

CHAPLIN BOARD OF FINANCE
SPECIAL MEETING & BUDGET WORKSHOP AGENDA
Monday, April 22, 2019 – 7:00 PM – Chaplin Town Hall

- 1. Call to order by Chairperson.**
- 2. Introduction of BOF Members, Alternates, and Guests.**
- 3. Seating of Alternates.**
- 4. Audience for Citizens (limited to TEN minutes).**
- 5. Possible Guests:** None expected.
- 6. Additions or changes to agenda.** None permitted.
- 7. Reports.**
 - a. Board Member reports (limited to 5 minutes each):
- 8. Approval of Minutes.**
 - a. Special meeting-04/15/2019.
- 9. Correspondence.**
- 10. Consider and act on funds transfers and budget line item additions/adjustments as requested.**
- 11. FY 2019-20 Budget Workshop.**
 - a. Plan for May 13, 2019 Annual Town Budget Meeting.
 - 1) Review/approve all Town agency budgets – follow up from BOF 04/15/2019 budget workshop.
 - a. Identify individual budgets for examination/additional information/adjustment.
 - 2) Review RSD11-PHMS/HS Board of Education adopted budget and Chaplin assessment.
 - 3) Review/approve FY 2020 – 2024 CIP Plan as presented to CIP Committee on 03/20/2019.
 - a. Review completed Capital Projects for potential closure.
 - 4) Review FY 2018-19 & FY 2019-20 budget forecasts (revenue and expenditures), projected surplus/deficit, Fund Balance, and Mill Rate implications.
 - b. Consider and possible action on reserving anticipated FY 2018-19 Unallocated Fund Balance for CIP projects.
 - c. FY 2019-20: Consider and possible action on Board of Education adopted budget.
 - d. FY 2018-19: Consider and possible action on Board of Education request for supplementary appropriation.
 - 1) BOF/BOE budget working meeting scheduled for Tuesday, April 23 @ 1 pm (Central Office @ PHHS)
 - e. Review BOF budget calendar & schedule.
 - f. Other budget issues for consideration.
- 12. Agenda suggestions for next Regular/Special meeting.**
 - a. Continue budget workshops: Approve final FY 2019-20 Town Govt. & Board of Education budgets.
- 13. Time and place of next Regular/Special Meetings.**
 - a. **Monday, April 29, 2019 -- Budget Workshop @ 7 p.m. (Town Hall)**
 - b. **Monday, May 6, 2019 -- RSD11 Annual Budget Meeting @ 6 p.m. (Parish Hill High School Library)**
 - c. **Monday, May 13, 2019 -- Annual Town Budget Meeting/BOF Budget Presentation @ 7 pm (Senior Center)**
- 14. Adjourn.**

Submitted by: Richard G. Weingart, Chair