

CHAPLIN BOARD OF FINANCE
SPECIAL MEETING AGENDA-BUDGET WORKSHOP
Monday, March 4, 2019 – 7:00 PM – Chaplin Town Hall

1. Call to order by Chairperson.

2. Introduction of BOF Members and Alternates.

3. Seating of Alternates.

4. Audience for Citizens (limited to TEN minutes).

5. Guests: None anticipated.

6. Reports.

- a. Board Member reports (limited to 5 minutes each):
 - 1) Annual report for FY 2017-18: L. Diwan
 - 2) Financial Audit RFP-set Subcommittee Special Meeting date: L. Diwan

7. Approval of Minutes.

- a. Regular meeting February 11, 2019.

8. Correspondence.

9. Old Business.

- a. Review BOE/CES FY 2018-19 budget.
- b. Review BOF FY 2019-20 budget calendar.

10. Budget Workshop for FY 2019-20.

- a. Review and discuss Governor's budget as presented.
- b. Review CCM & COST analysis of Governor's budget.
- c. Review Town agency budget requests.
 - Identify individual budgets for examination/additional information/adjustment.
- d. Review Capital Projects Plan.
 - FY 2020 – 2024 CIP Plan as presented to CIP Committee.
 - Review completed CIP projects for potential closure.
- e. Review preliminary Board of Education/CES budget for FY 2019-20.
- f. Review FY 2017-18 Audit numbers for General Fund Balance.
- g. Review first draft of FY 2019-20 anticipated revenues.
- h. Other budget issues for consideration.

11. Continuing Business.

- a. Review draft BOF policies: General Fund Budget Monitoring for Board of Education.

12. Agenda suggestions for next meeting.

- a. Board of Selectmen budget presentations.
- b. Abbreviated regular meeting agenda.

13. Time and place of next Regular/Special Meetings.

- a. **Monday, March 11, 2019 – Regular meeting and Board of Selectmen budget pres. @ 7:00 pm (Town Hall)**
- b. **Monday, March 18, 2019 – Special meeting for BOE/CES budget presentation @ 7:00 pm (Town Hall)**
- c. **Wednesday, March 20, 2019 – CIP Committee Meeting @ 5:00 pm (Town Hall)**
- d. **Monday, March 25, 2019 – Special Budget Workshop meeting @ 7:00 pm (Town Hall)**

14. Adjourn.

Submitted by: Richard G. Weingart, Chair