

**CHAPLIN BOARD OF FINANCE
SPECIAL MEETING AGENDA
Monday, March 26, 2018 – 7:00 PM – TOWN HALL**

1. **Call to order by Chairperson.**
2. **Introduction of BOF members and Alternates.**
3. **Seating of Alternates.**
4. **Audience for Citizens (limited to TEN minutes).**
5. **Additions or changes to Agenda.** None permitted.

6. **Guests: Chaplin Board of Education & RSD11 Budget Presentations.**

7. **Reports.**
 - a. Staff reports:
 - Tax Collector: Review and accept monthly Collections report; identify questions for follow up.
 - b. Board Member reports:

8. **Approval of Minutes.** Regular meeting-03/12/2018; Special meeting-03/19/2018.
9. **Correspondence.** As received.
10. **FY 2018-19 Budget Workshop; Consider and Act On Budget Public Hearing Presentation.**
 - a. Plan for April 9, 2018 budget Public Hearing.
 - 1) Review FY 2017-18 & FY 2018-19 budget forecasts (revenue and expenditures), projected surplus/deficit, and Mill Rate implications.
 - 2) Review all Town Agency budgets – follow up from BOF 03/19/2018 budget workshop.
 - 3) Review and potential action on Chaplin Board of Education adopted budget.
 - 4) Discuss BOF member attendance at Board of Education meeting on 04/11/2018.
 - 5) Review RSD11-PHMS/HS Board of Education adopted budget and Chaplin assessment.
 - 6) Review FY 2019 – 2023 CIP Plan as approved by CIP Committee.
 - b. Review BOF budget calendar & schedule.
 - c. Schedule dates for April budget workshops-04/16, 04/24 (Tuesday), 04/30 (tentative).
 - d. Other budget issues for consideration.
11. **Old/New Business.**
 - a. Consider and act on funds transfers and budget line item additions/adjustments as requested.
 - b. Consider and act on BOF statement to all agencies re: budget management if/when deficit is anticipated.
12. **Agenda Suggestions for next meeting.**
 - a. Budget Public Hearing: Board of Finance & Board of Education budget presentations.
 - b. Regular meeting agenda & budget workshop.
13. **Time and place of next Regular/Special Meetings.**
 - a. **Monday, April 9, 2018:**
 - **Town Budget Public Hearing @ 7 pm (Senior Center)**
 - **Regular Board of Finance Meeting following Public Hearing**
 - b. April (dates TBD)
 - Budget Workshops @ 7 p.m. (Town Hall)

14. **Adjourn.**

Submitted by: Richard G. Weingart, Chair