

CHAPLIN BOARD OF FINANCE
SPECIAL MEETING & BUDGET WORKSHOP AGENDA
Monday, March 18, 2019 – 7:00 PM – Chaplin Town Hall

1. Call to order by Chairperson.
2. Introduction of BOF Members, Alternates, and Board of Education representatives.
3. Seating of Alternates.
4. First Audience for Citizens (limited to TEN minutes).

5. Guests: *Chaplin Board of Education/CES & RSD11 Budget Presentations.*
 - a. FY 2019-20 BOE/CES Budget presentation (limited to 45 minutes).
 - b. FY 2020-24 CIP Plan Projects as presented to CIP Committee (limited to 15 minutes).
 - c. FY 2018-19 BOE/CES budget status and projection (limited to 30 minutes).

6. Additions or changes to agenda. None permitted.
7. Reports.
 - a. Board Member reports (limited to 5 minutes each):
 - 1) As desired by members.
 - b. Staff reports:
 - 1) Accountant: Review and accept monthly Financial Statements; identify questions for follow up.
 - 2) Tax Collector: Review and accept monthly Tax Collections report; identify questions for follow up.
 - 3) Assessor: Review Personal Property current depreciation schedules for Eversource & Algonquin.
8. Approval of Minutes.
 - a. Regular meeting March 11, 2019.
9. Correspondence.
10. Budget Workshop.
 - a. Review Board of Education/CES FY 2018-19 budget status and identify comments for Board of Education.
 - b. Review Board of Education/CES FY 2019-20 budget and identify comments for Board of Education.
 - c. Review Town Agency budget requests.
 - 1) Identify individual budgets for examination/additional information/adjustment.
 - d. Review and discuss Governor's budget as presented on 02/20/2019.
 - 1) Review CCM & COST analysis of municipal aid in Governor's FY 2019-20 & FY 2020-21 budgets.
 - f. Review updated draft of FY 2019-20 anticipated Revenues.
 - g. Review FY 2020-24 CIP Plan to be presented to CIP Committee on March 20, 2019.
 - 1) Review completed Capital Projects for potential closure.
 - h. Review FY 2017-18 Audit results for General Fund Unallocated Fund Balance.
 - i. Review BOF Budget Development Calendar for FY 2019-20.
 - j. Review draft BOF Annual Activity Calendar.
 - k. Other urgent business.
11. Second Audience for Citizens. Note: Comments are limited to agenda items and subject to Chair discretion (5 minutes).
12. Agenda suggestions for next Regular/Special meeting.
 - a. Budget workshop.
 - b. Finalize FY 2019-20 preliminary budget for budget Public Hearing on April 8, 2019.
 - c. Schedule April 2019 budget workshops.
13. Time and place of next Regular/Special Meetings.
 - a. Wednesday, March 20, 2019 – CIP Committee Meeting @ 5:00 pm (Town Hall)
 - b. **Monday, March 25, 2019 – Special Budget Workshop meeting @ 7:00 pm (Town Hall)**
 - c. **Monday, April 8, 2019 - Town Budget Public Hearing @ 7 pm (Senior Center)**
- Regular Board of Finance Meeting following Public Hearing

14. Adjourn.

Submitted by: Richard G. Weingart, Chair