.

a. Board Member reports (limited to 5 minutes):

- Financial Procedures Working Group: C. Beltran
- COST Town Meeting: J. Lambert and L. Caron
- Other reports as appropriate.

b. Staff reports:

- Accountant: Review and accept monthly Financial Statements; identify questions for follow up.

7. Approval of Minutes.

a. Regular meeting February 5, 2018.

8. Correspondence.

9. Old Business.

a. Review BOF FY 2018-19 budget calendar.

10. Budget Workshop for FY 2018-19.

a. Review and discuss Governor's budget as presented.

b. Review CCM & COST analysis of Governor's budget.

c. Review Town agency budget requests.

- Identify individual budgets for examination/additional information/adjustment.

d. Review Capital Projects Plan.

- FY 2019 – 2023 CIP Plan as approved by CIP Committee.
- Review completed CIP projects for potential closure.

e. Review preliminary Board of Education/CES budget.

f. Other budget issues for consideration.

11. Continuing Business.

a. Review draft BOF policies: General Fund policies and Capital Projects Fund (CIP) policies.

12. Agenda suggestions for next meeting.

a. Board of Selectmen budget presentations.

b. Abbreviated regular meeting agenda.

13. Time and place of next Regular/Special Meetings.

a. Monday, March 12, 2018 – Regular meeting and Board of Selectmen budget presentations @ 7:00 pm (Town Hall)

b. Monday, March 19, 2018 – Special meeting for BOE/CES budget presentation @ 7:00 pm (Town Hall)

c. **Monday, March 26, 2018: (TBD) – Special Budget Workshop meeting @ 7:00 pm (Town Hall)**

14. Adjourn.

Submitted by: Richard G. Weingart, Chair