

**CHAPLIN BOARD OF FINANCE**  
**SPECIAL MEETING & BUDGET WORKSHOP AGENDA**  
**Monday, April 15, 2019 – 7:00 PM – Chaplin Town Hall**

- 1. Call to order by Chairperson.**
- 2. Introduction of BOF Members, Alternates, and Guests.**
- 3. Seating of Alternates.**
- 4. Audience for Citizens (limited to TEN minutes).**
- 5. Possible Guests: Board of Selectmen: (discussion limited to 30 minutes).**
  - a. **FY 2019-20 Budget presentation follow up & BOF budget questions.**
- 6. Additions or changes to agenda. None permitted.**
- 7. Reports.**
  - a. Board Member reports (limited to 5 minutes each):
    - 1) Board of Education meeting on April 10, 2019 & BOF budget comments: R. Weingart & C. Beltran
- 8. Approval of Minutes.**
  - a. Public hearing-04/08/2019; Regular meeting-04/08/2019.
- 9. Correspondence.**
- 10. Consider and act on funds transfers and budget line item additions/adjustments as requested.**
- 11. FY 2019-20 Budget Workshop.**
  - a. FY 2018-19: Consider and possible action on Board of Education request for supplementary appropriation.
  - b. FY 2019-20: Consider and possible action on Board of Education adopted budget.
  - c. Plan for May 13, 2019 Annual Town Budget Meeting.
    - 1) Review FY 2018-19 & FY 2019-20 budget forecasts (revenue and expenditures), projected surplus/deficit, and Mill Rate implications.
    - 2) Review all Town agency budgets – follow up from BOF 03/18/2019 budget workshop.
      - a. Identify individual budgets for examination/additional information/adjustment.
        1. Building & Grounds Maintenance, Fire Marshall, Recreation Comm. budgets; others may be identified.
    - 3) Review RSD11-PHMS/HS Board of Education adopted budget and Chaplin assessment.
    - 4) Review FY 2020 – 2024 CIP Plan as presented to CIP Committee on 03/20/2019.
      - a. Review completed Capital Projects for potential closure.
  - d. Consider and possible action on reserving anticipated FY 2018-19 Unallocated Fund Balance for CIP projects.
  - e. Review BOF budget calendar & schedule.
  - f. Other budget issues for consideration.
- 12. Agenda suggestions for next Regular/Special meeting.**
  - a. Continue budget workshops: FY 2019-20 Town Govt. & Board of Education budgets.
- 13. Time and place of next Regular/Special Meetings.**
  - a. **Monday, April 15, 2019: - Budget Workshop @ 7 p.m. (Town Hall)**
  - b. Monday, April 22 & 29, 2019: - Budget Workshops @ 7 p.m. (Town Hall)
  - c. **Monday, May 13, 2019 -- Annual Town Budget Meeting/BOF Budget Presentation @ 7:00 pm (Senior Center)**
- 14. Adjourn.**

Submitted by: Richard G. Weingart, Chair